

AGENDA

REGULAR MEETING
BOARD OF COMMISSIONERS
315 WEST SECOND STREET
FRANKFORT, KY 40601
502/875-8500 ~ www.frankfort.ky.gov

July 23, 2018
5:00 PM

INVOCATION

Rev. John Opsata, First Christian Church

PLEDGE OF ALLEGIANCE

ROLL CALL

CEREMONIAL ITEMS

The Board of Commissioners traditionally recognizes city employees who are retiring or are being promoted. At this meeting, the following individuals will be recognized:

1. Retirements:

Fire Department - Mark Traylor will retire July 31, 2018 with 14 years of service.

E-911 - Earl "Scotty" Mitchell will retire July 31, 2018 with 26 years of service.

Attachments: None
Suggested Disposition: Accept

CITIZEN COMMENTS--PLEASE USE THE SIGN IN SHEET. INDIVIDUAL REMARKS ARE LIMITED TO FIVE MINUTES

CONSENT CALENDAR

Items on the Consent Calendar are considered by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately. The City Manager will read the items recommended for approval.

- 1. Minutes - June 4, 2018 Special Joint Meeting; June 11, 2018 Special Meeting; June 11, 2018 Work Session; June 25, 2018 Special Meeting; June 25, 2018 Regular Meeting**

Attachments: 1. Minutes June 2018
Suggested Disposition: Receive and File
Approve

2. Police Department Clothing Contract

The purpose of this memo is to request the award of a clothing and equipment contract to Galls LLC, further known as Galls, for the supply of officers' uniforms and accessories and to authorize the Mayor to sign all related documents.

The Police Department maintains a clothing and equipment contract with a uniform supplier for officers to order department approved uniforms and accessories to use in their daily duties as officers for the city. The current contract is overdue for replacement.

Bid specifications were made available and the proposal received from Galls was the lowest. They maintain an online ordering system for officers that tracks their orders and clothing allowance spending. Overall, they have been reliable to supply quality service in the past.

Attachments: 1. Memo - Clothing Contract
 2. Galls Attachment

Suggested Disposition: Receive and File
 Approve

3. New Police Vehicle Purchase

The purpose of this memo is to request the purchase of four (4) 2018 Ford Police Interceptor Utility patrol vehicles utilizing funds from FY 2018-2019 budget. These vehicles will be purchased from Paul Miller Ford through the state contract and to authorize the Mayor to sign all related documents.

The Police Department works to maintain the overall quality of the fleet vehicles. Generally, 6 new patrol vehicles are budgeted and purchased each year. For the FY 2018-2019 budget, it was agreed that only four (4) vehicles would be purchased and two (2) others were purchased from the previous budget cycle.

The Police Department is asking that four (4) vehicles be purchased at this time. The purchase of these vehicles is included in the FY 2018-2019 budget. These vehicles will be purchased from Paul Miller Ford. The cost through state contract for the vehicles will be \$112,434.32. The up-fit will be completed by L&W Emergency Equipment, through approved state contracting, and will be \$63,205.40. The vehicles will be purchased through budgeted funds from account 100.43.56555 and the up-fit will be paid from account 100.43.56550.

Attachments: 1. Memo - Vehicle Purchase
 2. LW Emergency Equipment Attachment
 3. Paul Miller Quote Attachment

Suggested Disposition: Receive and File
 Approve

4. Collins Lane Sanitary Sewer I&I Reduction Project – Akins Excavating Company

The purpose of this memo is to recommend the approval of a construction contract with Akins Excavating Company for the Collins Lane Sanitary Sewer I&I Reduction project and authorize the Mayor to sign all related documents.

The Collins Lane Sanitary Sewer I&I Reduction project includes rehabilitation of the sewers in the subdivisions along the Collins Lane corridor, including Thistleton and Cloverdale. It was identified as an area having known Inflow and Infiltration. This project has funding from a loan in the Clean Water State Revolving Fund (CWSRF) through the Kentucky Infrastructure Authority (KIA). Awarding this project in July will meet the KIA deadline of August 7, 2018.

There is a stormwater portion of this project administered by the Public Works Department that will be bid separately at a later date. That phase will address known flooding issues in the neighborhoods.

This project consists of Sanitary Sewer Rehabilitation by the trenchless method of pipe lining. This project will utilize “Fold and Form” pipe which is inserted into the existing pipe and takes the shape of the host pipe as it sets. The final product is a PVC pipe inside the old pipe. It will prevent leaks and provide a longer life without the disruptions of an open dig construction project. Although there will be some digging for reconnection of service laterals and point repairs, the majority of the project is trenchless pipe lining. The Sewer Department opened bids on June 28th and received 3 bids. Akins Excavating Company, Inc. was the low bidder in the amount of \$1,719,500.00. This project was budgeted for in the sewer construction account and is under a Kentucky Infrastructure Authority (KIA) Loan.

