

1. Meeting Documents

Documents:

[COMMISSION MEETING NOTES APRIL 9, 2018 .PDF](#)
[WORK SESSION APRIL 9, 2018 .PDF](#)

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Frankfort City Commission Meeting Notes

The information provided below is a preliminary, unofficial summary of the most recent meeting of the Frankfort City Commission. This information is not the official minutes of the meeting, which are required to be reviewed and approved by the City Commission. The official minutes of the meetings can be found on the City of Frankfort website at Frankfort.ky.gov, after the official minutes have been reviewed and approved by the City Commission.

Monday, April 9, 2018

Frankfort City Commission Work Session – 5:00 p.m.

Note – Typically at Work Sessions the Commission discusses items brought before them, Tentative Agenda items for the upcoming voting meeting, Old Business and New Business. Action is not typically taken during Work Sessions.

Mayor/Commissioners in Attendance

Commissioner Tommy Haynes
Commissioner Scott Tippet
Commissioner Robert Roach
Commissioner Lynn Bowers

Citizens' Comments

- Shannon Griffith addressed the Commission regarding a Special Events Permit application she had submitted for an event on St. Clair Street to be held April 11. The application had been denied due to missing items and late submission. She was encouraged to supply missing documentation for further consideration.
- Samuella Daum spoke to the Commission regarding a budget request for the Sunshine Center and the Family Abuse Center. According to Ms. Daum the two agencies have merged although services have not been diminished.
- John Sower addressed the Commission regarding the Public Works Department. Mr. Sower said while he was out of town his garbage and recycling containers turned up missing. Upon his return he contacted the Public Works Department and he had replacement containers within a day. He praised the department.

Concept Plan for Dolly Graham Park

Parks and Recreation Director Jim Parrish presented a concept plan for improvements to Dolly Graham Park located in South Frankfort. The plan included a Spray Ground, playground equipment and a basketball court. Mr. Parrish indicated the Parks Department would be pursuing grants for the project including a Meet Me at the Park Grant and a Legacy Grant.

Website Update

Sarah McPhie of the IT Department gave an update on the City's new website to be launched later this year. Ms. McPhie indicated staff from several departments had been meeting to discuss the new design since late 2017.

May Meeting Schedule

City Attorney Laura Ross discussed the May meeting schedule because the voting meeting falls on the Memorial Day holiday. Ms. Ross suggested the Commission set up a policy to automatically set an alternate date for similar meetings that fall on holidays so alternate meeting dates would not be considered “special meetings.” The Commission did not make a decision on the suggestion.

Frankfort Plant Board Appointments

City Attorney Laura Ross discussed questions regarding Frankfort Plant Board appointments. The Commission reviewed the list of questions and instructed Ms. Ross to move forward with the process.

Café Permit Process

City Attorney Laura Ross discussed the Café Permit Process. Under the current process restaurants pay 10% of profits to the City. Ross’s suggested amendment is that the restaurants must pass a health department inspection and submit copies of their menus to the City. The Commission agreed with the changes.

Reservoir Meeting Agenda

City Attorney Laura Ross discussed the agenda for the upcoming Frankfort Plant Board Reservoir meeting. The meeting is open to the public and it was decided that the Tanglewood Neighborhood Association as well as FPB staff should be invited to attend. The meeting will be held at City Hall on April 16 beginning at 5 p.m.

Opioid Industry Class Action Lawsuit

City Attorney Laura Ross discussed the Kentucky League of Cities Class Action Lawsuit regarding the opioid industry and asked the Commission if they would like the City to be included in the lawsuit. The Commission instructed Ms. Ross to attend the first meeting about the suit and report back to them.

*Budget presentations for all City Departments will be given on Monday, April 23 beginning at 10 a.m. at City Hall.

A G E N D A

Revised 4-6-18

**WORK SESSION
BOARD OF COMMISSIONERS
315 WEST SECOND STREET
FRANKFORT, KY 40601
502/875-8500~ www.frankfort.ky.gov**

**April 9, 2018
5:00 P.M. (EDT)**

CALL TO ORDER/ROLL CALL

CITIZEN COMMENTS (SIGN IN SHEET)

STAFF REPORTS / COMMENTS

DISCUSSION ITEMS - *Suggested direction: 1) refer to staff or 2) direct to be brought to the voting meeting*

1. Concept plan for Dolly Graham Park . Jim Parrish
2. Website update . Bobby Ripy
3. Status of new agenda software . Bobby Ripy
4. May meeting schedule & proposed ordinance change . Laura Ross
5. Frankfort Plant Board appointment questions . Laura Ross
6. Café permit process . Laura Ross
7. Agenda for Frankfort Plant Board reservoir meeting - Laura Ross
8. KLC class action lawsuit regarding the opioid industry . Laura Ross

DISCUSSION OF TENTATIVE AGENDA

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT