

REGULAR MEETING  
BOARD OF COMMISSIONERS  
315 WEST SECOND STREET  
FRANKFORT, KY 40601  
502/875-8500

1. INVOCATION

Rev. Bob Browning – First Baptist Church  
(St. Clair St.)

PLEDGE OF ALLEGIANCE

ROLL CALL

MINUTES

July 11, 2016 Work Session; July 25, 2016  
Regular Meeting

2. CEREMONIAL ITEMS:

3. CITIZEN COMMENTS

4. ORDINANCES

4.1 **SECOND READING:** An Ordinance amending Section 37.31, Pay Plan; Classification and Compensation of the City of Frankfort Code of Ordinances.

**Purpose:** To amend Section 37.31(E) of the Code of Ordinances to add the Job Title of Lead Plant Operator, grade 80.

**Background:** In the past, this position existed but appears to have been removed when chapter 37 of City of Frankfort ordinance was rewritten. Sewer plant operations are a smaller division and, as such, don't require the traditional superintendent and foreman supervisory structure. However, the division would benefit by adding a position of direct daily oversight. If approved, no increase in headcount would occur since the open Plant Operator position would be eliminated in exchange for the Lead Plant Operator position. The position would be posted internally and externally.

**Financial Analysis:** Approximately \$3,000 in potential wage increase.

**Recommendation:** Approval

***This Ordinance had its first reading on July 25, 2016***

**Attachment:**

- Ordinance

**Contact Persons:**

**Name:** Kathy Fields  
**Title:** Human Resources Director  
**Department:** HR/City Manager  
**Phone:** 502/875-8500  
**Email:** [kfields@frankfort.ky.gov](mailto:kfields@frankfort.ky.gov)

Robert C. Moore  
City Attorney  
Legal  
502/209-1218  
[rmoore@stites.com](mailto:rmoore@stites.com)

4.2 **SECOND READING:** An Ordinance amending Salary Schedule Q in Chapter 37, Section 37.32, Salary Schedules; Pay Grade Structure, of the City of Frankfort Code of Ordinances. This Ordinance will go into effect on September 1, 2016.

**Purpose:** To amend Salary Schedule Q referenced in Chapter 37.32 of the City of Frankfort Code of Ordinances to adjust for inflation.

**Background:** This request amends Salary Schedule Q referenced in Section 37.32 of the City of Frankfort Code of Ordinances by 1.5% to adjust for inflation. The current Salary Schedule Q was adjusted by 1 ½% in September of 2015 and previously had not been revised for 5 years. Moving the starting pay for each pay band upward by 1.5% matches the cost of living increase the City issued in July 2016 and assists with the City's market competitiveness when recruiting new hires.

**Financial Analysis:** 1.5% increase to starting pay rate for new hires.

**Recommendation:** Approval

***This Ordinance had its first reading on July 25, 2016***

**Attachment:**

- Ordinance
- Salary Schedule Q

**Contact Persons:**

<b>Name:</b>	Kathy Fields	Robert C. Moore
<b>Title:</b>	Human Resources Director	City Attorney
<b>Department:</b>	HR/City Manager	Legal
<b>Phone:</b>	502/875-8500	502/209-1218
<b>Email:</b>	<a href="mailto:kfields@frankfort.ky.gov">kfields@frankfort.ky.gov</a>	<a href="mailto:rmoores@stites.com">rmoores@stites.com</a>

**4.3 SECOND READING:** An Ordinance to repeal the requirement for a massage parlor to obtain a specific regulatory license.

**Purpose:** The purpose of this amendment is to repeal the requirement for a massage parlor to obtain a specific regulatory license.

**Background:** The City Finance Department states that there is no need for massage parlors to obtain a specific regulatory license applicable to its operations. Accordingly, the purpose of this ordinance is to repeal the requirement for a massage parlor to have a specific regulatory license. This ordinance does not effect the requirement for a massage parlor or a massage therapist to obtain a City of Frankfort business license.

**Fiscal impact:** The fiscal impact of this ordinance is de minimus.

**Recommendation:** Approval

***This Ordinance had its first reading on July 25, 2016***

**Attachment:**

- Ordinance

**Contact Person:**

<b>Name:</b>	Steve Dawson
<b>Title:</b>	Director
<b>Department:</b>	Finance
<b>Phone:</b>	502/352-2083
<b>Email:</b>	<a href="mailto:sdawson@frankfort.ky.gov">sdawson@frankfort.ky.gov</a>

**4.4 FIRST READING:** An Ordinance to Amend the City of Frankfort’s Code of Ordinances – Chapter 152 – by amending the City of Frankfort’s Zoning Regulations - by amending Article 16 by adding Historic Preservation Design Guidelines for properties within the Special Historic (SH) Zoning District and amending Article 17- Architectural Review Board.

**Purpose:** To amend the City’s Zoning Ordinance to create a new and separate historic preservation design guidelines for the Special Historic (SH) as previously encouraged by the City Commission and with the assistance of Kentucky Heritage Council’s CLG grant award.

**Background:** With the assistance of the Kentucky Heritage Council’s CLG grant award and the support of the City Commission, the Planning & Building Codes Department has been able to secure professional services from CRA (Cultural Resources Analysis, Inc., and have now completed the final draft of new Historic Design Guidelines for the SH local zoning historic district.

Chapters 1-3 contains information about the importance of historic preservations, describes the types of structures within the district, and overviews the process.

Chapter 4-8 contains the design guidelines most are familiar with, previously known as Article 17.

The Appendix F is a breakdown of types of work and what type of review (Administrative or Board Action) is required.

The zoning update committee held public meetings on August 3, October 19, November 30, 2015, February 9, 2016, & May 10, 2016 in reviewing the draft new historic preservation guidelines for the SH district.

Staff also held a special neighborhood meeting at the Paul Sawyer Public Library in September 2015 and received comments from the Heritage Council at different times, which have been incorporated within the prior draft and final version.

On June 9, 2016, the Joint Frankfort/Franklin County Planning Commission held a public hearing on the proposed changes, took public testimony, closed the public hearing and tabled the item to allow a summary of the hearing to be prepared.

On July 21, 2016, the Joint Frankfort/Franklin County Planning Commission removed the item from the table, approved the summary and made a motion to recommend the City Commission to approve the changes and new design guidelines. The motion passed by a vote of 6-1.

**Financial Analysis:** No financial impact.

**Recommendation:** Approval

**Attachments:**

- Proposed Ordinance and design guidelines for the Special Historic (SH) zoning district.
- Staff Report reviewed by the Frankfort/Franklin County Planning Commission.
- Planning Commission summary from June 9, 2016 hearing
- Planning Commission minutes from the July 21, 2016 meeting **(To be provided after approval at 9/8/16 P/C meeting)**

**Contact Person:**

**Name:** Gary Muller  
**Title:** Planning and Building Codes Director  
**Department:** Planning  
**Phone:** 502/352-2100  
**Email:** [gmuller@frankfort.ky.gov](mailto:gmuller@frankfort.ky.gov)

**4.5 FIRST READING:** An Ordinance fixing the rate of taxation for the Year 2017 on all motor vehicles and levying a tax for all city purposes.

**Purpose:** The purpose of this item is to consider an Ordinance to set the tax rate for motor vehicles for the year 2017 at 22.7 cents per \$100 valuation.

**Background:** The tax rate must be set no later than 10-1-16 as required by the Kentucky Department of Revenue. The tax rate proposed for 2017 is the same rate as approved for 2016.

**Recommended:** Approval

**Attachment:**

- Ordinance

**Contact Person:**

**Name:** Steve Dawson  
**Title:** Finance Director  
**Department:** Finance  
**Phone:** 502/ 352-2083  
**Email:** [sdawson@frankfort.ky.gov](mailto:sdawson@frankfort.ky.gov)

**4.6 FIRST READING:** An Ordinance Fixing the Rate of Taxation for the Year 2016 on all Tangible Property subject to tax, Trust and Insurance Companies, Public Service Companies and Levying said tax for all city purposes.

**Purpose:** The purpose of this item is to consider an ordinance setting the tax rate for 2016 Ad Valorem Taxes (reducing the tax rate by 1 cent) and setting the rate for 2016 applicable to taxable capital of insurance companies.

**Background:** Proposed rates for 2016 are as follows (for General Fund Purposes):

1. Ad Valorem	19.9 cents
2. Insurance Taxable Capital	15.0 cents

Rates are levied for each \$100 valuation.

There is a reduction of property tax rate from 2015 to 2016 from 20.9 cents to 19.9 cents.

**Financial Analysis:** The rates will be 19.9 for 2016 and as a result the city will have a net reduction of \$153,066 from 2015 due to the reduction in property tax rates. Included in the net reduction is an increase of \$21,723 derived from the net increase in new property.

**Recommendation:** Approval

**Attachments:**

- Ordinance

**Contact Person:**

**Name:** Steve Dawson  
**Title:** Finance Director  
**Department:** Finance  
**Phone:** 502/ 352-2083  
**Email:** [sdawson@frankfort.ky.gov](mailto:sdawson@frankfort.ky.gov)

**4.7 FIRST READING:** An Ordinance of the City of Frankfort, Kentucky providing for the issuance of the City's General Obligation Refunding Bonds, Series 2016, for the purpose of providing funds necessary to currently refund the City's outstanding General Obligation Bonds, Series 2006; setting forth the terms and conditions upon which the Series 2016 Bonds are to be issued and outstanding; ordering and providing for the levy of an annual tax, to the extent necessary, sufficient to pay the interest on and principal of the Series 2016 Bonds and the application of the proceeds therefor; and approving related documents and actions.

**Purpose:** An Ordinance of the City of Frankfort, Kentucky providing for the issuance of the City's General Obligation Refunding Bonds, Series 2016, for the purpose of providing funds necessary to currently refund the City's outstanding General Obligation Bonds, Series 2006; setting forth the terms and conditions upon which the Series 2016 Bonds are to be issued and outstanding; ordering and providing for the levy of an annual tax, to the extent necessary, sufficient to pay the interest on and principal of the Series 2016 Bonds and the application of the proceeds therefor; and approving related documents and actions.

**Background:** Due to low interest rates, the City will achieve considerable savings if the City's outstanding General Obligation Bonds, Series 2006, are paid off through the issuance of the City's General Obligation Refunding Bonds, Series 2016. The Finance Department is working with Bob Pennington with Raymond James Financial Group to provide financial services and Mark Franklin with Stoll, Keenon, Ogden, PLLC to provide legal services for the issuance of up to \$5,270,000 of General Obligation Refunding Bonds. This Ordinance is a necessary step toward issuance of the bonds.

**Fiscal Impact:** The City is expected to achieve a savings of approximately \$250,000 (based on market rates as of the date of this abstract) due to the pay-off of the outstanding Series 2006 Bonds through the issuance of the 2016 General Obligation Refunding Bonds.

**Recommendation:** Approval

**Attachments:**

- Ordinance
- Summary of Ordinance
- Notice of Bond Sale
- Notice and Official Terms and Conditions of Bond Sale
- Forepart of the Preliminary Official Statement, with Appendix C - Form of Bond Counsel Opinion

**Contact Persons:**

<b>Name:</b>	Steve Dawson	Rob Moore
<b>Title:</b>	Director	City Solicitor
<b>Department:</b>	Finance	
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**5. ORDERS – NONE**

**6. RESOLUTIONS**

**6.1** A Resolution authorizing the filing of an application for 2016 Transportation Alternative grant funds and designating the Mayor to execute all grant documents pertaining to this application.

