

**NOTICE
MEETING VIA VIDEO TELECONFERENCE**

As a result of the state of emergency declared by the President of the United States, Governor of Kentucky, and Mayor of the City of Frankfort due to the global COVID-19 pandemic, the following Meeting Notice is issued:

I, Layne Wilkerson hereby call a meeting of the Frankfort Board of Commissioners for Monday, January 10, 2022, at 5:00 p.m., via GoToMeeting. All items on the agenda will be considered and action will be taken.

Per KRS 61.826, this meeting is a video teleconference meeting. The Board of Commissioners will participate via GoToMeeting. The City will provide a central primary physical location for public viewing of the virtual meeting in the City Hall Commission Chamber, 315 West Second Street. **The Board of Commissioners will not be there in person, but the televisions in the Commission Chamber will be broadcasting the virtual meeting.**

Public comments will still be accepted for the meeting, by submitting a citizen comments form via the City of Frankfort Website – www.frankfort.ky.gov {Government > Board of Commissioners> Citizen Comments} by Monday, January 10 at 4:00 PM.

The virtual meeting will be broadcast via Frankfort Plant Board Cable 10 Live and Facebook Live: Frankfort, Kentucky - City Hall www.facebook.com/CityofFrankfortKY/.

Please see www.frankfortema.org for additional information.

S/Layne Wilkerson
T/Mayor

WORK SESSION
FRANKFORT BOARD OF COMMISSIONERS

January 10, 2022
5:00 P.M. (EST)

PRESENT: Commissioner Katrisha Waldrige
Commissioner Kyle Thompson
Commissioner Kelly May
Commissioner Leesa Unger
Mayor Layne Wilkerson (5)

ABSENT: None (0)

Following roll call, Mayor Wilkerson called the Work Session to order.

Citizen Comments

City Clerk Chermie Maxwell read the following citizen comments that were submitted virtually:

- Ted Mitzlaff and Mary Ann Burch spoke in support of Terri Bradshaw KCDC and the importance of economic development.
- Robert Jordan and Aaron Ashcraft spoke in support of the Frankfort Disc Golf Association and their opposition to the Harrods Lease at Capitol View Park.

Staff Reports

Alex Cunningham, City Arborist, gave an update on the Tree Plan and starting Phase 2. Phase 1 was completed in December with 76 trees in the ground. Spring should be the next phase and we are right on track.

Bobby Ripy, IT Director, spoke about SeeClickFix which will be linked to the general branding of the City with all departments represented with the design. Targeting a launch in mid-February with branding, logo, and a name for the app.

Eric Cockley, Director of Planning & Community Development, gave an update on Parcels B & C. The City is close to hearing confirmation of the Transit grant award and he has begun drafting internal MOA documents. Once the grant is received it will be internally reviewed and will go to FTA, then the project will be brought back to the Board of Commissioners for the Development Agreement to be approved. Important tasks 1) plat reviewed for construction of Transit Center 2) discuss with the BOC the TIF Programs pros and cons 3) activation date for the TIF.

Discussion Items

Yes Arts Presentation & Update

Elle Travis, Yes Arts, gave a PowerPoint presentation of their services and what they offer to the community of Frankfort. Ms. Travis is very excited to open the Yes Arts Center at City Hall which could be as early as March.

The National Renewable Energy Laboratory (NREL)

Scott Haase, representing the National Renewable Energy Laboratory (NREL) spoke to the Board of Commissioners. Mr. Haase offered to assist the City with a clean energy transition which focuses on the energy side to technology and science.

OSHA Requirements Implementation Policy

Laura Ross, City Solicitor, spoke about the upcoming OSHA Regulations that are still being reviewed by the Supreme Court. The Executive Order and draft policies were sent as the deadline is today to adopt. Until we know what the Supreme Court decided we will not enforce or implement prior to that ruling. It is always subject to change.

Paddocks of Frankfort TIF District Discussion

Penny Peavler, Strategic Initiatives Consultant, presented a potential TIF Development for the Paddocks which will bring additional Economic Development. Once the Board of Commissioners decides to move forward Ms. Peavler will bring an agreement for approval before the Board of Commissioners.

Harrods Lease for Capitol View Park

Shawn Pickens, Director of Parks and Recreation, spoke about the lease at Capitol View Park for the Harrods which is a longstanding relationship. The Board of Commissioners expressed several concerns. Following a brief discussion, it was decided that the City would proceed with a one (1) year lease with a 30 day out. This agreement will be brought to the Regular Meeting for Board of Commissioners approval.

