

SPECIAL MEETING CALL

I, William I. May, Jr., hereby call a Special Meeting of the Frankfort Board of Commissioners for Monday, December 5, 2016 at 5:00 p.m., in the Conference Room of the Municipal Building, 315 West Second Street. This meeting will be in lieu of the Work Session scheduled for Monday, December 12, 2016. All items on the agenda will be discussed. Action will not be taken.

S/William I. May, Jr.
T/Mayor

SPECIAL WORK SESSION
FRANKFORT BOARD OF COMMISSIONERS

December 5, 2016
5:00 P.M. (EST)

PRESENT: Commissioner Tommy Z. Haynes
Commissioner John R. Sower
Commissioner Robert E. Roach
Commissioner Lynn Bowers
Mayor William I. May, Jr. (5)

ABSENT: None (0)

Note: Commissioner Tommy Z. Haynes, Commissioner Scott Tippett, Commissioner Robert E. Roach and Commissioner Lynn Bowers were sworn in by Mayor William I. May, Jr. prior to the Work Session.

Following roll call, Mayor May called the Work Session to order.

Mayor May called for citizen comments and reminded everyone there is a sign in sheet for Citizens Comments.

Citizen Comments

Ann Gibbs asked several questions regarding a Resolution and Lease to Michael Harrod that are on the Regular Meeting Agenda for 12/19/16. A brief discussion followed.

Staff Reports

Rob Moore, City Attorney, requested to add an Agreement for the Fire Station on Holmes Street to the 12/19/16 agenda. Item added without objection.

Rebecca Hall, Grants/Community Relations Manager, stated that five (5) proposals were received for the Downtown Reinvestment Grant.

Discussion Items

Greg Miklavcic, with Charles T. Mitchell, gave a presentation regarding the 2015-2016 Audit. Mr. Miklavcic stated that no deficiencies were found and there were no recommendations this year. The audit will be placed on the December voting meeting agenda for approval.

Bob Oerther gave an update on the Sanitary Sewer Hydraulic Capacity Permit. Mr. Oerther stated that the sewer plant is currently at 85% capacity; however, he and Dave Derrick Engineering have been reviewing the data. Mr. Oerther and Dave Derrick Engineering believe that the capacity can be increased rather than a sewer plant expansion. They plan to meet with the State regarding their plan.

Commissioner Tommy Haynes and Mr. Ed Powe presented a proposal for a Phoenix Pilot Program (P3) which would be a partnership with Kentucky State University, City of Frankfort and Franklin County. Three agencies and at-large members would participate in a Committee to raise the level of awareness in the community to promote growth and the future of KSU as well as assist KSU in identifying the best way to use its faculty, staff, student facilities and other resources within the community. Following a lengthy discussion, Tim Zisoff, Interim City Manager, suggested that the Committee get together and come back in a few months with goals and objectives.

Rebecca Hall, Grants/Community Relations Manager, gave an update on the third round of the Historic Preservation Grants. After reviewing all projects, there are 30 eligible projects with total grant requests of \$184,346.67. Ms. Hall noted this number may decrease because some applications will require follow up information including second bids. Commissioner Sower asked the Commission to consider raising grant amount to \$100,000.00 since the program has been successful and the City has funds available. After a brief discussion, no action was taken.

Tim Zisoff, Interim City Manager, and Bill Scalf, Director of Sewer Department, offered additional information regarding the sanitary sewer tap fee for commercial properties. Tap fees from other communities were researched; however, Mr. Scalf stated it was hard to determine exact fees without knowing the size and use of possible projects. Mr. Zisoff spoke about a reduction in tap fees for commercial or industrial projects within the City limits. Additional information was requested regarding sewer fee ranges to be presented at the January Work Session.

Tim Zisoff, Interim City Manager, discussed a contract extension since a new City Manager has not been hired. The Commission decided to extend the contract another 30 days, which would end January 31, 2017. This item will be added to the December voting meeting agenda.

It was moved by Commissioner Roach, seconded by Commissioner Haynes, that the meeting adjourn. The question was put upon the motion and was adopted by voice vote. The meeting adjourned at 6:42 p.m.

Mayor

Attest:

City Clerk