**Purpose:** To authorize the filing of an application for 2016 Transportation Alternative grant funds and designating the Mayor to execute all grant related documents.

**Background:** Kentucky Transportation Cabinet is currently accepting applications for projects for the 2016 Transportation Alternative grant program. Staff would like to submit an application to fund Bicycle and Pedestrian Facilities. Estimates for the project should not exceed \$400,000.00. A Resolution from the City is required as part of the full application package. Documents to be signed by the Mayor include

the project application, a LPA Certification of Responsibility, a Letter of Match Commitment, quarterly reports and reimbursement requests.

**Financial Analysis:** The City will be responsible for the 20% match for this project not to exceed \$80,000.00 in cash or in-kind services. If we are selected for funding the grant has a lifespan of 36 months and any cash match can be funded over multiple budgets.

**Recommendation:** Approval

**Attachment:**

- Resolution

**Contact Persons:**

<b>Name:</b>	Tom Bradley, PE	Rebecca Hall
<b>Title:</b>	Director	Community Relations/Grants Manager
<b>Department:</b>	Public Works	City Manager
<b>Phone:</b>	502/875-8500	502/875-8500
<b>Email:</b>	<a href="mailto:tbradley@frankfort.ky.gov">tbradley@frankfort.ky.gov</a>	<a href="mailto:rhall@frankfort.ky.gov">rhall@frankfort.ky.gov</a>

- 6.2 A Resolution approving an amendment to a 2014 Inter-Local Agreement that created the Bluegrass and Central Kentucky Unified Police Protection System (BACKUPPS) and authorizing the Mayor to sign all relevant documents.

**Purpose:** The Inter-Local Agreement expands citizens' protections, officer safety/protection, and increases efficiency in investigating offenses that extend beyond originating jurisdiction.

**Background:** In September 2014, the City Commission signed a Resolution for the City to adopt the Inter-Local Agreement (BACKUPPS) program that serves to protect all parties involved. The amended agreement is due to a change in legislation that assists new agencies to join.

**Financial Analysis:** There is no financial impact to the City.

**Recommendation:** Approval

**Attachments:**

- Resolution
- Inter-local Agreement Creating A Bluegrass and Central Kentucky Unified Police Protection System (BACKUPPS)
- Model Policy

**Contact Person:**

<b>Name:</b>	Jeff Abrams
<b>Title:</b>	Chief
<b>Department:</b>	Police Department
<b>Phone:</b>	502/320-2060
<b>Email:</b>	<a href="mailto:jabrams@frankfort.ky.gov">jabrams@frankfort.ky.gov</a>

7. **CONSENT CALENDAR**

*Items on the Consent Calendar are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately. The City Manager will read the items recommended for approval.*

7.1 To authorize entering into a contract with USALCO Fairfield Plant, LLC for Aluminum Sulfate (liquid alum) for Phosphorus Removal at the Wastewater Treatment Plant (WWTP) and authorize the Mayor to sign all documents associated with the contract (Sewer Department).

**Purpose:** Authorization to enter into a contract with USALCO Fairfield Plant, LLC for Aluminum Sulfate (liquid alum) for Phosphorus Removal at the Wastewater Treatment Plant (WWTP) and authorize the Mayor to sign all documents associated with the contract.

**Background:** The Sewer Department's Kentucky Pollutant Discharge Elimination System (KPDES) Permit currently has a seasonal limit on phosphorus in our effluent based upon the flow of the Kentucky River. The Sewer Department utilizes the USGS gauging station located just upstream of Lock 4 to monitor river flow. Between November 1 and April 30, the KPDES Permit does not require the Sewer Department to monitor for phosphorus; however, between May 1 and October 31, total phosphorus in the effluent is limited to the following:

River Flow	Maximum Discharge
Kentucky River > 800 cfs	Phosphorus must be reported
Kentucky River between 470 and 800 cfs	2.0 mg/liter monthly average
	3.0 mg/liter weekly average
Kentucky River < 470 cfs	1.0 mg/liter monthly average
	1.5 mg/liter weekly average

Aluminum Sulfate binds with the phosphorus in the effluent and causes it to settle out in the clarifiers. The phosphorus is then wasted with the Department's biosolids. The Department has evaluated the feasibility of modifying the plant for biological removal rather than chemical removal but the cost is prohibitive; however, as part of the upcoming study of a potential plant expansion the Department will take another look at biological removal.

The Department publicly advertised for Aluminum Sulfate on July 17, 2016 and opened bids on July 28, 2013. A total of 3 bids were received with USALCO being the low bidder. The annual amount of the purchase order is based on the Department's current permit; however, there has been discussion at the Division of Water to revise the permit to require year-round phosphorus control, which will increase our chemical cost significantly.

Failure to purchase the Aluminum Sulfate will result in permit violations during summer months when we must meet the above maximum discharge limits for phosphorus.

The 3 bids are as follows:

USALCO Fairfield Plant, LLC	\$42,900.00
Chemtrade Chemicals US, LLC	\$48,444.00
Affinity Chemical, LLC	\$51,480.00

**Financial Analysis:** The purchase order in the amount of \$42,900 will cover the Department's need through the fiscal year 2016-17 based upon our current effluent nutrient limits. Funding is available in account No. 300.68.54335. This account has \$670,000 budgeted and as of July 1 the account has \$0.00 expensed and encumbered.

**Recommendation:** Approval

**Attachments:**

- Bid Tab
- Contract

**Contact Person:**

**Name:** William R. Scalf, Jr., PE  
**Title:** Director  
**Department:** Sewer  
**Phone:** 502/875-2448  
**Email:** [wscalf@frankfort.ky.gov](mailto:wscalf@frankfort.ky.gov)

7.2 Authorization to award a contract to Duke’s Root Control, Inc. to provide chemical root control services in sewer mains and authorize the Mayor to sign all documents related to this contract (Sewer Department).

