

PRESENT: Commissioner Katrisha Waldrige
Commissioner Scott Tippet
Commissioner Eric E. Whisman
Commissioner John R. Sower
Mayor William I. May, Jr. (5)

ABSENT: None (0)

Mayor May called the meeting to order. The invocation was given by Pastor Marian Taylor of South Frankfort Presbyterian Church. The Pledge of Allegiance was recited.

Mayor May moved the Presentations and Ceremonial Items prior to Citizen Comments.

Presentations

Mayor May presented a proclamation to Wendy Kobler for her role with the Bourbon on the Banks event.

Mayor May and Wayne Briscoe, Fire Chief, recognized Joe Teasley who retired with over 17 years of service to the Fire Department.

Anna Marie Pavlik Rosen presented the City of Frankfort an electric rebate check from the Frankfort Plant Board in the amount of \$32,863.48, which was based on energy supply.

Consent Calendar

The following miscellaneous and personnel items were presented:

1. Minutes - July 8, 2019 Work Session; July 22, 2019 Regular Meeting

2. Glenss Creek Interceptor—Final Balancing Change Order - Tribute Contracting and Consulting, LLC. - Sewer

Authorized a balancing Change Order in the amount of \$134,798.46 with Tribute Contracting and Consultants, LLC for the Glenss Creek Interceptor Project and authorized the Mayor to sign all related documents. Glenss Creek interceptor is a major trunk line in the sewer system that starts near Versailles road and conveys flow to the river crossing near Fourth Street. The line was originally installed in the 1960's and upgraded in the early 1980's. The line is nearing capacity overload with the additional growth of the east end of Frankfort since the 1980's and is also experiencing structural issues due to the degradation of the concrete pipe used in the 1980's construction.

3. Purchase of John Deere Loader - Sewer

Authorized the purchase of a John Deere 524L, 4WD loader from Meade Equipment in the amount of \$116,180.00 and authorized the Mayor to sign all related documents. The State Master Agreement cost is \$132,180.00 and the trade-in for the old loader is \$16,000.00. Master Agreement # MA758 1800000616.

4. Purchase of Two Ford Explorers - Sewer

Authorized the purchase two 2020 Ford Explorers for the Sewer Department and authorized the Mayor to sign all related documents. These vehicles will be purchased from Paul Miller Ford through the State Contract. The cost of each vehicle is \$31,067.00 for a total of \$62,134.00 and both are budgeted in the 300.68.56550 account.

5. Change Order #1 – Collins Lane Phase 1 & 2 Sanitary Sewer System I&I Reduction Project – Akins Excavating - Sewer

Authorized a balancing Change Order #1 with Akins Excavating Company for the Collins Lane Sanitary Sewer I&I Reduction project and authorized the Mayor to sign all related documents. This project was budgeted for in the sewer construction account and is under a Kentucky Infrastructure Authority (KIA) Loan. The budget for the Capital Projects account is \$9,085,000 and has \$0 expensed and encumbered as of July 1, 2018.

6. Amendment #1 - Franklin and Meagher Sanitary Sewer Rehabilitation Project - Sewer

Authorized Amendment #1 for Akins Excavating Company, Inc. to extend the project time and additional funds in order to complete the Franklin and Meagher Sanitary Sewer Rehabilitation Project and authorized the Mayor to sign any related document. This will allow the contractor and engineer to complete the final items needed for the project closeout. There is no cost related to this amendment. The total cost budgeted for this project is \$700,000.00 and the total cost of the project will be \$675,455.00.

7. Request to purchase two (2) Public Works vehicles - Public Works

Authorized Solid Waste to purchase a 2019 Ford F-250 4x4 Crew Cab pickup truck and the Street Department to purchase a 2019 Ford F-250 4x4 Crew Cab pickup truck. The new vehicles will replace existing vehicles with mechanical issues. Both vehicles will be purchased under the State Master Agreement # MA 758 1800000180 from Paul Miller Ford. Funds are available for Solid Waste in Account No. 530-90-56551 & Streets Account No. 530-00-51100.

