

PRESENT: Commissioner Katrisha Waldrige  
Commissioner Scott Tippet  
Commissioner Eric E. Whisman  
Commissioner John R. Sower  
Mayor William I. May, Jr. (5)

ABSENT: None (0)

Following roll call, Mayor May called the Work Session to order.

Mayor May called for citizen comments and reminded everyone to use the sign in sheet.

#### **Ceremonial**

Mayor May and Commissioner Waldrige presented a proclamation to the family of Adam Hyatt.

#### **Discussion Items**

Mayor May requested that the Kentucky Transportation Center give their presentation regarding East Main Street. Adam Kirk and Chris Sloan presented a study along East Main Street that will reconfigure lanes and review a road diet.

#### **Employee Recognition**

Kathy Fields, Human Resources Director, spoke about the Cheers for Peers program and recognized several City employees who have received the award.

#### **Citizen Comments**

Kelly Everman, representing DFI, spoke about the master plan. DFI is starting to have conversations with staff, gathering information and will be coming back to the Board of Commissioners with additional information.

Jim Daniel, a citizen of Frankfort, spoke about the Tanglewood Neighborhood Association (TNAi) and the Frankfort Plant Board. A letter was submitted as part of the official record.

Daryl Casey, a resident of Tanglewood, requested that the City look at a concrete patch that has cracked on Tanglewood Drive and to take a look at the sidewalk between Tanglewood Drive and Leawood Drive. Keith Parker, City Manager, will send Public Works out to inspect.

#### **Staff Reports**

Jennifer Jenkins, Finance Director, gave an update of several Finance items:

- Closed FY 2019 and a detailed narrative will follow
- FY 2020 Capital spending update
- Procurement update

Rebecca Hall, Community Relations/Grants Manager, requested approval to apply for the JAG grant which is due August 23, 2019. Staff requests the City Commission to authorize the filing of a 2019 Edward Byrne Memorial Justice Assistance Grant (JAG) in the amount of \$14,270.00 for Community Policing and to authorize the Mayor to sign all grant documents including a Memorandum of Agreement with the Franklin County Fiscal Court. The City and County have received JAG allocations for the past several years. Both entities have alternated the utilization of the funds every other year. The 2019 allocation of \$14,270.00 is scheduled to be utilized by the City of Frankfort's Police Department for Community Policing. The City must enter into a Memorandum of Agreement with the County in order to move forward with the grant application. The JAG funds do not require a match from the City. There should be no impact to the budget.

It was moved by Commissioner Tippet, seconded by Commissioner Whisman, to authorize filing of the application. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippet, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Katie Beard, Director of Public Works, gave an update on the Tierra Linda bid award.

#### **Discussion Items**

Kathy Fields, Human Resources Director, gave a PowerPoint regarding 2020 employee benefits. Ms. Fields recommended the City stay with Anthem and that there will be no cost change to employees. Keith Parker, City Manager, stated that the cost savings are due to Kathy's hard work on benefits.

Rebecca Hall, Community Relations/Grants Manager, and Eric Cockley, Planning and Community Development Director, presented plans for the 2019-2020 Neighborhood Reinvestment Grant and Downtown Reinvestment Grant Programs. Changes to the current Neighborhood Reinvestment Program include: a reduction of funds to \$75,000, changing the name of the program to Historic Preservation, eligible areas are only Frankfort's local historic districts, lowering the minimum project amount to \$3,000, introducing a ranking system for funding selection and allowing a lessor match for low-income applicants. The Downtown Reinvestment Grant funds were reduced to \$50,000 and no other changes were recommended to that program.

Jennifer Jenkins, Finance Director, spoke about local agency contributions and requested authorization to implement an Agency Funding Agreement. The Commission agreed without objection.

Tourist & Convention Commission - Reappointment of Marc Stone, expiring 6-30-22.

Tourist & Convention Commission - Appointment of Craig Potts, expiring 6-30-22.

Tourist & Convention Commission - Appointment of Allison Depenbrock, expiring 6-30-22.

It was moved by Commissioner Tippet, seconded by Commissioner Whisman, to approve all recommended appointments to the Tourist & Convention Commission. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippet, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

#### **Tentative Agenda**

Several Consent Agenda items were moved to Action Items, Nos. 2, 9 & 10.

**Unfinished Business / New Business**

Commissioner Waldrige requested that the City enforce traffic on Louisville Rd. hill and the Signing Bridge. Derrick Napier, Assistant Police Chief, has spoken to the State to explore possibilities of enforcement, such as signage with flashing lights.

Commissioner Waldrige asked if the Police Department conducts safety seminars. Derrick Napier, Assistant Police Chief, stated the Police Department already does safety training and anyone can request training.

Commissioner Whisman stated that he will be attending the Kentucky League of Cities Conference in September along with Commissioner Sower and Commissioner Waldrige.

Commissioner Whisman spoke about a 19<sup>th</sup> Amendment celebration and parade in August 2020 and requested the Board of Commissioners create a committee to help develop.

Commissioner Whisman has been having difficulty finding board meetings on the City website. He would like all boards to notify the Board of Commissioners of meeting dates and designate the Chair of each board as a contact.

Commissioner Whisman would like to explore the proposal received recently for a solar farm. Keith Parker, City Manager, stated that the City is looking at the proposal and investigating what we can do with the Frankfort Plant Board and others.

Commissioner Whisman requested staff identify a process beyond open records and body cams to assist the City Clerk upon her absence.

Commissioner Waldrige requested a sign entering Frankfort recognizing Wan'Dale Robinson who was Mr. Kentucky for football and graduated from Western Hill High School in 2018.

Commissioner Waldrige stated that Bourbon on the Banks is coming up and volunteers are needed.

It was moved by Commissioner Whisman, seconded by Commissioner Waldrige, to go into Executive Session per KRS 61.810 (1)(c), litigation - to discuss current litigation brought against the City and Planning Commission by FPB regarding the reservoir project (FPB v. Planning Commission et al.), KRS 61.810(1)(f), personnel - discussion of personnel which may lead to discipline or dismissal of an individual employee & KRS 61.810(1)(b), discussion of the future acquisition of real property by the City of Frankfort, for which publicity would likely affect the value of the property. The motion was adopted by voice vote. The meeting went into closed session at 7:25 p.m.

It was moved by Commissioner Tippet, seconded by Commissioner Sower, that the meeting return to open session. The motion was adopted by voice vote. The meeting returned to open session at 8:31 p.m.

It was moved by Commissioner Waldrige, seconded by Commissioner Tippet, that the meeting adjourn. The question was put upon the motion and was adopted by voice vote. The meeting adjourned at 8:31 p.m.

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Mayor

Attest:

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City Clerk