

SPECIAL MEETING CALL

I, William I. May, Jr. hereby call a Special Meeting of the Frankfort Board of Commissioners for Monday, August 6, 2018, at 5:00 p.m., in the Conference Room of the Municipal Building, 315 West Second Street. This meeting will be in lieu of the Work Session scheduled for Monday, August 13, 2018. All items on the agenda will be discussed. Action will not be taken.

S/William I. May, Jr.  
T/Mayor

SPECIAL WORK SESSION  
FRANKFORT BOARD OF COMMISSIONERS

August 6, 2018  
5:00 P.M. (EDT)

PRESENT: Commissioner Tommy Z. Haynes  
Commissioner Scott Tippet  
Commissioner Robert E. Roach  
Commissioner Lynn Bowers  
Mayor William I. May, Jr. (5)

ABSENT: None (0)

Following roll call, Mayor May called the Work Session to order.

Mayor May called for citizen comments and reminded everyone to use the sign in sheet.

There were no citizen comments.

**Staff Reports**

Jordan Miller, Staff Planner, presented an update on the 2020 Census and proposed order. This item will be added to the Regular Meeting Agenda for 8/27/18.

Tom Bradley, Director of Public Works, spoke regarding the "Back on the Bus" trolley promotion. This is a scavenger hunt that will encourage students to utilize the City bus services. Once the scavenger hunt has been completed, the student can turn in to the driver for a free one day pass to the Aquatic Center.

Laura Ross, City Solicitor, spoke regarding the proposed Telecom Franchise Ordinance. This is something new the Legal Department is working through along with related ordinances, options, and plans and will come back to the Board of Commissioners to move forward.

Rebecca Hall, Grants/Public Relations Manager, requested Certifications of Approval for Simon House and The Womens Shelter be signed by the Mayor. The Commission agreed without objection.

Kathy Fields, Human Resources Director, and Nancy Bailey, Paralegal, gave an update on the Internal Efficiency Committee. The committee is well underway and meets once a month. The group will have training at the end of September and additional information will follow in October.

**Discussion Items**

Ed Powe proposed an event of a "Truth and resolution session" in late fall or early January. The City, County, and KSU have all been invited to attend this event to educate on race and related issues. The Commission agreed without objection.

Cindy Steinhauser, City Manager, spoke about road improvements at the Frankfort Cemetery. Staff has done a site assessment and the anticipated cost will be \$2,500.00 to \$3,000.00 to mill and patch. The Commission agreed without objection.

Cindy Steinhauser, City Manager, proposed a trolley pilot on Sundays from 12pm . 4pm which would start at Buffalo Trace and travel through downtown. The cost will be approximately \$2,000.00 along with cost of the driver. The Commission agreed without objection.

Kathy Fields, Human Resources Director, offered an update on Anthem open enrollment coming up in the fall. Ms. Fields recommends the City hold on the benefits since they are stable and the program is performing well. The Commission agreed without objection.

Cindy Steinhauser, City Manager, gave an update on the Capital Plaza MOA. There have been multiple public meetings, special events, surveys, and a special website for public engagement. The next public meeting will be 9/6/18 showing the visualization concepts. All milestones of the project are on schedule and we anticipate meeting the October deadline.

Cindy Steinhauser, City Manager, provided information related to the Forestry Advisory Board Ordinance. The Parks Department has requested an amendment to the Ordinance which would allow members residing in the City or County to serve on the board. Following further discussion, no action was taken.

Wayne Briscoe, Fire Chief, spoke about the Automatic Aid Agreement with Franklin County to enhance response to the community. After a brief discussion, the Board of Commissioners requested to add this item to the 8/27/18 agenda.

Wayne Briscoe, Fire Chief, presented a request and PowerPoint to amend an Ordinance regarding Paramedic Incentive pay and allow an increase of \$15,000.00 for employees authorized to function as primary paramedic and to reinstitute secondary paramedic status. The Commission agreed without objection to draft the Ordinance and present at the next regular meeting for a first reading.

It was moved by Commissioner Bowers, seconded by Commissioner Haynes, to go into closed session per KRS 61.810 (1)(f) personnel. discussion which might lead to the discipline or termination of an individual employee, KRS 61.810 (1)(c) litigation . discussion of litigation related to Wingrove vs. The City of Frankfort and KRS 61.810 (1)(b) property. discussion on potential future acquisition of real property related to city trails when publicity would be likely to affect the value of the property. The motion was adopted by voice vote. The meeting went into closed session at 6:57 p.m.

It was moved by Commissioner Bowers, seconded by Commissioner Roach, that the meeting return to open session. The motion was adopted by voice vote. The meeting returned to open session at 8:50 p.m.

It was moved by Commissioner Bowers, seconded by Commissioner Haynes, that the meeting adjourn. The question was put upon the motion and was adopted by voice vote. The meeting adjourned at 8:50 p.m.

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Mayor

Attest:

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City Clerk