

PRESENT: Commissioner Tommy Z. Haynes
Commissioner Scott Tippet
Commissioner Robert E. Roach
Mayor William I. May, Jr. (4)

ABSENT: Commissioner Lynn Bowers (1)

Mayor May called the meeting to order. The invocation was given by Rev. Marian Taylor of South Frankfort Presbyterian. The Pledge of Allegiance was recited.

Ceremonial Items

Mayor May and Shaun Caldwell, Assistant Fire Chief, recognized and congratulated Mark Traylor of the Fire Department who will retire on July 31, 2018 with 14 years of service.

Mayor May and Travis Ellis, Chief of Police, recognized and congratulated Earl %Scotty+Mitchell of the E-911 Department who will retire on July 31, 2018 with 26 years of service.

Citizens Comments

John Sower, a citizen of Frankfort, requested additional information on an upcoming window restoration workshop. Rebecca Hall, Grants/Community Relations Manager, stated the workshop will be on August 11, 2018 at City Hall and open to the public at no charge.

Consent Calendar

The following miscellaneous and personnel items were presented:

1. **Minutes –** Minutes - June 4, 2018 Special Joint Meeting; June 11, 2018 Special Meeting; June 11, 2018 Work Session; June 25, 2018 Special Meeting; June 25, 2018 Regular Meeting.

2. **Police Department Clothing Contract**

Authorized the award of a clothing and equipment contract to Galls LLC, further known as Galls, for the supply of officers' uniforms and accessories and authorized the Mayor to sign all related documents. The Police Department maintains a clothing and equipment contract with a uniform supplier for officers to order department approved uniforms and accessories to use in their daily duties as officers for the city. The current contract is overdue for replacement. Bid specifications were made available and the proposal received from Galls was the lowest. They maintain an online ordering system for officers that tracks their orders and clothing allowance spending. Overall, they have been reliable to supply quality service in the past.

3. **New Police Vehicle Purchase**

Authorized the purchase of four (4) 2018 Ford Police Interceptor Utility patrol vehicles utilizing funds from FY 2018-2019 budget. These vehicles will be purchased from Paul Miller Ford through the state contract and authorized the Mayor to sign all related documents. The Police Department works to maintain the overall quality of the fleet vehicles. Generally, 6 new patrol vehicles are budgeted and purchased each year. For the FY 2018-2019 budget, it was agreed that only four vehicles would be purchased and two (2) others were purchased from the previous budget cycle.

The Police Department is asking that four (4) vehicles be purchased at this time. The purchase of these vehicles is included in the FY 2018-2019 budget. These vehicles will be purchased from Paul Miller Ford. The cost through state contract for the vehicles will be \$112,434.32. The up-fit will be completed by L&W Emergency Equipment, through approved state contracting, and will be \$63,205.40. The vehicles will be purchased through budgeted funds from account 100.43.56555 and the up-fit will be paid from account 100.43.56550

4. **Collins Lane Sanitary Sewer I&I Reduction Project - Akins Excavating Company**

Authorized a construction contract with Akins Excavating Company for the Collins Lane Sanitary Sewer I&I Reduction project and authorized the Mayor to sign all related documents. The Collins Lane Sanitary Sewer I&I Reduction project includes rehabilitation of the sewers in the subdivisions along the Collins Lane corridor, including Thistleton and Cloverdale. It was identified as an area having known Inflow and Infiltration. This project has funding from a loan in the Clean Water State Revolving Fund (CWSRF) through the Kentucky Infrastructure Authority (KIA). Awarding this project in July will meet the KIA deadline of August 7, 2018. There is a storm water portion of this project administered by the Public Works Department that will be bid separately at a later date. That phase will address known flooding issues in the neighborhoods.

This project consists of Sanitary Sewer Rehabilitation by the trenchless method of pipe lining. This project will utilize "Fold and Form" pipe which is inserted into the existing pipe and takes the shape of the host pipe as it sets. The final product is a PVC pipe inside the old pipe. It will prevent leaks and provide a longer life without the disruptions of an open dig construction project. Although there will be some digging for reconnection of service laterals and point repairs, the majority of the project is trenchless pipe lining. The Sewer Department opened bids on June 28th and received 3 bids. Akins Excavating Company, Inc. was the low bidder in the amount of \$1,719,500.00. This project was budgeted for the sewer construction account and is under a Kentucky Infrastructure Authority (KIA) Loan.

