

PRESENT: Mayor Pro Tem Katrisha Waldrige  
Commissioner Scott Tippet  
Commissioner Eric E. Whisman  
Commissioner John R. Sower (4)

ABSENT: Mayor William I. May, Jr. (1)

Following roll call, Mayor Pro Tem Waldrige called the Work Session to order.

Mayor Pro Tem Waldrige called for citizen comments and reminded everyone to use the sign in sheet. City Solicitor Laura Ross stated each citizen who signed up would have 5 minutes to speak and she would give them a warning when they had one minute left to speak.

#### **Citizen Comments**

Donna Hecker, a citizen of Frankfort, spoke about the Broadway Bridge and gave background information regarding the bridge. She suggested the City shouldn't undertake repairs to the bridge unless the State is going to supply substantial funds to make repairs to the bridge because they have neglected the bridge for years.

Kelly Everman, representing DFI, provided an update regarding the master plan. She discussed improving visibility at Ann Street, the cleanup at Blanton Landings, painting to be done by the Street Department, and creating a welcoming entrance at Broadway and Wilkinson Blvd. Ms. Everman also thanked the anonymous donor of the various flowers that have been put in downtown and praised the Parks staff for all their wonderful help. Commissioner Tippet reiterated thanking the anonymous donor.

Susan Coblin, Chenault & Hoge, spoke about the City's decision to change insurance providers. Ms. Coblin stated that they have been the City's agent for 54 years; Ms. Coblin provided a letter and spoke about the local preference ordinance. Ms. Coblin believes that the local preference ordinance should have been applied and they should be awarded the policy. They are from Frankfort and this is their hometown. She requested that the City rescind the letter to KLC naming Roeding and reassign the policy to Chenault & Hoge until we formally bid the insurance package in 2020.

Bryan Hix, McNamara & Jones, spoke in support of Chenault & Hoge and stated he believes the RFQ with local preference should be applied. There were many miscommunications and the Commission should have the last say on this matter.

Bill Crumbaugh, spoke on behalf of Chenault & Hoge. Mr. Crumbaugh stated what Chenault & Hoge has done for this community for the past 50 years is intangible and they are involved in the community.

Bill Crumbaugh also wanted to thank City Manager Keith Parker for his work going forward with Blanton Landings.

Sue Porter, representing Roeding Insurance, she also grew up in Frankfort. Several of the staff own homes in Frankfort but the office is in Lexington. They are delighted they were chosen. Roeding is the largest public entity insurance agency in the State of Kentucky. Roeding is looking forward to working with the City and on our behalf. They are a liaison between the City and KLC.

Commissioner Whisman asked that the matter pertaining to the insurance be discussed in Unfinished Business.

#### **Staff Reports**

Laura Ross, City Solicitor, called the Commission's attention to the Frankfort Plant Board potential questions for any candidate that may be put forward as a Board member. Ms. Ross needs the list of questions ready by Wednesday, October 16.

Tommy Russell, Director of Emergency Management, discussed special events permits and they may need to be revamped to update questions. Staff is planning to change the route for smaller races. Keith Parker, City Manager, stated that Tommy Russell has been a great asset on the special events permits.

Katie Beard, Director of Public Works, asked for 3 items to be added to the Regular meeting agenda. – 1)Dump truck with snow plow – Kentucky Trucking bid of \$120,998; 2)ASL Garbage truck – Municipal Equipment – in Capital budget - \$271,512.09; 3) Surplus of a transit bus – hasn't been used and is being used for parts. Commissioner Sower comments on the cheaper price to the ASL Garbage truck and Katie Beard credited Byron Roberts, Superintendent of Sanitation in being instrumental in finding a new 2018 truck versus a 2019 which saves the City roughly \$50,000.

Jennifer Jenkins, Director of Finance, requested to add an agenda item regarding Independence Bank where we can remote caption checks.

Eric Cockley, Director of Planning, gave an update on the Fall Pride Sweep – Crack the Code Campaign – Clear the Way - to educate the public about keeping sidewalks and pathways unobstructed. There will be an Open House on October 28 from 4-6 at the Paul Sawyer Library. Commissioner Sower stated we need to be very careful regarding this matter to give adequate time to correct.

Keith Parker, City Manager, stated as part of our process for reviewing the City's budget and expenses we have been looking at few engineering vacancies within the Sewer Department and the possibility of creating a design team to be housed in the Sewer Department. A lot of money is spent on design and inspectors and believe the possibility of filling 2 open positions for engineers and 1 open position for engineer in training who could design and inspect and save us quite a bit of money.

