

PRESENT: Commissioner Tommy Z. Haynes  
Commissioner Scott Tippet  
Commissioner Robert E. Roach  
Commissioner Lynn Bowers  
Mayor William I. May, Jr. (5)

ABSENT: None (0)

Following roll call, Mayor May called the Work Session to order.

Mayor May called for citizen comments and reminded everyone to use the sign in sheet.

#### **Citizen Comments**

John Sower spoke about the new FPB Appointment Stephen Mason and encouraged the Board of Commissioners to vote to make the Reed Smith report public.

Andy Layson spoke against removing the P.E. requirements from the proposed Sewer Director and Public Works Director Job Title Change Ordinance.

#### **Staff Reports**

Kathy Fields, Human Resources Director, requested to add promotions to the voting meeting agenda. The Commission agreed without objection.

Bobby Ripy, IT Director, requested to add the surplus of the phone system to the voting meeting agenda. The Commission agreed without objection.

Tom Bradley, Director of Public Works, said he is currently working with the State to clean up the area by Mr. Taylor's Barbershop prior to the historic marker ceremony.

Keith Parker, Deputy Director of Public Works, stated he is working with Strand and the Transportation Cabinet revising plans for the right of way on Pinsky Trail: also, working with KSU and hoping to bid out this summer.

Rebecca Hall, Grants/Public Relations Manager, spoke about the wayfinding signage. The bid package has been sent to the KY Transportation Office and they are currently reviewing, there are approximately 100 signs.

Cindy Steinhauser, City Manager, stated the first CityVisions public meeting will be held on 2/27/18 at 5:30 pm at the old T-Boat Marina.

#### **Discussion Items**

Cindy Sparks of Columbia Gas, along with other staff members, gave an overview of projects in the Frankfort area.

Harry Carver spoke about the On The Table event and invited the City to host a table and get involved. The event will be held on 2/20/18 at 5:30 p.m. at United Bank.

Steve Dawson, Finance Director, gave an update on the pension impact to the City budget. Operational Efficiencies/ Revenue Enhancements were also reviewed. A proposal from an efficiency firm will be placed on the 2/26/18 voting meeting agenda.

Cindy Steinhauser, City Manager, reviewed a Federal and State strategy that touched on items such as:

- TIGER Grant
- DC Meetings
- Opportunity Zone
- Infrastructure Bill
- Transit
- Division of Water
- Environmental Protection Agency
- Department of Local Government
- KLC

Katie Beard, Sewer Department Engineer, gave a power point regarding property inspections and the consent decree.

Cindy Steinhauser, City Manager, reviewed the replacement process for the Sewer Director and Planning Director. The Board of Commissioners will decide if they want to participate in the interview process at the February voting meeting.

Laura Ross, City Solicitor, reviewed the list of questions for future Frankfort Plant Board appointments. Ms. Ross will work on language changes to the questions and bring back to the March Work Session. Commissioner Bowers inquired as to the progress of looking into training on Open Meetings and Open Records for new board appointees. Laura Ross and Cindy Steinhauser will look at doing an annual training in house.

Rebecca Hall, Grants/Public Relations Manager, spoke about the Special Events Permit and application for Special Events and Parades. The public meeting that was held on 2/2/18 was fairly well attended and each department gave a brief review of this part in the process. This Ordinance will be placed on the February agenda for a first reading.

#### **Tentative Agenda**

Mayor May stated that he will recuse himself on voting for the Kentucky Housing Authority Item No. 11 listed on the 2/26/18 Regular Meeting agenda.

#### **Old Business**

Commissioner Bowers has received complaints from citizens regarding work being done by Columbia Gas and stated there should be some type of notification to property owners when work is being done. Cindy Steinhauser, City Manager, will check on notification requirements for demolition with surrounding cities and bring back to the Board of Commissioners.

Commissioner Roach requested a Special Meeting regarding the Frankfort Plant Board Reservoir be held to bring everyone up to speed. This meeting was scheduled for 3/12/18 at 3:00 p.m.

Commissioner Roach suggested that upcoming vacancies for boards be placed on the City website to apply for themselves or suggest someone else to serve.

Commissioner Roach would like an update to the new employee retirement plan at the next Work Session.

Commissioner Roach suggested that in the Focus on Frankfort newsletter, instead of the Mayor's message, possibly a Board of Commissioners message could be added.

Commissioner Roach requested the Emergency Management Interlocal Agreement be completed.

**New Business**

Commissioner Tippett would like to investigate forming a partnership with KSU and the YMCA to help with the pool at the Exum Center. Cindy Steinhauser, City Manager, will start by speaking to the area schools.

Commissioner Roach would like to see an increase of City employees that live in the city and make it part of the hiring process.

It was moved by Commissioner Bowers, seconded by Commissioner Haynes, that the meeting adjourn. The question was put upon the motion and was adopted by voice vote. The meeting adjourned at 8:45 p.m.

Attest:

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Mayor

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City Clerk