5. **Amendment No. 1 for Palmer Engineering Company, Inc. for additional design work on the Silver Lake Pump Station replacement project**

Authorized an amendment for Palmer Engineering Company, Inc. for additional design work on the Silver Lake Pump Station replacement project and authorized the Mayor to sign all documents related to the project. The Silver Lake pump station has surpassed the design life and has numerous equipment issues. The equipment is no longer available and many times has to be fabricated at a machine shop. The wet well is deteriorating and has already had major repair twice and is showing deterioration again. Palmer Engineering was contracted to design a replacement and due to this station being an Inactive SSO.

This additional design fee will design a smaller station but require the rehab of the Raven Crest Pump Station that currently pumps to this station. Advantages of this additional design will be that two stations will be upgraded as opposed to the just one on the original contract; it will make the foot print of the new Silver Lake station smaller. It will also have the benefit of making the Raven Crest Pump Station pump past the Silver Lake Station so that that sewage will not be pumped twice. This will reduce electric cost and save on wear and tear on the new Silver Lake Pump Station. Palmer has submitted a scope of work and a cost to provide the additional design in the amount of \$39,975. Funding is available in account 300.68.54555. This account has a budget of \$9,085,000.00 and as of March 31st the account has \$0.00 expensed and encumbered. A summary of this project is as follows. Original contract \$82,110.00; Amendment 1 \$39,975.00; Total contract \$122,085.00.

6. Purchase Order with USALCO for Aluminum Sulfate

Authorized a contract extension with USALCO Fairfield Plant, LLC for Aluminum Sulfate (liquid alum) for Phosphorus Removal at the Wastewater Treatment Plant (WWTP) and authorized the Mayor to sign all documents associated with the contract extension. The Sewer Department's Kentucky Pollutant Discharge Elimination System (KPDES) Permit currently has a seasonal limit on phosphorus in our effluent based upon the flow of the Kentucky River. The Sewer Department utilizes the USGS gauging station located just upstream of Lock 4 to monitor river flow.

The Department publicly advertised for Aluminum Sulfate in 2016 and 3 bids were received with USALCO being the low bidder. The annual amount of the purchase order is based on the Department's current permit. The contract has an option to extend the contract for up to 3 additional years; this would be the first of those extensions. The Department previously evaluated the feasibility of modifying the plant for biological removal rather than chemical removal but the cost is prohibitive; however, as part of a proposed study the Department will take another look at biological removal to significantly reduce the cost of chemical treatment. Failure to purchase the Aluminum Sulfate will result in permit violations during summer months should the discharge from the wastewater treatment plant exceed the maximum discharge limits for phosphorus as allowed by permit.

7. The following personnel items were presented:

- Appointment of Chasity Spencer in the Police/E-911 Department as Telecommunicator I, effective 7/10/18 (Police/E-911).
- Appointment of Eric Cockley in the Planning and Community Development Department as Planning and Community Development Director, effective 8/7/18 (Planning and Community Development).
- Retirement of Mark Traylor in the Fire Department as EMS Director, effective 8/1/18, and authorize payment of accrued leave (Fire).
- Retirement of Earl Mitchell in the Police/E-911 Department as Telecommunicator II, effective 8/1/18, and authorize payment of accrued leave (Police/E-911).
- Retirement of Debbie Gipson in the PW/Transit Department as Transit Dispatcher, effective 7/31/18, and authorize payment of accrued leave (PW/Transit).
- Resignation of Pete Peden in the Police Department as Patrol Officer III, effective 7/12/18, and authorize payment of accrued leave.
- Resignation of Eboney Thomas in the Police/E-911 Department as Telecommunicator I/Asst. TAC, effective 6/7/18.

8. Notice of Frankfort Plant Board Retail Water Rate Increase

9. 2018 BUILD Grant

Authorized the grant application to apply for 2018 Better Utilizing Investments to Leverage Development (BUILD) Planning grant funds in the amount of \$770,000 to support the revitalization of its Holmes Street Corridor as outlined in the 2007 Holmes Street Redevelopment Master Plan. DOT assistance will help the City prepare for infrastructure improvements that will calm traffic, enhance pedestrian opportunities, improve safety, promote economic development, and connect with previous TIGER-funded upgrades along the Second Street Corridor. Grant funds will be used to study and design a Complete Street along Holmes Street, which will connect low-income households with downtown job opportunities.