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| Attachments: | 1. Memo - Akins Collins Lane (2) |
| | 2. 4263.00 Collins Lane Phase 1 and 2 Sanitary Sewer I and I Reduction Project- Bid Tab |
| | 3. 4263.00 FSD Collins Lane Phase 1 and 2 Sanitary Sewer I and I Reduction Project Award Recommendation Ltr |
| Suggested Disposition: | Receive and File |
| | Approve |

5. Amendment No. 1 for Palmer Engineering Company, Inc. for additional design work on the Silver Lake Pump Station replacement project

The purpose of this memorandum is to request City Commission approval of an amendment for Palmer Engineering Company, Inc. for additional design work on the Silver Lake Pump Station replacement project and authorize the Mayor to sign all documents related to the project.

The Silver Lake pump station has surpassed the design life and has numerous equipment issues. The equipment is no longer available and many times has to be fabricated at a machine shop. The wet well is deteriorating and has already had major repair twice and is showing deterioration again. Palmer Engineering was contracted to design a replacement and due to this station being an inactive SSO.

This additional design fee will design a smaller station but require the rehab of the Raven Crest Pump Station that currently pumps to this station. Advantages of this additional design will be that two stations will be upgraded as opposed to the just one on the original contract, it will make the foot print of the new Silver Lake station smaller. It will also have the benefit of making the Raven Crest Pump Station pump past the Silver Lake Station so that that sewage will not be pumped twice. This will reduce electric cost and save on wear and tear on the new Silver Lake Pump Station.

Palmer has submitted a scope of work and a cost to provide the additional design in the amount of \$39,975. Funding is available in account 300.68.54555. This account has a budget of \$9,085,000.00 and as of March 31st the account has \$0.00 expensed and encumbered.

A summary of this project is as follows.

Original Contract	\$ 82,110.00
Amendment 1	\$ 39,975.00
Total Contract	\$122,085.00

Attachments:	1. Memo - Palmer Amendment 1 Silver Lake 2. Contract Amendment 1 - Raven Crest Addition
Suggested Disposition:	Receive and File Approve

6. Purchase Order with USALCO for Aluminum Sulfate

To authorize a contract extension with USALCO Fairfield Plant, LLC for Aluminum Sulfate (liquid alum) for Phosphorus Removal at the Wastewater Treatment Plant (WWTP) and authorize the Mayor to sign all documents associated with the contract extension.

The Sewer Department's Kentucky Pollutant Discharge Elimination System (KPDES) Permit currently has a seasonal limit on phosphorus in our effluent based upon the flow of the Kentucky River. The Sewer Department utilizes the USGS gauging station located just upstream of Lock 4 to monitor river flow.

The Department publicly advertised for Aluminum Sulfate in 2016 and 3 bids were received with USALCO being the low bidder. The annual amount of the purchase order is based on the Department's current permit. The contract has an option to extend the contract for up to 3 additional years, this would be the first of those extensions. The Department previously evaluated the feasibility of modifying the plant for biological removal rather than chemical removal but the cost is prohibitive; however, as part of a proposed study the Department will take another look at biological removal to significantly reduce the cost of chemical treatment. Failure to purchase the Aluminum Sulfate will result in permit violations during summer months should the discharge from the wastewater treatment plant exceed the maximum discharge limits for phosphorus as allowed by permit.

Attachments:

- 1. Memo -Liquid Alum Contract Extension**
- 2. Liquid Alum Contract Renewal Letter 2018**

Suggested Disposition:

**Receive and File
Approve**

7.

Personnel Action	Employee	Department	Date	Position
Appointment	Chasity Spencer	Police\E911	7/10/18	Telecommunicator I
Appointment	Eric Cockley	Planning and Community Development	8/7/18	Planning and Community Development Director
Retirement	Mark Traylor	Fire\EMS	8/1/18	EMS Director Authorize payment of accrued leave
Retirement	Earl Mitchell	Police\E911	8/1/18	Telecommunicator II Authorize payment of accrued leave
Retirement	Debbie Gipson	PW\Transit	7/31/18	Transit Dispatcher Authorize payment of accrued leave
Resignation	Pete Peden	Police	7/12/18	Patrol Officer III Authorize payment of accrued leave
Resignation	Ebone Thomas	Police\E911	6/7/18	Telecommunicator I/Asst TAC

Attachments: 1. July 2018 Agenda Attachments
Suggested Disposition: Receive and File
Approve

8. Frankfort Plant Board Retail Water Rate Increase

Attachments: 1. FPB Retail Water Rate Increase
Suggested Disposition: Receive and File
Approve

9. 2018 BUILD Grant

Staff requests approval of the attached grant application to apply for 2018 Better Utilizing Investments to Leverage Development (BUILD) Planning grant funds in the amount of \$770,000 to support the revitalization of its Holmes Street Corridor as outlined in the 2007 Holmes Street Redevelopment Master Plan.