Mayor Pro Tem Waldrige acknowledged the flowers on the dais represent breast cancer awareness.

#### **Discussion Items**

Tom Keesling presented his de-annexation request for his property located at 242 Cardwell Lane, Frankfort, Kentucky. Mr. Keesling states that from 1978 to 2017 his property was not recognized as being in the City. It wasn't until 2018 that the PVA realized this error. Mr. Keesling was recently connected to the City sewer system. Mr. Keesling presented survey of his property. Mr. Keesling asked the Commission to allow him to be placed on the Regular meeting agenda for a vote of de-annexing his property. The Board of Commissioners did not request for this matter to be placed on the agenda.

Keith Parker, City Manager, presented a request for RFP for the development of Blanton Landings. Commissioner Whisman encouraged stepping back and considering larger river front as a whole – he is not in support. Commissioner Sower, Mayor Pro Tem Waldrige and Commissioner Tippet all stated they are in support and we need to move forward.

Keith Parker, City Manager, brought up the Broadway Bridge feasibility cost. Commissioner Whisman believes this bridge is a gold mine for connectivity. Commissioner Whisman talked about an article in the New York Times about how to retrofit these bridges and how important the bridges are for accessibility. Commissioner Tippet doesn't want the City to commit to the study of the bridge and would like for us to slow down and keep investigating. Commissioner Sower asked what the deadline is and Keith Parker, City Manager, stated no real set deadline we just owe them a response. Mr. Parker will go back to the State to discuss funding.

Laura Ross, City Solicitor, discussed the Interlocal Agreement with the Frankfort Independent School District. It does require an Opinion from the Attorney General prior to it going into effect. Ms. Ross needs direction on whether this version of the Agreement is acceptable. Commissioner Sower stated he believes it is acceptable and he likes this version better than the last version. Commissioner Whisman and Mayor Pro Tem stated they would like to see all schools, not just City schools be a part of this program. Without objection, the Board of Commissioners agreed to place this on the October 21 regular meeting agenda.

Chuck Knowles requested authorization for the Mayor to sign Amendment No. 1 to the February 11, 2019 Agreement for Professional Services with Strand Associates, Inc. and the Resolution pertaining to the TIGER Grant Project.

It was moved by Commissioner Tippett, seconded by Commissioner Whisman, to approve the Agreement and adopt the Resolution. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Tippett, Whisman, Sower and Mayor Pro Tem Waldrige (4). Those voting against the motion were none (0). The Resolution was thereupon adopted (Resolution No. 22, 2019 Series).

Laura Ross, City Solicitor, reminded that agenda items need to be submitted as early as possible due to it being a Special meeting. After discussion by the Commissioners, it was decided agenda items needed to be submitted by noon on Wednesday, October 16, 2019.

#### **Unfinished Business/New Business**

Commissioner Whisman asked that staff explain the process about the local preference certification for the insurance. Laura Ross, City Solicitor, stated we do have a local preference ordinance, however in this instance we do not have a contract and therefore the local preference ordinance would not apply. It is a unique situation. Mayor Pro Tem Waldrige asked how many times over the years have we looked at our insurance carrier. Susan Coblin with Chenault & Hoge asked if she could speak and stated the insurance carrier had been bid out in 2011. Commissioner Whisman asked if there are no changes in the policy premium, what is the thought process in deciding to change our agent of record. Keith Parker, City Manager, stated he believes it is good business to make sure the City funds are expended in the best way possible. Mr. Parker said changing brokers is good business and he believes it is an Administrative decision but he thought it would more fair to put it out as an RFQ to make sure everyone had an opportunity to bid.

Commissioner Sower would like to have a 90 day review by the Commission of the new insurance broker (Roeding) in January 2020 and that will give them an opportunity to see how Roeding has performed.

Commissioner Tippett asked the City Manager about possibly having Mr. Zheng from the Plant Board educate the Commission on the KYMEA contract because the public doesn't understand. Commissioner Whisman stated he would like some clarification and wants to know all the ends and outs of the contract. Keith Parker, City Manager, will get with Mr. Zheng to discuss what is available.

Mayor Pro Tem Waldrige would like to put on the regular voting meeting agenda to approve an extra day for the Christmas holiday for employees, December 23. She also discussed a floating holiday for employees. Without objection, the Board of Commissioners agreed to place the extra day at Christmas, December 23 on the agenda for the regular meeting in October.

It was moved by Commissioner Whisman, seconded by Commissioner Sower, that the meeting adjourn. The question was put upon the motion and was adopted by voice vote. The meeting adjourned at 7:37 p.m.

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Mayor Pro Tem

Attest:

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City Clerk