

**NOTICE  
SPECIAL MEETING VIA VIDEO TELECONFERENCE**

As a result of the state of emergency declared by the President of the United States, Governor of Kentucky, and Mayor of the City of Frankfort due to the global COVID-19 pandemic, and in accordance with recommended and mandated precautions related thereto and Kentucky Opinion of the Attorney General 20-05, the following Meeting Notice is issued:

I, Layne Wilkerson, hereby call a Special Meeting of the Frankfort Board of Commissioners for Monday, March 26, 2021, at 3:00 p.m., in the Frankfort/Franklin County Emergency Operations Center, 300 West Second Street. The purpose of this meeting is to discuss the status of the Interim City Manager, new City Manager position and timeline and process for hiring a new City Manager, purchase request of PC's and an MOA for TFCA regarding Capitol View Park. A portion of this meeting may be closed per KRS 61.810 (1)(f), Personnel, discussions which might lead to appointment or dismissal of an employee, regarding the status of the Interim City Manager and new City Manager position. Action may be taken in open session.

Per KRS 61.826, this meeting is a video teleconference meeting. One or more members of the Board of Commissioners will participate via Skype or a similar video teleconferencing system. The primary location will be in the Frankfort/Franklin County Emergency Operations Center, 300 West Second Street.

Per KY Attorney General Opinion 20-05, **public attendance will not be permitted** at this meeting because, due to the highly contagious nature of COVID-19, it is not feasible for the City to provide a central physical location for public viewing.

The meeting will be broadcast via Frankfort Plant Board Cable 10 Live and Facebook Live: Frankfort, Kentucky - City Hall [www.facebook.com/CityofFrankfortKY/](http://www.facebook.com/CityofFrankfortKY/).

Please see [www.frankfortema.org](http://www.frankfortema.org) for additional information.

S/Layne Wilkerson  
T/Mayor

SPECIAL MEETING  
FRANKFORT BOARD OF COMMISSIONERS

March 26, 2021  
3:00 P.M. (EDT)

PRESENT: Commissioner Katrisha Waldrige  
Commissioner Kyle Thompson  
Commissioner Kelly May  
Commissioner Leesa Unger  
Mayor Layne Wilkerson (5)

ABSENT: None (0)

Following roll call, Mayor Wilkerson called the meeting to order.

it was moved by Commissioner Thompson, seconded by Commissioner May, to go into Executive Session per KRS 61.810 (1)(f), personnel, discussions which may lead to appointment or dismissal of an employee, regarding the status of the Interim City Manager and new City Manager position. Action may be taken in open session. The motion was adopted by voice vote. The meeting went into closed session at 3:01 p.m.

It was moved by Commissioner Unger, seconded by Commissioner May, that the meeting return to open session. The motion was adopted by voice vote. The meeting returned to open session at 3:59 p.m.

It was moved by Commissioner Unger, seconded by Commissioner May, to hire Tom Russell as the full time City Manager starting on April 1, 2021 at a salary of \$130,000.00 and for the City Solicitor to work on terms of the contract not to exceed 60 days. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners May, Unger and Mayor Wilkerson (3). Voting against the motion were Commissioners Waldrige and Thompson (2). The motion was thereupon adopted.

*Timeline and process for hiring a new City Manager*

Commissioner Thompson spoke about the timeline and process for hiring a new City Manager. The seven (7) candidates that were discussed in closed session should be brought forward for interviews with both the citizen interview committee and the department heads. Each Commissioner should submit names to the Mayor for the citizen committee.

It was moved by Commissioner Unger, seconded by Commissioner May, to direct Kathy Fields in Human Resources to set up interviews with the candidates that were discussed in closed session as soon as possible. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Thompson, May, Unger and Mayor Wilkerson (4). Those voting against the motion were none. The motion was thereupon adopted. *Note: Commissioner Waldrige lost connection and did not vote.*

*Approval to purchase 60 dell desktop PC's-IT Department*

The IT Department is seeking permission to purchase 60 new PC's to replace older machines for updated malware and operating system upgrades and to authorize the Mayor to sign all related documents. Budget impact will be \$35,956.20 and will be charged to IT Account No. 100-20-56551.

It was moved by Commissioner Thompson, seconded by Commissioner Unger, to approve the purchase of 60 desktop computers as needed. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Thompson, May, Unger and Mayor Wilkerson (4). Those voting against the motion were none. The motion was thereupon adopted. *Note: Commissioner Waldrige lost connection and did not vote.*

*TFCA MOA regarding Capitol View Park*

Interim City Manager Tommy Russell has directed Shawn Pickens, Director of Parks and Recreation, to be the negotiator and get everyone on the same page. City Solicitor, Laura Ross, stated that the Board of Commissioners would need to remove the approval of the agreement from the March Work Session and revise with terms everyone can agree with.

It was moved by Commissioner May, seconded by Commissioner Unger, to take a five minute recess. The motion was adopted by voice vote.

Mayor Wilkerson called the meeting back to order at 4:43 p.m. with all members present.

It was moved by Commissioner Thompson, seconded by Commissioner Unger, to terminate the agreement with TFCA and for Laura Ross notify TFCA immediately. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Thompson, May, Unger and Mayor Wilkerson (4). Those voting against the motion were none. The motion was thereupon adopted. *Note: Commissioner Waldrige lost connection and did not vote.*

It was moved by Commissioner Thompson, seconded by Commissioner May, to direct City Staff to contact both TFCA and FIS and Laura Ross draft MOA's for both schools. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Thompson, May, Unger and Mayor Wilkerson (4). Those voting against the motion were none. The motion was thereupon adopted. *Note: Commissioner Waldrige lost connection and did not vote.*

It was moved by Commissioner Thompson, seconded by Commissioner May, that the meeting adjourn. The question was put upon the motion and was adopted by voice vote. The meeting adjourned at 5:00 p.m.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk