

REVISED 5-20-16

AGENDA

REGULAR MEETING
BOARD OF COMMISSIONERS
315 WEST SECOND STREET
FRANKFORT, KY 40601
502/875-8500

MAY 23, 2016
5:00 P.M. (EDT)

1. INVOCATION

Rev. Gary Hager – Westview Baptist

PLEDGE OF ALLEGIANCE

ROLL CALL

MINUTES

April 11, 2016 Special Meeting; April 11, 2016 Work Session; April 25, 2016 Special Meeting; April 25, 2016 Regular Meeting

2. CEREMONIAL ITEMS

3. CITIZEN COMMENTS

4. ORDINANCES

4.1 **SECOND READING:** An Ordinance to amend the City of Frankfort's Special Ordinance 19, 1993 series – Property Assessment and Reassessment Moratorium - by amending the qualifying age of residential structures from 50 yrs old to 25 yrs or older.

Purpose: To amend the City's Property Assessment and Reassessment Moratorium Ordinance as recommended and previously encouraged by the City Commission and KCDC, by asking staff to consider changing the age criteria of residential structures that could qualify for a property tax assessment moratorium.

Background: The City Commission has recently established several goals to achieve this year. One of those goals is to enhance redevelopment of downtown, and provide more flexibility in an effort to stimulate redevelopment and investment within both the city and within our historic districts. At the request of the City Manager, Franklin County, and a KCDC citizen committee, staff drafted an amended text change to allow existing residential structures at least 25 years old to qualify for the property tax assessment or reassessment moratorium.

Financial Analysis: Minimal – Property owners that seek to apply for the Property Assessment and Reassessment Moratorium will still pay property tax on the pre-improved assessment and after 5 years, will pay property tax on the full post- improvement assessed value.

This Ordinance had its first reading on April 25, 2016.

Recommendation: Approval

Attachment:

- Ordinance

Contact Person:

Name: Gary Muller
Title: Planning and Building Codes Director
Department: Planning
Phone: 502/352-2100
Email: gmuller@frankfort.ky.gov

4.2 SECOND READING: An Ordinance amending Chapter 50, Section 50.03 of City's Code of Ordinances to allow property owners to exchange their trash containers for containers of a different size at any time during the year.

Purpose: To pass an ordinance amending Chapter 50, Section 50.03 of City's Code of Ordinances to allow property owners to exchange their trash containers for containers of a different size at any time during the year.

Background: Chapter 50, Section 50.03 of City's Code of Ordinances currently only allows property owners to exchange their trash containers for containers of a different size at two times during the year. The proposed revision would allow property owners to exchange their trash containers for containers of a different size at any time during the year in accordance with the procedure set by the Department of Public Works.

Financial Analysis: There will be no fiscal impact to the City as a result of this amendment.

This Ordinance had its first reading on April 25, 2016.

Recommendation: Approval

Attachment:

- Ordinance

Contact Person:

Name: Tom Bradley
Title: Director
Department: Public Works
Phone: 502/352-2087
Email: tbradley@frankfort.ky.gov

4.3 SECOND READING: An Ordinance appropriating the revenue to be received by the City of Frankfort for the Fiscal Year 2016-2017.

Purpose: The purpose of this Ordinance is to appropriate revenue to be received and expended by the City of Frankfort for Fiscal Year 2016-2017 in accordance with the budget submitted and approved by its adoption.

The proposed General Fund budget summary is:

General Fund Receipts	\$33,539.0K
General Fund Expenditures	\$34,653.6K
Excess Receipts-2016-17 (Excess Expense taken from surplus)	\$(1,114.6)K

The General Fund Budget meets the goals and objectives of the commission

- Structurally balanced budget (Utilizing prior year surplus of \$1,114.6K).
- Includes 2.5% employee COLA to improve work climate.
- The reduction of employee benefits (Health Care - 400K and Pension Cost - 100K) will offset the above 2.5% COLA.
- Reduce overall personnel cost as a percentage of budget to 68.6%

As stated above, the General Fund Budget is a structurally balanced budget utilizing the past surplus with no increases in fees and taxes. The budget is inclusive of an employee COLA increases proposed by management of 1.5% effective for the July 15, 2016 pay date and a 1.0% increase effective for the January 13, 2017 pay date.

Financial Impact: The impact of the employee COLA is approximately \$450K (\$400K General Fund and \$50K Sewer). The above increase will off-set by the cost reduction health care and pension cost.

This Ordinance had its first reading on May 9, 2016.

Recommendation: Approval

Attachment:

- Ordinance

Contact Person:

Name: Steve Dawson
Title: Director
Department: Finance
Phone: 502/875-8500
Email: sdawson@frankfort.ky.gov

- 4.4 FIRST READING:** An Ordinance to amend Section 52.04(A)(1) of the City of Frankfort Code of Ordinances to provide that the annual increase in sewer rates based on the consumer price index shall be at least 1.5% per year.

Purpose: The purpose of this amendment is to amend Section 52.04(A)(1) of the City of Frankfort Code of Ordinances to provide that the annual increase in sewer rates based on the consumer price index shall be at least 1.5% per year.

Background: Section 52.04(A)(1) of the City of Frankfort Code of Ordinances currently provides that sewer rates shall increase annually, based on the increase in the consumer price index (CPI). The amendment to this ordinance provides that the increase due to the CPI shall be at least 1.5% per year.

Financial Analysis: This amendment to Section 52.04(A)(1) will have an increase on sewer rates, as it provides that sewer rates will increase at least 1.5% per year.

Recommendation: Approval

Attachment:

- Ordinance

Contact Person:

Name: Bill Scalf
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort.ky.gov

- 4.5 FIRST READING:** An Ordinance to amend Chapter 74, Schedule I, One-Way Streets, is to make West Main Street between Ann Street to Wilkinson Blvd going west between Ann Street and Wilkinson Blvd a two-way traffic street.

Purpose: The purpose of this amendment to Chapter 74, Schedule I, One-Way Streets, is to make West Main Street between Ann Street to Wilkinson Blvd going west between Ann Street and Wilkinson Blvd a two-way traffic street.

Background: West Main Street between Ann Street to Wilkinson Blvd is currently a one-way street going west. At the request of the Board of Commissioners, Integrated Engineering, PLLC was employed to determine the effect of changing West Main Street between Ann Street to Wilkinson Blvd from a one-way street going west to a two-way traffic street. Integrated Engineering determined that changing West Main Street between Ann Street to Wilkinson Blvd from a one-way street going west to a two-way traffic street will have the following impact:

- 1) 10 to 14 parking spaces out of the existing 85 parking spaces on West Main Street will be lost;
- 2) Turning movements at intersections will be negatively impacted;
- 3) Curb lines at a number of intersections will require reconstruction at an estimated cost of \$40,400.00;
- 4) A two-way traffic configuration could result in more head-on collisions;
- 5) Pedestrians will be exposed to vehicles traveling in two directions, resulting in more conflicts between pedestrians and vehicle movements; and,
- 6) The estimated cost to change traffic signals and pavement marking will be \$37,000;

Financial Analysis: The fiscal impact will be approximately \$77,400.00.

Recommendation: Staff recommends against changing West Main Street between Ann Street to Wilkinson Blvd from a one-way street going west into a two-way traffic street.

Attachment:

- Ordinance

Contact Person:

Name: Tom Bradley
Title: Director
Department: Public Works
Phone: 502/352-2087
Email: tbradley@frankfort.ky.gov

5. ORDERS

5.1 To authorize the Mayor to execute an Order adopting the provisions and requirements and regulations of the updated Federal Transit Administration Drug and Alcohol Rule for the Frankfort Transit System employees, and all related documents (Transit).

Purpose: To authorize the Mayor to execute an Order adopting the provisions and requirements and regulations of the updated Federal Transit Administration Drug and Alcohol Rule for the Frankfort Transit System employees, and all related documents.

Background: Pursuant to the City's Federal Transit Grant, the Frankfort Transit Department is subject to the Federal Transportation Act Drug and Alcohol Policy which was adopted as the Frankfort Transit System Drug and Alcohol Policy by Order No. 7, 2008 Series. The Federal Transportation Act Drug and Alcohol Policy has been amended to include additional substances when testing for compliance with the policy. Accordingly, the Board of Commissioners is requested to authorize the Mayor to execute an Order adopting the updated provisions and requirements and regulations of the Federal Transit Administration Drug and Alcohol Rule as the Frankfort Transit System Drug and Alcohol Policy, and all related documents, to enable the City to continue to receive federal grant funding. The Frankfort Transit System Drug and Alcohol Policy is applicable to only the employees of the Frankfort Transit System.

Financial Analysis: The adoption of the updated provisions and requirements and regulations of the Federal Transit Administration Drug and Alcohol Rule as the Frankfort Transit System Drug and Alcohol Policy should have only a minimal financial impact on the City.

Recommendation: Approval

Attachment:

- Order

Contact Persons:

Name:	Tom Bradley	Greg Rogers
Title:	Director of Public Works	Transit Superintendent
Department:	Public Works	Transit
Phone:	502/352-2087	502/803-1436
Email:	tbradley@frankfort.ky.gov	grogers@frankfort.ky.gov

6. RESOLUTIONS - NONE

7. CONSENT CALENDAR

Items on the Consent Calendar are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately. The City Manager will read the items recommended for approval.

- 7.1** To authorize a Change Order #2, a final balancing change order, to the construction contract with Insituform Technologies, Inc. for the Country Lane Sanitary Sewer Rehabilitation Project and to authorize the Mayor to sign all related documents. (Sewer Department)

Purpose: To approve Change Order #2, a final balancing change order, to the construction contract with Insituform Technologies, Inc. and authorize the Mayor to sign all related documents.

Background: The intent of the Country Lane Sanitary Sewer Rehabilitation Project was to remove inflow and infiltration from the sanitary sewers to provide more capacity in them resulting in the reduction of sanitary sewer overflows and to reduce the amount of storm water that is pumped to and treated at the wastewater treatment plant.

The Sewer Department received bids in May 2014 for the installation of approximately 16,667 linear feet of 8" cured-in-place sewer pipe liner, 6 point repairs, 39 service connection replacements, 34 cast iron service connection replacements, 15 chimney seal installations, 113 manhole pan installations and 8 manhole leak repairs. The City Commission approved a construction contract with Insituform Technologies in June, 2014.

This project mitigated two SSO's for the Consent Judgment.

Change Order 1: A no cost time extension change order was approved by the commission in December 2014. Upon Insituform Technologies' evaluation of the pipe lines designated to be lined with cured-in-place pipe liner, six (6) additional point repairs were determined to be necessary for the proper installation of the liner. Additional time was required for the review and approval of the work, and for the performance of the additional work.

Change Order 2: This is a balancing change order including final adjustments of bid quantities (attached). The reduction is primarily due to installed quantities being less than bid quantities.

Original Contract	\$873,709.45
Change Order 1	\$0.00
Change Order 2	<u>(\$136,083.39)</u>
Final Contract Amount	\$737,626.06

Financial Analysis: This change order reduces the contract amount by \$136,083.39.

Recommendation: Approval

Attachments:

- Change Order #2

Contact Person:

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort.ky.gov

7.2 To authorize approval of Amendment #2 to the Professional Services Agreement with URS Corporation for additional survey and design services and authorize the Mayor to sign all documents related to the project (Sewer Department).

Purpose: The purpose of this item is to consider approving Amendment #2 to the Professional Services Agreement with URS Corporation for additional survey and design services for the Two Creeks Upper and Blanton Acres I&I Reduction Project designed to rehabilitate existing sewers in order to eliminate two sanitary sewer overflows and authorize the Mayor to sign all documents related to the project.

Background: In March 2015, the Sewer Department entered into a Professional Services Agreement with URS Corporation for analysis, design services and bidding support for the Two Creek Upper and Blanton Acres areas. Amendment #1 was approved by the commission in November 2015 to provide additional survey and design services for two areas in Blanton Acres that could not be lined, and to increase the capacity of a section in Two Creeks Upper.

As design work progressed, it was determined that a portion of the work would require a submittal to the Kentucky Division of Water including sanitary sewer profiles for approximately 3000 linear feet (LF) of pipe. Field survey and additional design is required to complete these profiles. It was also determined that the Sewer Department would like to add design services for the rehabilitation of another section of Two Creeks. This area includes an additional 2,900 LF of CCTV review, analysis and recommendations. Once this is done, all of the Two Creeks subdivision will have received sanitary sewer rehabilitation for the removal of Inflow and Infiltration from the system. The Sewer Department would like to amend the existing contract with URS Corporation to include the additional surveying and design required to address I&I in Blanton Acres and the SSOs in the Two Creeks area.

Initial Contract:	\$80,450.00
Amendment 1:	\$24,965.00
Amendment 2:	<u>\$39,045.00</u>
Total:	\$144,460.00

Financial Analysis: Funding for this project is available in Account No. 300.68.54390. This account has \$14,797,500 budgeted and as of March 31, \$4,968,761 has been expensed and encumbered.

Recommendation: Approval

Attachments:

- Amendment No. 2

Contact Person:

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort.ky.gov

7.3 **REMOVED**

7.4 To approve Change Order 006 for the Juniper Hills Family Aquatic Center and authorize the Mayor to sign all documents pertaining to the project (Parks & Recreation).

Purpose: To approve Change Order 006 for the Juniper Hills Family Aquatic Center and authorize the Mayor to sign all documents pertaining to the project.

Background: During the course of the project, several items out of the scope of work were negotiated with the contractor on a time and material basis in order to control costs (Items 1 thru 4). Item 5 (Direct Purchase Orders for the city to save sales tax – approximately 90K) was paid on an earlier DW Wilburn pay sheet request.

Financial Analysis: Monies are available on the remaining Purchase Order RGO28621 to cover the Change Order; thus no financial impact to the City.

Recommendation: Approval

Attachment:

- Change Order 006

Contact Person:

Name: Jim Parrish
Title: Director
Department: Parks, Recreation and Historical Sites
Phone: 502/875-8575
Email: jparrish@frankfort.ky.gov

- 7.5 To authorize the Mayor to sign the 2015 Phase II Annual Report for the City of Frankfort and Franklin County (Public Works).

Purpose: To authorize the Mayor to sign the 2015 Phase II Annual Report for the City of Frankfort and Franklin County on behalf of the City of Frankfort.

Background: Every year the City of Frankfort is required to submit a report to the Kentucky Division of Water summarizing the City's Phase II program and its activities. The City of Frankfort, due to its size, is considered a Phase II City with regards to stormwater and, because of this designation, is required to have a program in place to perform tasks associated with preventing the storm runoff from becoming polluted. These tasks include education of the staff and public, preventative measures, and maintenance activities. Since Frankfort and Franklin County are co-permittees, a shared consultant assists in preparing the Annual Report each year and the report is required, by law, to be signed by the highest elected official in the governing body. The Mayor is the required signature for the City and the Judge-Executive will sign on behalf of Franklin County.

Financial Analysis: N/A

Recommendation: Approval

Attachment:

- 2015 Phase II Annual Report for the City of Frankfort and Franklin County

Contact Person

Name: Tom Bradley
Title: Director
Department: Public Works
Phone: 502/352-2087
Email: tbradley@frankfort.ky.gov

- 7.6 To approve Change Order #6 of the Transit Wash Bay construction contract and to authorize the Mayor to sign all related documents (Public Works).

Purpose: To approve Change Order 6 of the Transit Wash Bay construction contract and to authorize the Mayor to sign all related documents.

Background: The Transit Division of Public Works applied for and received a grant for the design and construction of a wash bay facility. The wash bay was designed by Qk4 and the construction contract was awarded to Meyer Midwest, Inc. earlier this year. The facility was designed to be used for not only the transit buses but also for other vehicles belonging to the City (provided each department reimburse the cost of the wash). In this manner, it is planned to help extend the life of all City vehicles, especially those that have a significant exposure to road salt.

Change order #6 is for a deduction of \$2,768.32 to the Contract amount due to the elimination of some water heating equipment. Also in Change Order number #6, is the addition of 38 calendar days to the contract. This time accounts for delays encountered with the roof installation, time to complete exterior painting, weather days and time to complete the punch list items. There is not a cost associated with this item.

Financial Analysis: There is a \$2,768.32 reduction in the overall contract amount.

Recommendation: Approval

Attachments

- Change Order #6

Contact Person:

Name: Tom Bradley
Title: Director
Department: Public Works
Phone: 502/352-2087
Email: tbradley@frankfort.ky.gov

7.7 To award a contract to Colston Paving for resurfacing around the Transit office building and to authorize the Mayor to sign all related documents (Public Works).

Purpose: To award a contract to Colston Paving for resurfacing around the Transit office building and to authorize the Mayor to sign all related documents.

Background: The Office of Transportation Delivery of the Kentucky Department of Transportation has approved a Grant to the City of Frankfort Transit Division to resurface the parking lot around the Transit office building and garage. A public bid was held with three contractors responding. The results of that bid are:

Colston Paving	\$16,900
Randle Davis	\$19,450
H G Mays	\$22,101

Financial Analysis: The funds for this project will be paid for out of the Transportation Improvements account and reimbursed 100% by a 5309 Capital Grant – Budget Line Item 11.44.01 Rehab of Administration Facility.

Recommendation: Approval

Attachments

- Contract

Contact Person

Name: Tom Bradley
Title: Director
Department: Public Works
Phone: 502/352-2087
Email: tbradley@frankfort.ky.gov

7.8 To authorize the purchase of three (3) 2017 Ford Police Interceptor Utility patrol vehicles and to authorize the Mayor to sign all related documents (Police).

Purpose: Request approval to purchase three (3) 2017 Ford Police Interceptor Utility patrol vehicles utilizing funds from FY 2015-2016 budget.

Background: Over the past several years, Police have worked to improve the overall quality of the fleet. Through the purchase of an average of 6 new patrol vehicles each year since 2011, that quality has increased exponentially. With the rotation of 6 new vehicles each year, we have systematically begun to reduce the overall number of vehicles in the fleet by surplus, on average, 9 to 12 cars per year. By maintaining this purchase/surplus cycle, we have decreased needed maintenance expenses, professionalized the appearance of the fleet, and reduced the total number of vehicles needed by the department. By maintaining the purchase of 6 vehicles, we are very near to a balanced fleet that, within the next year, or two, we should be able to cycle out the same number that are cycled in. Also, by spreading the purchase of 3 of the 6 vehicles into the new fiscal year, the financial impact is greatly lessened, enhancing our ability to maintain a balanced budget.

Financial Analysis: The cost per vehicle on State Contract is \$29,142.00. The cost of total up-fit (stripping, equipment etc.) is \$15,047.22 per vehicle. This brings the total cost of each of the three (3) requested vehicles to \$45,141.66 per vehicle. The total cost of this vehicle purchase request is \$135,424.98. Please note that although the price quote for up-fitting is from Paul Miller Ford, the cars will be purchased from Crossroads Ford under State Price Contract. Funds are available in Account No. 100.43.54315.

Recommendation: Approval

Attachments:

- Line item quote from Paul Miller Ford for complete up-fitting
- Crossroads Ford Lincoln – Sales Quotation

Contact Person:

Name: Robert Warfel
Title: Major
Department: Police Department
Phone: 502/352-2069
Email: rwarfel@frankfort.ky.gov

7.9 To authorize the surplus and sale of a 2000 GM Humvee airport/brush truck and to allow the Mayor to sign all related documents (Fire Department).

Purpose: To authorize the surplus and sale of a 2000 GM Humvee airport/brush truck and to allow the Mayor to sign all related documents.

Background: After assessing the usefulness to daily operation, it is recommended that Humvee be sold with the help of a consignment equipment company. Approval is sought to allow the sale of the vehicle for a minimum price of \$30,000. Offers for less than \$30,000 will be brought back to the commission for final approval. The vehicle will not be replaced.

Financial Analysis: The consignment company will receive 10% of the sale price.

Recommendation: Approval

Attachment:

- None

Contact Person:

Name: Eddie Slone
Title: Fire Chief
Department: Fire
Phone: 502/875-8511
Email: eslone@frankfort.ky.gov

- 7.10 To authorize the Mayor to sign a contract extension with McKesson Billing Services for EMS billing services and all related documents (Fire Department).

Purpose: To authorize a contract extension with McKesson Billing Services to continue ambulance billing for a period of one year and to allow the Mayor to sign all related documents.

Background: McKesson has performed EMS billing services for the City of Frankfort since June of 2013. The current contract with McKesson expires on June 30, 2016. Under the extension, the billing company will continue to supply the reporting software, but will not supply hardware.

Financial Analysis: The current billing rate is 6.5% of the collected revenue. The extended rate will be 5.75% of the collected revenue.

Recommendation: Approval

Attachment:

- McKesson Contract (**to be provided**)

Contact Person:

Name: Eddie Slone
Title: Fire Chief
Department: Fire
Phone: 502/875-8511
Email: eslone@frankfort.ky.gov

- 7.11 To authorize entering into a contract with BIS Digital to provide the hardware, software and installation for the replacement of the sound system in the Council Chamber and authorize the Mayor to sign all related documents (IT Department).

Purpose: To authorize entering into a contract with BIS Digital to provide the hardware, software and installation for the replacement of the sound system in the Council Chamber and authorize the Mayor to sign all related documents.

Background: The recording system in the Council Chamber has not worked for over a year and was originally installed in 2007. The new system will allow for quicker transition to the City website in its digital format, will work in both the Council Chamber and Conference Room, will work great with new FPB cameras in the Council Chamber and the system will pick up the voices of the Commission and meeting attendees much crisper and clearer.

Financial Analysis: The cost of the contract is \$ 13,062.80. Funds are available in Public Works/Buildings Account Numbers 100-64-53251 \$7,000.00 & 100-64-54325 \$6,062.80.

Recommendation: Approval

Attachment:

- Quote

Contact Persons:

Name:	Bobby Ripy	Chermie Maxwell
Title:	IT Manager	City Clerk
Department:	IT Department	City Manager
Phone:	502/545-1556	502/875-8500
Email:	bripy@frankfort.ky.gov	cmaxwell@frankfort.ky.gov

7.12	<u>Personnel</u>	<u>Employee</u>	<u>Department</u>	<u>Date</u>	<u>Other</u>
	Resignation	TJ Gaines	Sewer	5/16/16	Maintenance Tech IV (authorize payment of accrued leave)

Attachment:

- Resignation Letter – TJ Gaines

Contact Person:

Name: Kathy Fields
Title: H/R Director
Department: City Manager
Phone: 502/875-8500
Email: kfields@frankfort.ky.gov

8. BOARD APPOINTMENTS

9. OLD BUSINESS

9.1 To obtain authorization for the Mayor to execute a contract with Oracle Design Group, Inc., and to sign all documents related to the contract.

