

PRESENT: Commissioner Katrisha Waldrige  
Commissioner Scott Tippet  
Commissioner Eric E. Whisman  
Commissioner John R. Sower  
Mayor William I. May, Jr. (5)

ABSENT: None (0)

Following roll call, Mayor May called the Work Session to order.

It was moved by Commissioner Waldrige, seconded by Commissioner Tippet to recess into the Joint Meeting with Franklin County Fiscal Court. Motion was adopted by voice vote.

The Work Session was called back to order by Mayor May at 7:00 p.m. with all members present.

Mayor May recognized Adam Curry from the Parks Department who received Cheers for Peers in January.

Laura Ross, City Solicitor reminded everyone at the last meeting the Board of Commissioners decided that there would be no further insurance testimony.

#### **Citizen Comments**

Rodney Williams spoke about a working group in 2018 that focused on community development and presented a letter to the Board of Commissioners in August 2018. Mr. Williams encouraged the Board of Commissioners to become strategic risk takers.

Brent Sweger expressed his support for Thoroughbred Trail and the budget amendment. Mr. Sweger encouraged the Board of Commissioners to develop a Capital Improvement Plan (CIP) which would look at projects that we want to build for the next five years.

Mayor May spoke about a request from Senator Neal's Office requesting that the City be a co-sponsor in permitting for the Crossing Selma Reenactment March 1, 2020. This will be in conjunction with other reenactments across the nation. Frankfort's "crossing" is proposed to take place over the Capital Avenue Bridge to the State Capitol Building. It was moved by Commissioner Waldrige, seconded by Commissioner Tippet, to offer the City's assistance at this event. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippet, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

#### **Staff Reports**

Katie Beard, Director of Public Works, requested the addition of an ordinance regarding streets and sidewalks. The Commission agreed without objection.

Katie Beard, Director of Public Works, spoke about the ReCollect App which is a smartphone app that will get out solid waste information, recycle, drop off information, holiday closings, etc. to the public. This would be a 3 year contract for \$4,925.00 and Ms. Beard would like to add to the Regular Meeting agenda. The Commission agreed without objection.

Katie Beard, Director of Public Works stated that two-way Main St. contractor is out for bids and has been extended to February 19, 2020.

#### **Discussion Items**

Kathy Fields, Human Resources Director, spoke about the salary update and ordinance for the Mayor and Commission. Ms. Fields clarified this is only cleanup of the ordinance and also handed out a wage survey from Kentucky League of Cities (KLC). Laura Ross, City Solicitor, suggested the Board of Commissioners may look at an outside party for salary recommendations.

Keith Parker, City Manager, presented an agreement with KYTC for installation of a community boundary sign that states "Home Of Wan'Dale Robinson 2018 Kentucky Mr. Football" on westbound US 60 near MP 13.188 and on northbound US 127 near MP 4.75. It was moved by Commissioner Waldrige, seconded by Commissioner Sower to move forward with the signs. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippet, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Chuck Knowles, TIGER Grant Project Manager, discussed decommissioning traffic signals at Shelby and Steele on Second Street as part of the TIGER Project. The Transportation Cabinet conducted traffic counts along Second Street and determined the signals are no longer necessary. It was moved by Commissioner Sower, seconded by Commissioner Tippet, to move forward with the project. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippet, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Shawn Pickens, Parks and Recreation Director, spoke about an Adult Softball MOA which would allow softball tournaments and leagues to play at Capitol View Park for the 2020 season with The Players Association (TPA). It is estimated the Parks Department will save approximately \$60,000.00 in personnel costs. It was moved by Commissioner Tippet, seconded by Commissioner Waldrige, to approve the MOA. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippet, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Rebecca Hall, Community Relations/Grants Manager, requested that the Board of Commissioners approve a resolution allowing for the submission of applications for FY2021 Operating and Capital Funds and committing the Local Share associated with the applications under the Fixing America's Surface Transportation Act (FAST Act) to be filed with the Department of Transportation, United States of America. The City is required to pass one resolution to apply for funding and to commit the local share of the projects. This resolution must be adopted each year in order to apply for 5311 (Public Transportation) and 5339 (Capital) Grants. It was moved by Commissioner Tippet, seconded by Commissioner Waldrige, to adopt the Resolution. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippet, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The Resolution was thereupon adopted (Resolution No. 2, 2020 Series).

Kenny Hogsten, Sewer Director, discussed the draft Kentucky Intersystem Operational Permit (KISOP) with the Farmdale Sewer District. Rate payers will not pay a dime and will not absorb the cost from the project. Following a brief discussion the Board of Commissioners directed Mr. Hogsten to move forward with the project.

Chuck Adams, Police Chief, gave a brief explanation of the City's current GeoConex Software and why it is not currently meeting the City's needs or expectations. Chief Adams also discussed the purchase of Caliber CAD Software and detailed why this software and its service package will be more efficient for the City. This is a big ticket item and will be discussed in the budget process.

First Reading – Budget Amendment FY 2019-2020

“AN ORDINANCE AMENDING ORDINANCE NO. 9, 2019 SERIES APPROPRIATING THE REVENUE TO BE RECEIVED BY THE CITY OF FRANKFORT FOR THE FISCAL YEAR 2019-20” was presented and read. Summary: To summarize an ordinance amending the 2019-20 budget to provide monies for the City of Frankfort to fund the following:

- 1) 2019 Downtown Revitalization Grant (\$100,000)
- 2) Fire Training Grant (\$13,000)
- 3) FIS Reimbursement 2017 Contract (\$34,303)
- 4) Humane Society Building Study (\$26,463)
- 5) Women’s Shelter (\$10,000)
- 6) Lump sum contribution of sick leave for retired employees to KRS & not included in budget (\$154,346)
- 7) New ambulance engine (\$32,000)
- 8) Purchase and up-fitting of two vehicles and costs to transfer useable equipment to existing 2017 Explorers (\$66,924)
- 9) Dolly Graham Park Renovation Project (\$500,000)
- 10) Pedestrian bridge over Benson at River View Park Safety/Structural Inspection (\$15,000)
- 11) Field Lighting to Legends and Williams Field – Capitol View Park (\$10,000)
- 12) Increase in Downtown Reinvestment Grant (\$50,000)
- 13) Increase in Neighborhood Reinvestment Grant (\$22,000)
- 14) Concert Stage and Associated Costs (\$125,000)
- 15) Parks Master Plan (\$125,000)
- 16) Sower Fields-Lighting (\$485,000)
- 17) Thoroughbred Trail (\$232,476)
- 18) Unanticipated revenues (\$946,629)

Total 2019-2020 Budget amendment \$ 1,054,833

Laura Ross, City Solicitor, spoke about the insurance questions and answers that were provided to the Board of Commissioners for review. Following a brief discussion, it was moved by Commissioner Sower, seconded by Commissioner Tippet, that Chenault & Hoge again become our agent of record for insurance effective February 11, 2020 and to expire on October 20, 2021. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Tippet, Whisman, Sower and Mayor May (4). Those voting against the motion were Commissioner Waldrige (1). The motion was thereupon adopted.

**Tentative Agenda**

Commissioner Whisman questioned the surplus transit bus item and requested a process to surplus buses to other agencies.

**Unfinished Business/New Business**

Commissioner Waldrige asked about the budget for Thoroughbred Trail and if the funds will break ground. Any additional funds will be put in the FY 20-21 budget.

Commissioner Waldrige requested an official unveiling of the Wan’Dale Robinson sign that the Board of Commissioners can participate in.

Commissioner Whisman stated there was a solar farm proposal given to the Board of Commissioners back in July of 2019 and requested that the board receive an email update on this item. Keith Parker, City Manager, stated that the solar farm could be built through FPB and infrastructure; however, there are flaws in the proposal.

Commissioner Waldrige spoke about turf on the local high school fields and could they turf their own fields or lease them out. Mr. Kopp said that would depend on the school board and could request to turf and lease the fields.

Commissioner Sower requested the Police Department place a speed trailer on Langford Avenue and Leonardwood Drive.

Commissioner Sower would like accident counts at Petco and the adjacent Walgreens. Chuck Adams, Police Chief, will check on accident counts.

It was moved by Commissioner Sower, seconded by Commissioner Whisman, that the meeting adjourn. The question was put upon the motion and was adopted by voice vote. The meeting adjourned at 8:47 p.m.

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Mayor

Attest:

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City Clerk