8. Amendment to Legal Representation Engagement Agreement dated September, 28, 2018 regarding Frankfort Plant Board v. City of Frankfort, et al., Civil Action No. 18-CI-00942, was approved and authorized the Mayor to sign all related documents - Legal

9. Re-Bid of Uniform/Equipment Contract - Police

Authorized the Police Department to seek a new contract for uniform and equipment through a bid process and authorized the Mayor to sign all related documents. The Police Department maintains a clothing and equipment contract with a uniform supplier for officers to order department approved uniforms and accessories to use in their daily duties as officers for the City. The current contract is with Galls LLC, further known as Galls. This contract was awarded to Galls in July 2018. Galls has performed very poorly in their supply of quality uniforms for the Police Department, mainly in their production area with embroidery and stitching. We have met with Galls representatives on multiple occasions to voice our concerns and the product has not improved. Errors have been documented with photos and sent to the Galls representatives each time. If a re-bid is approved, specifications will be made available through a legal notice in the newspaper, on the City website, and through DemandStar.

10. Moved to Action Item - E911 Controller Upgrade - E911

11. Contract Approval – Baptist Healthcare System, Inc. - Fire

Authorized a Linkage Agreement between Baptist Healthcare System, Inc. and the City of Frankfort and authorized the Mayor to sign all related documents. Baptist Healthcare System, Inc. and the City of Frankfort currently have a Linkage Agreement that expires in August 2019. This agreement is necessary for Baptist Healthcare to maintain accreditation of their local oncology office located on Diagnostic Drive. The Agreement is for a period of one (1) year with an automatic renewal clause for up to four (4) additional one year terms. There is no cost associated with this Agreement. The Agreement reinforces that Baptist Healthcare System, Inc. and the City of Frankfort must work in unison to provide the best care possible for our citizens. There is no budget impact as a result of this Agreement.

12. Feasibility Study - City Manager

Authorized the engagement of KNBA Architects to provide a feasibility study and estimates related to future acquisition of real property for a public use, in the amount of \$25,360.00 plus travel expenses, and authorized the Mayor to sign all related documents.

13. The following personnel items were presented:

- Appointment of Blair Hecker in the City Manager Department as Project Specialist, effective 8/20/19 (City Manager).
- Appointment of Joshua Sutton in PW/Garage as Mechanic II, effective 8/20/19 (PW/Garage).
- Appointment of Tucker Robinson in the Fire & EMS Department as Firefighter I, effective 8/20/19 (Fire/EMS).
- Appointment of Bryce Bradley in the Fire & EMS Department as Firefighter I, effective 8/20/19 (Fire/EMS).
- Appointment of Micheal Bosley in the Fire & EMS Department as Firefighter I, effective 8/20/19 (Fire/EMS).
- Appointment of Gregory Loxley in the Fire & EMS Department as Firefighter I, effective 8/20/19 (Fire/EMS).
- Appointment of Andre Stock in the Fire & EMS Department as Firefighter I, effective 8/20/19 (Fire/EMS).
- Appointment of Sam Head in PW/Streets as Public Works Tech II, effective 8/27/19 (PW/Streets).
- Promotion of Michael Marraccini to the Planning & Community Development Department from Public Works Tech II to Neighborhood Inspector, effective 8/27/19 (Planning).
- Transfer of Kevin Meriwether from Solid Waste Tech III to Floodwall Tech III, effective 8/20/19 (PW/Floodwall).
- Retirement of Earl Weber in PW/Garage as Mechanic III and authorize payout of accrued leave, effective 8/30/19 (PW/Garage).
- Resignation of Richard Tucker in the Police Department as Patrol Officer III, effective 8/9/19 (Police).
- Resignation of John Dudinskie in the Police Department as Detective and authorize payout of accrued leave, effective 8/28/19 (Police).

It was moved by Commissioner Tippet, seconded by Commissioner Sower, that items of the Consent Agenda be adopted. All members being present, the motion to approve the consent agenda was adopted by voice vote without objection.

Action Items

1. Second Street TIGER Grant Project - Rescission of KYTC/ City Agreement & Resolution for Construction of East Main Street Curb Box Inlets - City Manager

Request for authority for Mayor to sign letter to KYTC confirming rescission of KYTC agreement & resolution regarding curb box inlets. KYTC informed the City that this project is part of the original grant agreement, and thus no further agreement is necessary.

