

PRESENT: Commissioner Tommy Z. Haynes
Commissioner John R. Sower
Commissioner Robert E. Roach
Commissioner Lynn Bowers
Mayor William I. May, Jr. (5)

ABSENT: None (0)

Note: Commissioner Roach arrived at 5:07 pm

Following roll call, Mayor May called the Work Session to order.

Mayor May called for citizen comments.

Citizen Comments

Joel Fischer, representing the South Frankfort Neighborhood Association, invited the Commission to the SFNA Quarterly Meeting on Thursday night at 7:00 p.m. The meeting will be held at the Presbyterian Church.

April Cole has recently purchased 218 E. Second St. and asked to lease the City property located behind her property. Following a brief discussion, Rob Moore, City Solicitor, asked Ms. Cole to send a letter to Tim Zisoff, City Manager, to request leasing the property.

Staff Reports

Eddie Slone, Fire Chief, spoke to the Commission about the KSU Homecoming Parade and riding the fire truck. Chief Slone asked everyone to meet at the front of the parade line.

Gary Muller, Director of Planning and Building Codes, stated that he is working on an amended Ordinance to charge for permits obtained after the fact. The amended Ordinance will be added for a first reading in October.

Bobby Ripy, IT Manager, said that an RFP for Electronic Records Management will be sent this week and additional information will follow at the November Work Session.

Chermie Maxwell, City Clerk, stated that the City Commission picture has been scheduled for Monday, October 24, 2016 at 4:30 p.m.

Discussion Items

Bill Marshall gave an update to the Commission regarding the upcoming visit from Shimamoto, Japan during the week of October 17th. Mr. Marshall inquired about the use of a City van. Tim Zisoff, City Manager, will schedule transportation and get back to Mr. Marshall.

Dr. Houston Barber, Superintendent of Frankfort Independent School System, spoke to the Commission regarding future partnerships between the City, KCDC and the school system. Dr. Barber stated he has been working with Rob Moore, City Solicitor, and Terri Bradshaw, KCDC Executive Director, to collaborate on opportunities to make the economy grow. The Commission asked for the MOA to be placed on the October 24 voting meeting agenda.

Dr. Charles Queen, Senior Pastor of Emmanuel Baptist Church, requested sidewalks be added on Collins Lane in the area of the church to assist with safety hazards by walkers, runners, and bikers along Collins Lane. Following a brief discussion, the Commission stated they would take this request under consideration; however, the City's current focus is on repairing current sidewalks before building new sidewalks.

Joel Fischer, a citizen of South Frankfort, spoke to the Commission about the beautification of the medians on East and West Fourth Street. Mr. Fischer would like an extension of planted medians on East and West Fourth Streets. The Commission thanked Mr. Fischer and stated they would take his request into consideration.

Jason Delambre and Bobby Clark gave a presentation on an Energy Project Assessment District (EPAD). EPADs are designed for a bank to allow a developer to finance energy efficiency related work on a building project for up to 20 years; in exchange for the longer amortization schedule, the developer signs an agreement with the local government to pay the bank note back through an extra payment on their property taxes. The Commission asked for Finance to compile a cost analysis of the program and place the first reading of the Ordinance on the October 24 voting meeting agenda.

Keith Parker, Deputy Director of Public Works, spoke about a Right-of-Way Ordinance. The Ordinance will require fees for Right-of-Way issues such as street cuts and storage pods. Also, the Ordinance will enforce time limits and penalties. The Ordinance is on the October 24 voting agenda for a first reading.

The Commission discussed recommendations regarding the surplus of income. The Commission decided to move forward with the elimination of the garbage fee and the new Ordinance will be on the October 24 voting agenda for a first reading. The Commission will also move forward on tree removal and replacement to enhance the view of the Capitol, electronic filing, sidewalk repair and payroll/finance software. Staff members will give presentations at the November Work Session on the match to new hires since 1/1/14 for retirement, Fire Station 1 improvements and City Hall improvements.

The Commission discussed meeting procedures. Rob Moore, City Solicitor, indicated that the reason Citizens Comments are at the front of the agenda is to hear comments prior to voting. The Commission agreed to continue with current procedures, however, be more flexible during the meetings and implement the sign in sheet for Citizens Comments.

Old Business

Commissioner Bowers stated that she has received a request for additional stop signs on Ridgeview Drive coming from Peaks Mill Road. Also, there have been requests for pavement repair in the same area.

It was moved by Commissioner Roach, seconded by Commissioner Haynes, that the meeting go into closed session per KRS 61.810 (1)(c) Litigation. The question was put upon the motion and thereupon adopted by voice vote. The meeting went into closed session at 7:08 p.m.

It was moved by Commissioner Roach, seconded by Commissioner Sower, that the meeting return to open session at 7:24 p.m. The question was put upon the motion and thereupon adopted by voice vote.

It was moved by Commissioner Roach, seconded by Commissioner Haynes, that the meeting adjourn. The question was put upon the motion and was adopted by voice vote. The meeting adjourned at 7:24 p.m.

Attest:

Mayor

City Clerk