



**CITY OF FRANKFORT**  
**PLANNING & BUILDING CODES DEPARTMENT**  
**AND THE FINANCE DEPARTMENT**  
**P.O. Box 697**  
**Frankfort, Kentucky 40602**  
**Phone: (502) 352-2094 Fax: (502) 875-3579**

**PROPERTY ASSESSMENT / REASSESSMENT  
MORATORIUM CERTIFICATE APPLICATION**

Date: \_\_\_\_\_

**1. Applicant Information:**

- Applicant/Agent name: \_\_\_\_\_
- Mailing address: \_\_\_\_\_
- Phone #: \_\_\_\_\_ Email: \_\_\_\_\_
- Owner of Property: \_\_\_\_\_ Address \_\_\_\_\_
- Architect \_\_\_\_\_ Phone # \_\_\_\_\_

**2. Property Information:**

- Property Address: \_\_\_\_\_
- Zoning District: \_\_\_\_\_
- Type of Existing Use of the Property: \_\_\_\_\_
- Type of Proposed Use of the Property: \_\_\_\_\_
- Gross Floor Area of the Structure(s): \_\_\_\_\_
- Is the Structure more than 25 years old?  yes  no (attach documentation)
- Previous two (2) years assessed value: \_\_\_\_\_ & \_\_\_\_\_
- Describe the proposed time schedule of the project (beginning to completion): \_\_\_\_\_
- \_\_\_\_\_
- Detailed description of the nature and extent of the restoration, repair, rehabilitation, or stabilization to be undertaken: \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- Has the above description been approved by the Architectural Review Board? yes no
- Does the Proposed Development Site Include ANY of the following - check all that apply  
100-Year Flood Plain Sink Hole(s) Conservation Area Environmentally Sensitive Area  
Historic Landmarks or structures Archeological Sites Protected/Unique Vegetation  
Habitat of Threatened Species Habitat of Endangered Species Septic or private sewer system

**3. THE FOLLOWING ITEMS ARE REQUIRED AS PART OF THIS APPLICATION:**

- Completed Application - The applicant must fill out all applicable areas of this application. The application must be submitted to the Planning and Building Codes Department.