DOT assistance will help the City prepare for infrastructure improvements that will calm traffic, enhance pedestrian opportunities, improve safety, promote economic development, and connect with previous TIGER-funded upgrades along the Second Street Corridor. Grant funds will be used to study and design a Complete Street along Holmes Street, which will connect low-income households with downtown job opportunities.

**Attachments: 1. 2018 BUILD BOC Memo
2. Frankfort BUILD Narrative FINAL 18_07_20**
**Suggested Disposition: Receive and File
Approve**

BOARDS

- 1. Tourist & Convention Commission - Reappointment of Dr. Bill Braden, for a term ending 6-30-21. Direct Mayoral Appointment.**

Attachments: None
Suggested Disposition: Receive and File

- 2. Board of Zoning Adjustment – Reappointment of Lisa Broaddus, for a term ending 7-1-22**

Attachments: 1. Lisa Broaddus Letter & Resume
**Suggested Disposition: Receive and File
Approve**

- 3. Board of Zoning Adjustment – Reappointment of Chuck Fletcher, for a term ending 7-1-22.**

Attachments: 1. Chuck Fletcher Letter & Resume
**Suggested Disposition: Receive and File
Approve**

- 4. Board of Park Commissioners – Reappointment of Judy Zeigler, for a term ending 5-1-22.**

Attachments: 1. Judy Zeigler Letter & Resume
**Suggested Disposition: Receive and File
Approve**

ACTION ITEMS

These are items where discussion is held by the City Commission. Items such as Ordinances, Orders and Resolutions are discussed under this section of the agenda. Public comments are not allowed except as authorized by the Mayor

1. Second Reading

AN ORDINANCE TO AMEND THE CITY OF FRANKFORT'S CODE OF ORDINANCES – CHAPTER 152 – BY AMENDING THE CITY OF FRANKFORT'S ZONING REGULATIONS; ARTICLE 7, SUBSECTIONS 7.01, 7.02, 7.04 AND 7.10 AND THE PLANTING MANUAL AND & LANDSCAPE ORDINANCE GUIDELINES, SECTION 2 AND 3 AND PLANT LISTS A, B, C, D, E & F AND THE PLANT MATERIAL REFERENCE BOOKS. This Ordinance had its First Reading on June 25, 2018.

Summary: This ordinance amends the City's Zoning Ordinance, Article 7 – Landscape Regulations by amending the requirements for replacement of required landscaping, healthy tree removal, preservation of trees during new development and amends the Acceptable and Non-Acceptable Plant Lists in the Planting Manual and Landscape Ordinance Guidelines.

Attachments: 1. A1
Suggested Disposition: Receive and File
Adopt Ordinance

2. First Reading

AN ORDINANCE AUTHORIZING THE ISSUANCE OF REVENUE BONDS TO FUND AN UNFUNDED LIABILITY IN AN AMOUNT REQUIRED TO FUND THE UNFUNDED LIABILITY; AUTHORIZING THE ISSUANCE; APPROVING FORMS OF THE BONDS; AUTHORIZING DESIGNATED OFFICERS TO EXECUTE THE BONDS; PROVIDING FOR THE PAYMENT AND SECURITY OF THE BONDS; AND AUTHORIZING THE DELIVERY OF THE BONDS, WHEN, AS AND IF ISSUED.

SUMMARY: This ordinance authorizes the City to serve as a conduit for the issuance of revenue bonds to fund a Note issued by the Kentucky Bar Association, to be used to fund KBA's unfunded liability to the Kentucky Employees Retirement System as part of KBA's authorized voluntary withdrawal from KERS. The ordinance establishes the procedures for approval, execution, payment, security and delivery of the bonds. The bonds do not constitute an indebtedness of the City and are payable solely from payments derived from the Note, with no financial obligation assigned to the City.

Attachments: 1. A2
Suggested Disposition: Receive and File
Adopt Ordinance

OLD/NEW BUSINESS

CLOSED SESSION

1. **CLOSED SESSION PER KRS 61.810 (1)(C)LITIGATION -TO DISCUSS POTENTIAL LITIGATION RELATED TO THE FRANKFORT PLANT BOARD RESERVOIR PROJECT.**

Attachments: **None**

Suggested Disposition:

ADJOURNMENT