Action Items

First Reading

“AN ORDINANCE AMENDING ORDINANCE NO. 13, 2021 SERIES APPROPRIATING THE REVENUE TO BE RECEIVED BY THE CITY OF FRANKFORT FOR THE FISCAL YEAR 2021-2022” was presented, read, and sponsored by Commissioner Unger. Summary: This ordinance amends Ordinance No. 13, 2021 Series, appropriating the revenue to be received by the City for the Fiscal Year 2021-2022 by adding the following expenditures and transfers as noted:

General Fund-\$776,832 (aggregate total)

1) Transfers from General Fund-\$100,000 (aggregate total)

2) Capital Improvements-\$100,000 (aggregate total)

And by adding the following revenue:

1) General Fund -\$215,000 (aggregate total)

Johanson Consulting Inc. - Classification, Compensation and Benefits Study

Board of Commissioners approval of a revised contract which makes minimal technical changes including the monthly invoice procedure and changing the termination notice period from 15 days to 30.

It was moved by Commissioner May, seconded by Commissioner Unger, to approve the revised contract. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Thompson, May, Unger and Mayor Wilkerson (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Dolly Graham Park Splash Pad Project

The purpose of this agenda item is to seek Board of Commissioners approval to select PSS Contractors, LLC. out of Cincinnati, OH, to construct the splash pad aquatic facility at Dolly Graham Park. This is part of the Dolly Graham Park renovation project in conjunction with the Land and Water Conservation Grant officially awarded in January 2021. With approval, the Parks Department will move forward with the construction of the splash pad. According to the attached bid, the construction would be completed by June 1st, 2022. This will include, but not limited to, following all the approved construction plans, stamped drawings and specifications, necessary sewer/plumbing installation and upgrades needed, meeting state and local codes and regulations including appropriate facility usage capacities (persons). Brandstetter Carroll, Inc. will oversee the construction from start to finish ensuring proper construction. Total costs of the provided construction services are \$533,216.00, which includes a \$20,000 contingency. Partial funds are available in the city's capital project funds and through the Land and Water Conservation Grant. A budget amendment will be required with additional funds from the general fund and/or ARPA to complete the project. Staff recommends approval.

It was moved by Commissioner Unger, seconded by Commissioner Waldrige, to approve the contractor. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Thompson, May, Unger and Mayor Wilkerson (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Discussion of Tentative Agenda

The Mayor and Board of Commissioners requested several items to be placed on the Regular Meeting Agenda for January such as the Harrods Lease at CVP, IRB Agreement, Tiger Grant update, schedule KCDC discussion, NREL follow up and would like to see the lights up on St. Clair Street.

New business

Commissioner Waldrige offered her thanks and congratulations to several members of the community for their achievements.

It was moved by Commissioner Waldrige, seconded by Commissioner May, to go into Executive Session per KRS 61.810(1)(f), discussions which may lead to the discipline or dismissal of a commissioner. The motion was adopted by voice vote. The meeting went into closed session at 7:33 p.m.

It was moved by Commissioner Waldrige, seconded by Commissioner Thompson, that the meeting return to open session. The motion was adopted by voice vote. The meeting returned to open session at 9:15 p.m.

It was moved by Commissioner Waldrige, seconded by Commissioner Unger, based upon the request of Commissioner Kyle Thompson to conduct a hearing pursuant to KRS 83A.040(9). The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Thompson, May, Unger and Mayor Wilkerson (5). Those voting against the motion were none (0). The motion was thereupon adopted.

It was moved by Commissioner Waldrige, seconded by Commissioner May, to approve written charges by the Board of Commissioners against Commissioner Thompson for said hearing and authorize the Mayor to sign said charges. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Thompson, May, Unger and Mayor Wilkerson (5). Those voting against the motion were none (0). The motion was thereupon adopted.

It was moved by Commissioner Waldrige, seconded by Commissioner May, to set a date and time for said hearing which will be coordinated through staff and counsel. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Thompson, May, Unger and Mayor Wilkerson (5). Those voting against the motion were none (0). The motion was thereupon adopted.

It was moved by Commissioner May, seconded by Commissioner Thompson, that the meeting adjourn. The question was put upon the motion and was adopted by voice vote. The meeting adjourned at 9:22 p.m.

Mayor

Attest:

City Clerk