

**NOTICE
SPECIAL MEETING VIA VIDEO TELECONFERENCE**

As a result of the state of emergency declared by the President of the United States, Governor of Kentucky, and Mayor of the City of Frankfort due to the global COVID-19 pandemic, and in accordance with recommended and mandated precautions related thereto and Kentucky Opinion of the Attorney General 20-05, the following Meeting Notice is issued:

I, William I. May, Jr. hereby call a Special Meeting of the Frankfort Board of Commissioners for Monday, April 13, 2020, at 5:00 p.m., in the Frankfort/Franklin County Emergency Operations Center, 300 West Second Street. This meeting will be in lieu of the Work Session scheduled for Monday, April 13, 2020. All items on the agenda will be considered and action will be taken.

Per KRS 61.826, this meeting is a video teleconference meeting. One or more members of the Board of Commissioners will participate via Skype or a similar video conferencing system. The primary location will be in the Frankfort/Franklin County Emergency Operations Center, 300 West Second Street.

Per KY Attorney General Opinion 20-05, public attendance will not be permitted at this meeting because, due to the highly contagious nature of COVID-19, it is not feasible for the City to provide a central physical location for public viewing. Public comments on agenda items only will still be accepted for the meeting, by emailing comments to bhecker@frankfort.ky.gov by Monday, April 13 at 4:00 PM.

The meeting will be broadcast via Frankfort Plant Board Cable 10 Live and Facebook Live: Frankfort, Kentucky - City Hall www.facebook.com/CityofFrankfortKY/.

Please see www.frankfortema.org for additional information.

S/William I. May, Jr.
T/Mayor

SPECIAL WORK SESSION
FRANKFORT BOARD OF COMMISSIONERS

April 13, 2020
5:00 P.M. (EDT)

PRESENT: Commissioner Katrisha Waldrige
Commissioner Scott Tippet
Commissioner Eric E. Whisman
Commissioner John R. Sower
Mayor William I. May, Jr. (5)

ABSENT: None (0)

Following roll call, Mayor May called the Work Session to order.

Discussion Items

Keith Parker, City Manager, spoke about the changes to match the federal extension on net profit and regulatory tax deadlines. Net profit will be extended until July 15th and regulatory taxes are due July 31st. All penalties and interest start after the deadline.

It was moved by Commissioner Sower, seconded by Commissioner Tippet, to approve the Executive Order relating to tax extensions. All members being present, the motion to approve the Executive Order was adopted by voice vote without objection (Executive Order No. 8, 2020 Series).

Keith Parker, City Manager, gave an update on revenue projections for FY 2020 & FY 2021. There was a handout outlining topics such as other revenues, state government withholding, other governmental & business withholding, business net profit and recommendations from Mr. Parker. Following a brief discussion, Mr. Parker will work with Mayor May to pen a letter to the Governor to ask for the KY state employee's occupational tax.

Keith Parker, City Manager, spoke about the Franklin County Community Fund and recommended to the Board of Commissioners that the City join them. This fund is for the community to donate to COVID-19 response fund. Additional discussion occurred relating to "City" funds and the development of a program. The Board of Commissioners agreed to move forward without objection.

Caliber CAD Software Agreement – Police & Fire

The purpose of this memo is to request the City of Frankfort enter into an agreement with Caliber Public Safety (Caliber) to provide computer aided dispatch (CAD) and mobile CAD software for the Frankfort/Franklin County Dispatch Center and public safety agencies in Frankfort and Franklin County, and allow the Mayor to sign all related documents. The City currently has an agreement with Geoconex for our CAD and mobile CAD software and this agreement is ending. When the City entered into this agreement, it was understood that the software was in development, that there would be problems early, and that it would take some time to work out the problems. The agreement has been in place for approximately 5 years and the software still does not work reliably, putting first responders in unnecessary danger. Caliber is the same software company that supplies the Kentucky State Police and several local agencies in surrounding counties. Caliber has agreed to enter into this agreement with the City of Frankfort with the understanding that no payments will be made until the next budget year (2020-21). This agreement will allow them to start the work of implementing the software. The first year total cost of the agreement will be \$277,055.00. The City will include the cost (\$277,055.00) of the agreement into the Capital Budget. The annual costs for the agreement for year 2 through year 5 will be \$83,324.00, \$87,490.00, \$91,865.00, and \$96,458.00 respectively with the County requested to pay 25% of that cost each year and any other related costs that may occur for their mobile units. The total cost of the agreement will be \$636,192.00.

It was moved by Commissioner Sower, seconded by Commissioner Whisman, to approve the agreement. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippet, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Laura Ross, City Solicitor, spoke about the Executive Orders that have been issued by the Mayor and reviewed the content.

First Reading

"AN ORDINANCE AMENDING SECTION 90.23(B) OF THE CITY OF FRANKFORT CODE OF ORDINANCES RELATING TO THE HUMANE SOCIETY TRAP, NEUTER AND RELEASE PILOT PROGRAM" was presented and read. Summary: This ordinance amends Section 90.23(B) of the City of Frankfort Code of Ordinances to extend the pilot program whereby the Humane Society traps, neuters and releases feral cats within the city for an additional year from May 1, 2020.

It was moved by Commissioner Whisman, seconded by Commissioner Waldrige, to go into Executive Session per KRS 61.810(1)(b) discussion on the future acquisition of real property when publicity would be likely to affect the value of the property. The motion was adopted by voice vote. The meeting went into closed session at 6:04 p.m.

It was moved by Commissioner Whisman, seconded by Commissioner Tippet, that the meeting return to open session. The motion was adopted by voice vote. The meeting returned to open session at 6:24 p.m.

It was moved by Commissioner Whisman, seconded by Commissioner Tippet, to direct the City Manager to accept the property that was discussed in Executive Session. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippet, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

It was moved by Commissioner Tippet, seconded by Commissioner Waldrige, that the meeting adjourn. The question was put upon the motion and was adopted by voice vote. The meeting adjourned at 6:28 p.m.

Mayor

Attest:

City Clerk