It was moved by Commissioner Whisman, seconded by Commissioner Tippet, to approve the Agreement and adopt the Resolution. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippet, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The Resolution was thereupon adopted (Resolution No. 19, 2019 Series).

2. 2019-2020 Neighborhood Reinvestment (Historic Preservation) Grant Programs - Grants

Staff requests Commission authorization to move forward with the 2019 – 2020 Neighborhood Reinvestment (Historic Preservation) Grant Program with recommended changes. Changes to the Neighborhood Reinvestment Grant Program include reducing that program to \$75,000 and limiting the program to only local Historic Districts which include South Frankfort and North Frankfort (Central Business). Additional changes include utilizing a ranking system and requiring a reduced match for low-income citizens.

It was moved by Commissioner Whisman, seconded by Commissioner Waldrige, to approve the program. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippet, Whisman and Mayor May (4). Commissioner Sower abstained (1). The motion was thereupon adopted.

3. 2019-2020 Downtown Reinvestment Grant Programs - Grants

Staff requests Commission authorization to move forward with the 2019 – 2020 Downtown Reinvestment Grant Programs with recommended changes. Changes for the Downtown Reinvestment Program include reducing the program from \$100,000 to \$50,000. The FY2020 Budget includes funds of \$125,000 for the Downtown/Neighborhood Reinvestment Programs. The \$50,000 for this program will come from that allocation.

It was moved by Commissioner Sower, seconded by Commissioner Waldrige, to approve the program. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippet, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

4. Solid Waste Surplus Items & Order - Public Works

The Division of Solid Waste has two trucks and metal dumpsters and cages that need to be sold for surplus property. It is recommended that both trucks be sold by online auction with the proceeds returning to the general fund. Also, the sale of the dumpsters and cages to the local scrap yard with a request for the proceeds to return to the general fund and be transferred to the Division of Solid Waste budget line item 100-65-54325 to help with the expense of repairs to the drop off center and cages that are used currently. The revenue would be a minimal amount due to the current market prices of metal.

It was moved by Commissioner Whisman, seconded by Commissioner Tippet, to adopt both Orders. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippet, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The Orders were thereupon adopted (Order No. 15, 2019 Series & Order No. 16, 2019 Series).

5. Bid Acceptance for Station 3 renovation - Fire

The purpose of this memo is to recommend the Board of Commissioners accept a bid by Eldridge Builders for the renovation of station 3 for the construction of a second restroom and authorize the Mayor to sign all related documents. Adding an additional restroom at Station 3 has been in discussion since 2012. In 2014 monies were encumbered in two separate purchase orders – RG027688 and RG027687– with a remaining balance totaling \$64,782. On July 22, 2019 the Board of Commissioners rejected the bid by Stonehaven Construction and requested staff re-bid the project. As a result, an announcement was published requesting sealed bids due on August 16, at 2:00 pm. The City of Frankfort received six (6) sealed bids for the renovation of Station 3, located at 1100 Louisville Road, for the conversion of a storage room into a second restroom. Bids ranged from \$32,060 to \$85,000. After reviewing the proposals, it is recommended that Eldridge Builders of Nicholasville be awarded the bid in the amount of \$32,060. The bid has been reviewed by staff and a discussion with the contractor has taken place to ensure the scope of the project. This will result in a budget impact of \$32,060. Funding for this project is available in two separate encumbered PO from previous budget years – RG027688 and RG027687 totaling \$64,782.

It was moved by Commissioner Whisman, seconded by Commissioner Tippet, to accept the bid. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippet, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

6. Tierra Linda Storm Sewer Project Bid Award - Public Works

The purpose of this agenda item is to award the Tierra Linda Storm Sewer Project (Bid No. 219001-66) to ASL Excavating Inc. and authorize the Mayor to sign all related documents. With approval, Public Works will request a P.O. in the amount of \$118,943.21 (ASL bid amount + 10% contingency). Funding for this project is available in the Stormwater Account (735.00.51100).