It was moved by Commissioner Haynes, seconded by Commissioner Tippet, that items of the Consent Agenda be adopted. All members being present, the motion to approve the consent agenda was adopted by voice vote without objection. (Note: Commissioner Bowers was absent)

Boards

1. Tourist & Convention Commission - Reappointment of Dr. Bill Braden, for a term ending 6-30-21. Direct Mayoral Appointment.

2. Board of Zoning Adjustment - Reappointment of Lisa Broaddus, for a term ending 7-1-22.

It was moved by Commissioner Haynes, seconded by Commissioner Tippet, to accept the Mayor's recommendation for the reappointment of Lisa Broaddus. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Tippet, Roach, and Mayor May (4). Those voting against the motion were none (0). The motion was thereupon adopted.

3. Board of Zoning Adjustment - Reappointment of Chuck Fletcher, for a term ending 7-1-22.

It was moved by Commissioner Haynes, seconded by Commissioner Tippet, to accept the Mayor's recommendation for the reappointment of Chuck Fletcher. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Tippet and Mayor May (3). Those voting against the motion were Commissioner Roach (1) who stated too many reappointments. The motion was thereupon adopted.

4. Board of Park Commissioners - Reappointment of Judy Zeigler, for a term ending 5-1-22.

It was moved by Commissioner Haynes, seconded by Commissioner Tippet, to accept the Mayor's recommendation for the reappointment of Judy Zeigler. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Tippet and Mayor May (3). Those voting against the motion were Commissioner Roach (1) who stated too many reappointments. The motion was thereupon adopted.

Action Items

1. Second Reading

%AN ORDINANCE TO AMEND THE CITY OF FRANKFORT'S CODE OF ORDINANCES - CHAPTER 152 - BY AMENDING THE CITY OF FRANKFORT'S ZONING REGULATIONS; ARTICLE 7, SUBSECTIONS 7.01, 7.02, 7.04 AND 7.10 AND THE PLANTING MANUAL AND LANDSCAPE ORDINANCE GUIDELINES, SECTION 2 AND 3 AND PLANT LISTS A, B, C, D, E & F AND THE PLANT MATERIAL REFERENCE BOOKS+ was presented and read. This Ordinance had its First Reading on June 25, 2018. Summary: This ordinance amends the City's Zoning Ordinance, Article 7 - Landscape Regulations by amending the requirements for replacement of required landscaping, healthy tree removal, preservation of trees during new development and amends the Acceptable and Non-Acceptable Plant Lists in the Planting Manual and Landscape Ordinance Guidelines. . It was moved by Commissioner Haynes, seconded by Commissioner Tippet, that the Ordinance be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Tippet, Roach and Mayor May (4). Those voting against the motion were none (0). The Ordinance was thereupon adopted (Ordinance No. 16, 2018 Series).

2. First Reading

%AN ORDINANCE AUTHORIZING THE ISSUANCE OF REVENUE BONDS TO FUND AN UNFUNDED LIABILITY IN AN AMOUNT REQUIRED TO FUND THE UNFUNDED LIABILITY; AUTHORIZING THE ISSUANCE; APPROVING FORMS OF THE BONDS; AUTHORIZING DESIGNATED OFFICERS TO EXECUTE THE BONDS; PROVIDING FOR THE PAYMENT AND SECURITY OF THE BONDS; AND AUTHORIZING THE DELIVERY OF THE BONDS, WHEN, AS AND IF ISSUED+ was presented and read. Summary: This ordinance authorizes the City to serve as a conduit for the issuance of revenue bonds to fund a Note issued by the Kentucky Bar Association, to be used to fund KBA's unfunded liability to the Kentucky Employees Retirement System as part of KBA's authorized voluntary withdrawal from KERS. The ordinance establishes the procedures for approval, execution, payment, security and delivery of the bonds. The bonds do not constitute an indebtedness of the City and are payable solely from payments derived from the Note, with no financial obligation assigned to the City.

It was moved by Commissioner Haynes, seconded by Commissioner Tippett, to go into closed session per KRS 61.810 (1) (c) litigation -to discuss potential litigation related to the Frankfort Plant Board reservoir project and Wingrove v. City of Frankfort. The motion was adopted by voice vote. The meeting went into closed session at 5:30 p.m.

It was moved by Commissioner Roach, seconded by Commissioner Haynes, that the meeting return to open session. The motion was adopted by voice vote. The meeting returned to open session at 6:20 p.m.

It was moved by Commissioner Haynes, seconded by Commissioner Tippett, that the meeting adjourn. The question was put upon the motion and was adopted by voice vote. The meeting adjourned at 6:21 p.m.

Attest:

Mayor

City Clerk