Purpose: Oracle Design Group, Inc., (“Oracle”) is developing the former Bridgeport Elementary School building and is constructing a pump station and sanitary sewer line from the former school building to connect to the City of Frankfort’s sanitary sewer line adjacent to U.S. 60. The sanitary sewer line to be constructed by Oracle is approximately 5000 feet long and will only provide sanitary sewer service to the former school building, and no other connections can be made to the line by Oracle. This contract provides that the sanitary sewer line is to be constructed in accordance with the specifications of the Kentucky Department of Transportation and the Frankfort Sewer Department, and that Oracle is responsible for the continued operation, maintenance, repair and/or replacement of its sanitary sewer line up to the connection with the City’s sanitary sewer line. The dispute arising out of the location/construction of the line has been resolved and the parties to the dispute have no objection to this contract.

Financial Analysis: Additional customers added by this sewer extension will increase revenue.

Recommendation: Approval

Attachments:

- Contract with Oracle

Contact Person:

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 502/875-2448
Email: wscalf@frankfort.ky.gov

9.2 REMOVED

10. NEW BUSINESS

10.1 To consider authorizing the Mayor to sign all grant-related documents associated with the 2016 COPS Hiring Grant (Police).

Purpose: The purpose of this item is to authorize Mayor to sign all grant-related documents associated with the 2016 COPS Hiring Program.

Background: The COPS Hiring Program was established to enable communities to hire additional police officers for up to 75% or \$125,000.00 per officer over a three year period. Cities are obligated to maintain their current police force for the life of the grant plus one full fiscal year after all funding is expended. Frankfort Police Department would like to apply for up to three officers.

Financial Analysis: The needed match for the city for the salary and benefits of the one to three COPS officers is reflected in the chart below for the three years of the grant plus one additional year. We are obligated to maintain our current police force for the life of the grant plus one full fiscal year after all funding is expended.

Recommendation: Approval

Attachment: None

Number of Officers	Salary/Benefits for 4 years	Grant Over 4 years	City Match
1	\$234,000.00	\$125,000.00	\$109,000.00
2	\$468,000.00	\$250,000.00	\$218,000.00
3	\$702,000.00	\$375,000.00	\$327,000.00

Contact Persons:

Name:	Jeff Abrams	Rebecca Hall
Title:	Chief of Police	Grants Manager
Department:	Police	City Manager
Phone:	502/352-2042	502/875-8500
E-mail	jabrams@frankfort.ky.gov	rhall@frankfort.ky.gov

10.2 To authorize the Mayor to execute a Memorandum of Agreement between the City of Frankfort and the Franklin County Health Department.

Purpose: To authorize the Mayor to execute a Memorandum of Agreement between the City of Frankfort and the Franklin County Health Department.

Background: The Franklin County Health Department (“FCHD”) has requested the use of the Emergency Management Mobile Command Post in administering its syringe exchange program. The Memorandum of Agreement authorizes the use of the Mobile Command Post, and provides that the FCHD will provide insurance to cover its use of the Mobile Command Post. Emergency Management will deliver and set up the Mobile Command Post at the FCHD program site. It will then pick up the Mobile Command Post after the program is completed. The FCHD has executed the Memorandum of Agreement and provided it to KACO in order to ensure that the City of Frankfort has the required insurance coverage.

Financial Analysis: There will be minimal financial impact on the City as the result of entering into this MOA.

Attachment:

- Memorandum of Agreement

Contact Persons:

Name: Tom Russell
Title: Director
Department: Office of Emergency Management
Phone: 502/682-7721
Email: trussell@frankfort.ky.gov

Rob Moore
City Attorney
Legal
502/209-1218
rmoore@stites.com

11. **CLOSED SESSION PER KRS 61.810(1)(c) LITIGATION**

12. **ADJOURNMENT**