It was moved by Commissioner Tippet, seconded by Commissioner Whisman, to accept the bid. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippet, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

7. Request to purchase four (4) Transit vehicles - Public Works

Transit Division of Public Works requests the Commission's approval to purchase four (4) vehicles via KPTA Bid #8 and to authorize the Mayor to sign all related documents. The vehicles would be purchased via KPTA Bid #8. The current vehicles would be sent to surplus, used for spare parts or could be donated with KYTC approval. The total amount requested to purchase four (4) vehicles is \$201,000. The purchase price for the three (3) 8+1 Transit Vans provided by Superior Van & Mobility would be \$156,000. The purchase price for the 12 passenger van provided by TESCO is \$45,000. The full purchase price of all four (4) vehicles will be 100% reimbursed through 5339 Grant funds. Payment for these vehicles is upon delivery. Funds to purchase the four (4) vehicles would initially come from the Transportation Improvement Account (530-00-51100) and the cost would be reimbursed via Section 5339:KY-2017-003-02;C390317111, ALI Code 11.12.04 and Section 5339: KY-2018-001-00;C39XX18111, ALI Code 11.12.04.

It was moved by Commissioner Waldrige, seconded by Commissioner Sower, to approve the purchase. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippet, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

8. A Resolution Approving a Request to the Kentucky Alcoholic Beverage Control Board for an Increase in Quota Licenses within the City of Frankfort - Legal

It was moved by Commissioner Whisman, seconded by Commissioner Waldrige, to adopt the Resolution. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippet, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The Resolution was thereupon adopted (Resolution No. 20, 2019 Series).

9. E911 Controller Upgrade - E911

The purpose of this agenda item is to seek Commission approval to upgrade the 911 controller call taking software and license and approval for the Mayor to sign any related documents. This upgrade will ensure Frankfort-Franklin County E911 stays in compliance and up-to-date on all software and 911 controller equipment. The total cost of the upgrade is \$45,355.00 and will be paid from the 911 Surcharge account, 590.00.51100.

Following a brief discussion with Varita Griffin, E911 Manager, it was moved by Commissioner Waldrige, seconded by Commissioner Whisman, to approve the upgrade. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Tippet, Whisman, Sower and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Unfinished Business / New Business

Commissioner Sower stated his neighbor Gordon Taylor's tree fell and appreciates how quickly the City responded. The stump left needs to be grounded.

Commissioner Waldrige requested that Parks check a complaint of lights being out at Capital View Park.

Commissioner Sower requested that staff look at 106 West Second Street, Capital Restoration, the parking lot is awful.

Commissioner Sower requested that staff look at 515 Holmes Street, property owner Tommy Purvis. There have been complaints of trash in vehicles and someone living in an RV on the property.

Commissioner Sower requested that staff survey on all state properties that are surplus.

Commissioner Tippet commented on The State Journal article about the budget cycles and encouraged the Finance Director to bring a zero based budget recommendation to the Board of Commissioners.

Commissioner Waldrige stated thank you to staff for fixing the sidewalk on Louisville Road off Tanglewood.

Commissioner Waldrige spoke about downtown entertainment and would like to get the ball rolling for next year by purchasing a traveling stage and would like staff to get information on purchasing and pricing.

Commissioner Whisman stated he has already been working on a stage to extend beyond downtown and will be passing along the information shortly.

Commissioner Whisman requested staff develop an ordinance allowing golf carts in the downtown area.

Commissioner Whisman commented on a recent State Journal article and the Board of Commissioners should be looking for every dollar possible, revenues are currently flat and stay cautious.

Commissioner Whisman stated due to a recent Open Records Request, it was learned that the City is owed over \$61,000.00 in parking fines over the last five years and would like to come up with a program to enforce the fines and dedicate fees collected to upcoming projects.

Note: The Executive Session was cancelled.

It was moved by Commissioner Tippet, seconded by Commissioner Sower, that the meeting adjourn. The question was put upon the motion and the motion was adopted by voice vote. The meeting adjourned at 5:56 p.m.

Mayor

Attest:

City Clerk