**Purpose:** The purpose of this item is to consider awarding a contract to Duke’s Root Control, Inc. to perform chemical root control services in sewer mains.

**Background:** Roots are an ongoing problem with aging sewers and a significant problem with root intrusion and the resulting Inflow & Infiltration (I&I). The Sewer Department annually contracts to have roots chemically controlled throughout the system. A bid package was advertised July 17, 2016 and bids were opened July 28, 2016. Duke’s Root Control, Inc. was the only bidder. This contract will allow the Department to treat approximately 5 miles of sewers annually. The product has a three-year warranty, should roots return to treated mains within the warranty period Duke’s will return to treat that section of the main at no cost to the Sewer Department.

Many of the sewer lines that have historically been treated with chemical root control have been lined or replaced as part of the Department’s I&I program and have been taken out of the chemical root treatment program; however, the Department continues to find additional reaches of sewer lines that need chemical root control.

This will be a unit price contract with a \$50,000 contract limit, the amount we budget annually for root control. The unit prices are as follows:

6-inch pipe	\$1.59 per lineal foot
8-inch pipe	\$1.59 per lineal foot
10-inch pipe	\$1.76 per lineal foot
12-inch pipe	\$1.92 per lineal foot
Manholes	\$125.00 each

**Financial Analysis:** Funding is available in account no. 300.68.54335. This account has \$670,000 budgeted and as of July 1 the account has \$0.00 expensed and encumbered.

**Recommendation:** Approval

**Attachments:**

- Bid Tab
- Contract (Draft)

**Contact Person:**

**Name:** William R. Scalf, Jr., PE  
**Title:** Director  
**Department:** Sewer  
**Phone:** 502/875-2448  
**Email:** [wscalf@frankfort.ky.gov](mailto:wscalf@frankfort.ky.gov)

7.3 Authorization to approve Amendment #1 to a Professional Services Agreement to Hazen and Sawyer, P.S.C. for an Engineering Study on repairing or replacing the interceptor line from Senate Drive to the Kentucky River near Springhill Drive and to authorize the Mayor to sign all documents related this project (Sewer Department).



**Purpose:** The purpose of this item is to approve Amendment #1 to a Professional Services Agreement with Hazen and Sawyer, P.S.C. for an Engineering Study on repairing or replacing the interceptor line from Senate Drive to the Kentucky River near Springhill Drive and to authorize the Mayor to sign all documents related this project.

**Background:** This interceptor line is approximately 3.25 miles starting along Senate Drive, then following the railroad down to the Kentucky River near Springhill where it connects to the 4<sup>th</sup> Street siphon. It provides service to the area bounded by the Kentucky River to the West, Main Street to the North, and Versailles Road to the East. The interceptor was constructed in the early 1980's of reinforced concrete pipe and during a recent evaluation it was determined to be in serious disrepair. Utilizing the information acquired during that evaluation, Hazen and Sawyer will consider lining/replacement alternatives to determine the most cost effective method of correcting the identified deficiencies. Hazen and Sawyer will also evaluate capacity to determine if the pipe requires upsizing to handle the growth that has occurred since the 1980's and also look at projected future growth including the proposed State office building at Sower Boulevard. This study will determine whether repair or replacement of the lines will be the most financially and technically beneficial.

**Amendment1:** This amendment is to add detailed design services, bidding services, construction administration and resident representation to the professional services agreement. With this amendment the professional engineering fees are less than 10% of the estimated project costs. This amendment also includes \$81,000.00 credit for services that were not needed in the original contract. This project is being funded by an SRF loan.

Original Contract	\$171,000.00
Amendment 1	<u>\$277,000.00</u>
Total Contract	\$448,000.00

**Financial Analysis:** Funds are available in Sewer Account No. 300.68.56555. The budget for this account is \$9,612,500 and as of July 31 this account had \$0.00 expensed or encumbered.

**Recommendation:** Approval

**Attachments:**

- Amendment #1

**Contact Person:**

**Name:** William R. Scalf, Jr., PE  
**Title:** Director  
**Department:** Sewer  
**Phone:** 502/875-2448  
**Email:** [wscalf@frankfort.ky.gov](mailto:wscalf@frankfort.ky.gov)

**7.4 REMOVED**

**7.5** Award a contract extension to Airgas-Mid America to provide liquid oxygen for the ozone generating system and authorize the Mayor to sign all related documents (Sewer Department).

**Purpose:** The purpose of this item is to award a contract extension to Airgas-Mid America to provide liquid oxygen for the ozone generating system and authorize the Mayor to sign all related documents.

**Background:** The Sewer Department took bids on July 15, 2014 for liquid oxygen for the purpose of generating ozone for disinfection of wastewater effluent prior to discharge into the Kentucky River. The contract was for one year with the option to renew annually for a period not to exceed 5 years total. This would be the second contract renewal. Airgas Mid America bid a unit price of \$0.375 per 100 cubic feet of oxygen delivered.

In FY 14 the Department spent \$96,839, in FY 15 the Department spent \$96,967 and in FY 16 the Department spent \$96,379.97. A purchase order, in the amount of \$100,000, will be generated and should be adequate to cover the cost of liquid oxygen for the next 12 months.

**Financial Analysis:** Funding is available in Account # 300.68.54335. This account has \$670,000 budgeted and as of July 1, \$0 has been expensed and encumbered.

**Recommendation:** Approval

**Attachments:** None

**Contact Person:**

**Name:** William R. Scalf, Jr., PE  
**Title:** Director  
**Department:** Sewer  
**Phone:** 502/875-2448  
**Email:** [wscalf@frankfort.ky.gov](mailto:wscalf@frankfort.ky.gov)

- 7.6 Award a contract extension to Republic Services for disposal of biosolids at the Benson Valley Landfill and authorize the Mayor to sign all documents associated with the contract (Sewer Department).

**Purpose:** Award a contract extension to Republic Services for disposal of biosolids at the Benson Valley Landfill and authorize the Mayor to sign all documents associated with the contract.

**Background:** The Sewer Department must dispose of approximately 7,000 wet tons (8,200 cubic yards) of dewatered biosolids annually from the Wastewater Treatment Plant. Biosolids are the organic materials resulting from the treatment of domestic sewage in a treatment facility. The Sewer Department advertised for bids in August 2014 and Republic Services was the low bidder at \$27.32 per ton. The contract was for one year with the option to renew annually for a period not to exceed 5 years total. This would be the second contract renewal.

This contract with Republic Services covers 100% of the total annual production of biosolids generated at the wastewater treatment plant. A purchase order, in the amount of \$210,000, will be generated to cover the estimated annual cost to the Department for landfilling. In FY 15 the Sewer Department spent \$205,190 and in FY 16 spent \$204,828 for biosolids disposal.

**Financial Analysis:** Account No. 300.68.53295 has \$210,000 budgeted for biosolids disposal and as of July 1, \$0 has been expensed or encumbered.

**Recommendation:** Approval

**Attachments:** None

**Contact Person:**

**Name:** William R. Scalf, Jr., PE  
**Title:** Director  
**Department:** Sewer  
**Phone:** 502/875-2448  
**Email:** [wscalf@frankfort.ky.gov](mailto:wscalf@frankfort.ky.gov)

- 7.7 To authorize the purchase of a Marathon SE504842830 Side Eject Manual Tie Horizontal Baler with funds from the 2016 - 2017 Kentucky Recycling Grant Application to the Kentucky Division of Waste Management-Recycling Assistance Section and to authorize the Mayor to sign all related documents (Public Works & Grants).

**Purpose:** Request approval for the purchase of a Baler with funds from the 2016 - 2017 Kentucky Recycling Grant Application to the Kentucky Division of Waste Management-Recycling Assistance Section.

**Background:** The Recycling Division has outgrown their current baler and requested funding in the amount of \$130,160.00 in a grant application for the 2016-2017 Kentucky Recycling Program. The City was awarded funding for this project and the Recycling Division would like to request approval for the purchase of the Baler from Municipal Equipment, Inc. from Kentucky State Master Contract MA-758-1600000557-1.

**Financial Analysis:** The cost of the Baler will come from funds received from the 2016-2017 Kentucky Recycling Grant Program. The City's match for these funds is met with the payroll of Recycling employees.

**Recommendation:** Approval

**Attachments:**

- Municipal Equipment, Inc. – Sales Quotation

**Contact Persons:**

<b>Name:</b>	Tom Bradley, PE	Rebecca Hall
<b>Title:</b>	Director	Community Relations/Grants Manager
<b>Department:</b>	Public Works	City Manager
<b>Phone:</b>	502/875-8500	502/352-2076
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- 7.8 Approval for the submittal of a FY2017 Our Town Grant through the National Endowment of the Arts and to authorize the Mayor to sign all documents related to this application (Parks & Grants).

**Purpose:** Request approval for the submittal of a FY2017 Our Town Grant through the National Endowment of the Arts and to authorize the Mayor to sign all documents related to this application.

**Background:** Melanie Van Houten of Josephine's Sculpture Park along with several other artists in Frankfort and Franklin County have requested that the City be the lead agency for a FY2017 Our Town Grant application to support development of a Capital Arts Cultural Plan and enhanced networking among the arts community, the City's Parks and Recreation and Historic Sites Department, Downtown Frankfort, Inc., and the Riverfront Development Committee. The 18-month project will unite these sectors in strategically planning how to establish a community identity and enhance City- County cohesion by increasing visibility of and access to the arts in the current riverfront development.

**Financial Analysis:** The current project cost is estimated to be \$150,000.00. The grant will cover 50% of the cost and the local community is required to cover the additional \$75,000.00 with in-kind or cash match. The group is not currently asking for any funding, however, if the grant is funded they may approach the City for a portion of the match in either cash or in-kind services.

**Recommendation:** Approval

**Attachments:** None

**Contact Persons:**

<b>Name:</b>	Jim Parrish	Rebecca Hall
<b>Title:</b>	Director	Community Relations/Grants Manager
<b>Department:</b>	Parks, Rec & Historic Sites	City Manager.
<b>Phone:</b>	502/352-2029	502/352-2076
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**7.9** To award a contract to Pierce Manufacturing and authorize the Mayor to sign all documents related to the refurbishing of a 2001 75' Pierce aerial truck (Fire Dept.)

**Purpose:** To award a contract to Pierce Manufacturing to refurbish a 2001 75' Pierce aerial truck.

**Background:** The scope of work includes removing the body from the frame and completing corrosion repairs, replacing all valves, rebuilding the pump, and testing to NFPA standards. The truck is 15 years old and has been on a year to year inspection plan. The refurb should reasonably add an additional 5-7 years to the life of the apparatus. If approved, the truck will be transported to Wisconsin in October and work should be complete by March.

**Financial Analysis:** Cost associated with replacing the truck is estimated at \$750,000 and would have a service life of 15-20 years. The cost of the repair is estimated at \$142,535. However, it is reasonable to believe that some additional repairs will be made after the truck is fully inspected. Payment is due upon acceptance of the truck and funds are budgeted in account 100-42-56550.

**Recommendation:** Approval

**Attachments:**

- Pierce Manufacturing Contract

**Contact Person:**

**Name:** Eddie Slone  
**Title:** Fire Chief  
**Department:** Fire  
**Phone:** 502/875-8511  
**Email:** [eslone@frankfort.ky.gov](mailto:eslone@frankfort.ky.gov)

**7.10** To authorize the purchase of a 2016 International WorkStar Dump Truck for the Streets Division of the Public Works Department from Bluegrass International and to authorize the Mayor to sign all related documents (Public Works).

**Purpose:** The purpose of this item is to authorize the purchase of a 2016 International WorkStar Dump Truck for the Streets Division of the Public Works Department from Bluegrass International and to authorize the Mayor to sign all related documents.

**Background:** This truck is being purchased to replace a 2001 Ford F-55- dump truck that will be sent to surplus. The older truck has over 100,932 miles and has excessive corrosive issues along with transmission failure and engine fuel injection issues.

**Financial Analysis:** This proposed truck was included in the 2016-2017 budget.

The cost of this truck, per the State Master Agreement #MA 605 150000771 is approximately \$132,983. Funds for this purchase are available in the account # 100-62-56550

**Recommendation:** Approval

**Attachment:** None

**Contact Person:**

**Name:** Tom Bradley, PE  
**Title:** Director  
**Department:** Public Works  
**Phone:** 502/875-8500  
**Email:** [tbradley@frankfort.ky.gov](mailto:tbradley@frankfort.ky.gov)

**7.11** To authorize the purchase of a 2017 Freightliner with a Labrie ASL Body for the Solid Waste Division of the Public Works Department from Municipal Equipment and to authorize the Mayor to sign all related documents (Public Works).

**Purpose:** The purpose of this item is to authorize the purchase of a 2016 International WorkStar Dump Truck for the Streets Division of the Public Works Department from Bluegrass International and to authorize the Mayor to sign all related documents.

**Background:** The Solid Waste Department purchases a collection vehicle each year to update the aging fleet. This year's purchase is for a smaller automated side loader (ASL) collection vehicle to be used on streets where larger ASL vehicles will not work. This vehicle has the automated arm on one side and a semi-automated arm on the other to collect from one-way streets. This vehicle will replace a 1999 Freightliner FL80 rear loader with mechanical and packer body issues. This vehicle will be sent to surplus when the new truck arrives.

**Financial Analysis:** This proposed truck was included in the 2016-2017 budget.

The cost of this truck, per the State Master Agreement # MA758-1600000557-1 is \$208,344. Funds for this purchase are available in the account # 100-65-56550

**Recommendation:** Approval

**Attachment:** None

**Contact Person:**

**Name:** Tom Bradley, PE  
**Title:** Director  
**Department:** Public Works  
**Phone:** 502/875-8500  
**Email:** [tbradley@frankfort.ky.gov](mailto:tbradley@frankfort.ky.gov)

**7.12** To authorize the purchase of a 2016 26' Ford Low Floor Bus from National Bus Sales and Leasing via KPTA #6 for the Transit Division of Public Works and to authorize the Mayor to sign all related documents (Public Works).

**Purpose:** The purpose is to authorize the purchase of a 2016 26' Low Floor Bus from National Bus Sales and Leasing via KPTA #6 for the Transit Division of Public Works and to authorize the Mayor to sign all related documents.

**Background:** This bus is a 24 passenger bus that will be used on the new South Route. This is an expansion vehicle.

**Financial Analysis:** This vehicle is being purchased via KPTA #6 with funds from the Section 5339 grant ALI code 11.13.04(Expansion Vehicle). The cost of the vehicle, \$129,772 will come from the Transportation Improvement Account which will be refunded 100% by the grant.

**Recommendation:** Approval

**Attachment:** None

**Contact Person:**

**Name:** Tom Bradley, PE  
**Title:** Director  
**Department:** Public Works  
**Phone:** 502/875-8500  
**Email:** [tbradley@frankfort.ky.gov](mailto:tbradley@frankfort.ky.gov)

**7.13** To authorize the surplus of the listed equipment and to authorize the Mayor to sign all related documents (Public Works).

**Purpose:** The purpose of this to authorize the surplus of the listed equipment and to authorize the Mayor to sign all related documents.

**Background:** The following vehicles/equipment have been replaced via previous Commission action and are ready to be sold as surplus:

**Street Department**

2001 Ford F-550, Current Mileage 100,392, Excessive corrosion issues along with Transmission Failure and Engine Fuel Injection Issues.

2006 Chevrolet K-2500, Current Mileage 124,000, Frame Rail corrosion issues, Transmission Slipping and Internal Engine Knock.

1996 Vermeer Model 123 Chipper: Current Hours 2000, Auto feed Problems, Drum and Impeller worn out.

1990 Fiat Allis FD 5 Dozer, Current Hours 1,400, Currently being replaced, This unit currently has no dealer support, no parts available for repair and has multiple concerns.

**Solid Waste**

WasteQuip Accurate Vertical Baler (used for cardboard recycling) Model #630HD. Replaced by a larger baler from the recycling grant.

**Transit**

- 2009 Ford/E-450 (#83) 12+2 passenger, mileage 160,455+
- 2009 Ford/E-450 (#84) 12+2 passenger, mileage 118,750+, blown motor
- 2008 Ford/E-350 (#85) 8+2 passenger, mileage 154,681+, blown motor
- 2009 Ford/E-450 (#86) 12+2 passenger, mileage 102,000+
- 2009 Ford/E-450 (#87) 12+2 passenger, mileage 103,000+

**Parks**

1996 Ford F-350 Dump Truck with approximately 96,000 miles, it's current condition is poor with severe corrosion problems of the frame and undercarriage

**Financial Analysis:** Revenue generated by the sale of this equipment will be deposited in the equipment account of the respective Public Works Divisions with the exception of the Transit vehicles. A stipulation of the grant that purchased those vehicles states that if their surplus revenue exceeds \$5,000, then the revenue for that vehicle is returned to the State (KYTC Office of Transportation Delivery)

**Recommendation:** Approval

**Attachment:** None

**Contact Person:**

**Name:** Tom Bradley, PE  
**Title:** Director  
**Department:** Public Works  
**Phone:** 502/875-8500  
**Email:** [tbradley@frankfort.ky.gov](mailto:tbradley@frankfort.ky.gov)

**7.14** To award a contract with ADE Contracting to construct approximately 1500 linear feet of sidewalk along Schenkel Lane from Quinton Court to Comanche Trail (Phase 3) and authorize the Mayor to sign all documents related to the project (Public Works).

**Purpose:** The purpose of this item is to award a contract with ADE Contracting to construct approximately 1500 linear feet of sidewalk along Schenkel Lane from Quinton Court to Comanche Trail (Phase 3) and authorize the Mayor to sign all documents related to the project.

**Background:** In 2012, the City Commission requested that Public Works consider constructing a sidewalk along Schenkel Lane as part of the sidewalk improvements for that year. Phase 1, which consisted of sidewalk from East Main Street to Schenkelwood Lane, was completed in 2013. In 2014, a contract with ADE for Phase 2 of this project was approved by the City Commission. Phase 2 connects the sidewalk at Schenkelwood to the sidewalk at Landings Drive, including the pedestrian bridge across the old railroad bed. A portion of the sidewalk was installed from the Landings easterly along the road frontage by the developers of Quinton Court apartments.

Phase 3 of the Schenkel Road sidewalk project will take the sidewalk up to the intersection of with Thornhill Bypass and then over to Comanche Trail. This will likely be the final phase of this project.

**Financial Analysis:** The estimated quantities for this project have been applied to the 2016-17 Unit Price Concrete Projects Annual Contract to determine the lowest bidder. The three bidders were ADE Contracting with a total project price of \$49,254.50 and Karsner Construction with a total project price of \$49,880, and Randle-Davies with a total project price \$78,340. The contract is paid on actual quantities installed.

Funds for this project, \$59,105.40 (est. plus 20% contingency), are available in the Municipal Aid Account (Account No. 535-00-51100) and included in the FY2016-2017 Budget.

**Recommendation:** Approval

**Attachment:**

- Letter from Engineer
- Agreement

**Contact Person:**

**Name:** Tom Bradley, PE  
**Title:** Director  
**Department:** Public Works  
**Phone:** 502/875-8500  
**Email:** [tbradley@frankfort.ky.gov](mailto:tbradley@frankfort.ky.gov)

**7.15** To award a contract with Otis Engineering for engineering services related to the project Schenkel Lane Sidewalk Phase 3 and authorize the Mayor to sign all documents related to the project (Public Works).

**Purpose:** The purpose of this item is to award a contract with Otis Engineering for engineering services related to the project Schenkel Lane Sidewalk Phase 3 and authorize the Mayor to sign all documents related to the project.

**Background:** In 2012, the City Commission requested that Public Works consider constructing a sidewalk along Schenkel Lane as part of the sidewalk improvements for that year. Phase 1, which consisted of sidewalk from East Main Street to Schenkelwood Lane, was completed in 2013. In 2014, a contract with ADE for Phase 2 of this project was approved by the City Commission. Phase 2 connects the sidewalk at Schenkelwood to the sidewalk at Landings Drive, including the pedestrian bridge across the old railroad bed. A portion of the sidewalk was installed from the Landings easterly along the road frontage by the developers of Quinten Court apartments.



Phase 3 of the Schenkel Road sidewalk project will take the sidewalk up to the intersection of with Thornhill Bypass and then over to Commanche Trail. This will likely be the final phase of this project.

Otis Engineering has provided engineering services for the previous phases of this project.

**Financial Analysis:** Engineering Services for this project are broken into three phases:

Phase 1- Preliminary project assessment and preliminary cost estimate

Phase 2-Design phase and contractor selection

Phase 3-Construction coordination

Phase 1 and 2 are priced at \$3,000

Phase 3 is priced at \$7,092.65 (based on estimated quantities plus 20%)

Funds for this project, \$10,092.65 are available in the Municipal Aid Account (Account No. 535-00-51100) and included in the FY2016-2017 Budget.

**Recommendation:** Approval

**Attachment:**

- Agreement
- Attachment A

**Contact Person:**

**Name:** Tom Bradley, PE  
**Title:** Director  
**Department:** Public Works  
**Phone:** 502/875-8500  
**Email:** [tbradley@frankfort.ky.gov](mailto:tbradley@frankfort.ky.gov)

**7.16** To award a contract with Karsner Construction to construct approximately 720 linear feet of sidewalk along Westwood Drive from Bondurant Drive to Harrodswood Road and authorize the Mayor to sign all documents related to the project (Public Works).

**Purpose:** The purpose of this item to award a contract with Karsner Construction to construct approximately 720 linear feet of sidewalk along Westwood Drive from Bondurant Drive to Harrodswood Road and authorize the Mayor to sign all documents related to the project.

**Background:** A "Safe Routes to School" project has just been completed constructing a path from the intersection of Bondurant Drive and Westwood Drive all the way up to Bridgeport Elementary School. This project will construct a sidewalk along Westwood Drive.

**Financial Analysis:** The estimated quantities for this project have been applied to the 2016-17 Unit Price Concrete Projects Annual Contract to determine the lowest bidder. The three bidders were ADE Contracting with a total project price of \$62,017.50 and Karsner Construction with a total project price of \$60,752.50, and Randle-Davies with a total project price \$62,655. Karsner Construction is the lowest bidder. The contract is paid on actual quantities installed.

Funds for this project, \$72,903 (est. plus 20% contingency), are available in the Municipal Aid Account (Account No. 535-00-51100) and included in the FY2016-2017 Budget

**Recommendation:** Approval

**Attachment:**

- Letter from Engineer
- Agreement



**Contact Person:**

**Name:** Tom Bradley, PE  
**Title:** Director  
**Department:** Public Works  
**Phone:** 502/875-8500  
**Email:** [tbradley@frankfort.ky.gov](mailto:tbradley@frankfort.ky.gov)

- 7.17 To award a contract with Otis Engineering for engineering services related to the construction of the Westwood Drive Sidewalk project and authorize the Mayor to sign all documents related to the project (Public Works).

