

PRESENT: Commissioner Katrisha Waldrige
Commissioner Scott Tippet
Commissioner Eric E. Whisman
Commissioner John R. Sower
Mayor William I. May, Jr. (5)

ABSENT: None (0)

Following roll call, Mayor May called the Work Session to order.

Mayor May called for citizen comments and reminded everyone to use the sign in sheet.

Citizen Comments

Jill Robinson spoke about the 25th Anniversary fundraiser for the Sunshine Center on the Martin Luther King Holiday at the Episcopal Church for \$15.00 per person from 5pm – 7pm.

Staff Reports

Chuck Knowles, Tiger Grant Project Manager, gave an update on the status of the project. Mr. Knowles is currently working on a stakeholder list to provide updates on the project and finalizing agreements that could possibly be on the January 28th agenda for Commission approval.

Kathy Fields, Human Resources Director, spoke about the current job openings and applications that have been received. Ms. Fields also offered the dates of scheduled interviews for various positions.

Kenny Hogsten, Interim Sewer Director, stated there are a large number of items for Sewer on the January 28th agenda and gave a brief update on each item.

Wayne Briscoe, Fire Chief, spoke about the Fire Prevention Safety Grant and has ordered the smoke detectors and bed shakers and we are currently reaching out to see where we can install. A recruitment committee has been set up to work on a marketing strategy with Cap City and research target groups for recruiting.

Laura Ross, Co-Interim City Manager and City Solicitor, stated that Commissioner Whisman has asked to use the term “Executive Session” vs. “Closed Session”. The Commission agreed without objection.

Keith Parker, Co-Interim City Manager, stated that the next meetings for the CEAC and DAC are set for January 30th; however, we could call a Special Meeting to avoid not having representation. The Commission agreed to vote at the 1/28/19 Regular Meeting. Mr. Parker requested to add an item to the January 28th agenda regarding modifications to the existing FIS & KCDC MOA from 2017. The Commission agreed without objection.

Discussion Items

Melanie VanHouten & Joanna Hay spoke about the FrankArts program and gave overviews of completed projects, projects in progress, funding and a schedule.

Nancy Bailey, City Paralegal, gave an update on delinquent property taxes for 2018. Ms. Bailey collected all payment plans for a total more than \$158,000.00 for the year 2018.

Commissioner Whisman spoke about the implementation of the Downtown Master Plan and the committees that have been established to assist with the implementation. Following a discussion, the Board of Commissioners requested staff to complete an outline including options and recommendations and come back for discussion.

Keith Parker, Co-Interim City Manager, discussed the revised contract for Sustainable Strategies and a yearend report. Andy Seth of Sustainable Strategies has been helping the City obtain various grants and has been invited to Frankfort on February 11th to attend the Work Session.

Old Business/ New Business

Commissioner Sower requested an update on the cost saving incentives program for employees and requested that the Board of Commissioners get involved.

Commissioner Whisman spoke about the city vacancies and would like for the Board of Commissioners to review and develop criteria and protocol for applicants. Following a lengthy discussion, it was suggested that the Board of Commissioners interview the 5 applicants for Parks and hold on all other positions until February 11, 2019; however, there was no final directive given by the Board of Commissioners.

Commissioner Sower asked for an update on Dolly Graham Park and an outline with the extension of Washington Street.

Commissioner Sower stated that the State of Kentucky leads the nation in animal abuse and requested that the contact information for the Animal Control Officer be listed on the City website and given to the local veterinarian’s offices.

Commissioner Whisman distributed a handout regarding Land Banks for information purposes to the Board of Commissioners.

It was moved by Commissioner Tippet, seconded by Commissioner Whisman to go into closed session per KRS 61.810 (1)(b) property – discussion on potential future sale or acquisition of real property related to the Downtown Master Plan when publicity would be likely to affect the value of the property. The motion was adopted by voice vote. The meeting went into closed session at 7:31 p.m.

It was moved by Commissioner Tippet, seconded by Commissioner Sower, that the meeting return to open session. The motion was adopted by voice vote. The meeting returned to open session at 8:05 p.m.

It was moved by Commissioner Tippet, seconded by Commissioner Whisman, that the meeting adjourn. The question was put upon the motion and was adopted by voice vote. The meeting adjourned at 8:05 p.m.

Mayor

Attest:

City Clerk