**Purpose:** The purpose of this item is to award a contract with Otis Engineering for engineering services related to the construction of the Westwood Drive Sidewalk project and authorize the Mayor to sign all documents related to the project.

**Background** A "Safe Routes to School" project has just been completed constructing a path from the intersection of Bondurant Drive and Westwood Drive all the way up to Bridgeport Elementary School. This project will construct a sidewalk along Westwood Drive.

Otis Engineering will be providing engineering services including the following:

***Pre-construction on-site meeting with contractor and Public Works  
Stakeout/layout coordination as needed  
Contact and coordination with adjacent properties during construction as needed***

**Financial Analysis:** Engineering Services for this project are at \$8,748.36 (based on estimated quantities plus 20%)

Funds for this project are available in the Municipal Aid Account (Account No. 535-00-51100) and included in the FY2016-2017 Budget.

**Recommendation:** Approval

**Attachment:**

- Agreement

**Contact Person:**

**Name:** Tom Bradley, PE  
**Title:** Director  
**Department:** Public Works  
**Phone:** 502/875-8500  
**Email:** [tbradley@frankfort.ky.gov](mailto:tbradley@frankfort.ky.gov)

- 7.18 To authorize the dedication of an easement to the Frankfort Plant Board to benefit the Paul Sawyer Public Library expansion and allow the Mayor to sign all related documents (Public Works).

**Purpose:** In order to construct the new Paul Sawyer Public Library expansion the FEWPB must relocate several overhead and underground lines.

**Background:** The Paul Sawyer Public Library has awarded a contract to expand its current facility on Wapping Street. In order to expand the library several FEWPB utility lines must be relocated. The library has formally asked the City to dedicate the appropriate easement to relocate the utility lines.

**Financial Analysis:** There would be no financial impact to the City, the library will pay the utility relocation costs.

**Recommendation:** Approval

**Attachment:**

- Engineer's drawing showing the requested easement location.

**Contact Person:**

**Name:** Keith Parker, PE  
**Title:** Deputy Director  
**Department:** Public Works  
**Phone:** 502/352-2091  
**Email:** [kparker@frankfort.ky.gov](mailto:kparker@frankfort.ky.gov)

**7.19** To authorize the Mayor to sign a contract and any related documents between the City of Frankfort and Nancy Bailey to assist in the collection of delinquent ad valorem tax, occupational license fees and net profits tax (Finance).

**Purpose:** To authorize the Mayor to sign a contract and any related documents between the City of Frankfort and Nancy Bailey to assist in the collection of delinquent ad valorem tax, occupational license fees and net profits tax.

**Background:** The City experiences a number of delinquencies and failures by individuals and companies to comply with the requirement to pay ad valorem tax, occupational license fee and/or net profits tax, and wishes to contract with Bailey in order to obtain assistance in collecting delinquent ad valorem, occupational license fees and net profits taxes and to enforce compliance with the requirement to pay same. Ms. Bailey has previously provided these services to the City and has been very effective in assisting in reducing the number of individuals and entities that are delinquent in payment of ad valorem tax, occupational license fees and net profits tax. Ms. Bailey, a paralegal, has agreed to perform such services for the amount of \$50.00 an hour.

**Financial Analysis:** The estimated fiscal impact is approximately \$10,000 per year.

**Recommendation:** Approval

**Attachment:**

- Contract.

**Contact Persons:**

<b>Name:</b>	Steve Dawson	Rob Moore
<b>Title:</b>	Director	City Attorney
<b>Department:</b>	Finance	Legal
<b>Phone:</b>	502/352-2083	502/223-3477
<b>Email:</b>	<a href="mailto:sdawson@frankfort.ky.gov">sdawson@frankfort.ky.gov</a>	<a href="mailto:rmoore@stites.com">rmoore@stites.com</a>

<b>7.20</b>	<u>Personnel</u>	<u>Employee</u>	<u>Department</u>	<u>Date</u>	<u>Other</u>
	Resignation	Tim Zisoff	City Manager	10/3/16	City Manager (authorize payment of accrued leave)

Permission to make up to six (6) conditional offers of employment and one (1) alternate conditional offer of employment for the position of Firefighter/EMT Recruit. The request to make these conditional offers of employment is contingent upon successful completion of background, medical, psychological, polygraph, and drug screen examinations by each candidate. These conditional offers will take staffing to 81.

**Attachment: None**

**Contact Person:**

**Name:** Kathy Fields  
**Title:** H/R Director  
**Department:** City Manager  
**Phone:** 502/875-8500  
**Email:** [kfields@frankfort.ky.gov](mailto:kfields@frankfort.ky.gov)

**8. BOARD APPOINTMENTS**

**8.1 Tourist and Convention Commission – Reappointment of Marc Stone, for a term ending 06-30-19.**

**Attachments:**

- Mayor's letter of recommendation
- Marc Stone resume **(To be Provided)**
- Franklin County Fiscal Court Order

**8.2 Tourist and Convention Commission – Appointment of Jarrod Ross, for a term ending 06-30-19.**

**Attachments:**

- Mayor's letter of recommendation
- Jarrod Ross resume **(To be Provided)**
- Franklin County Fiscal Court Order

**8.3 Tourist and Convention Commission – Appointment of Barry Kaderi, for a term ending 06-30-19.**

**Attachments:**

- Mayor's letter of recommendation
- Barry Kaderi resume
- Franklin County Fiscal Court Order

**9. OLD BUSINESS**

**9.1** To authorize the negotiation of a lease of the property adjacent to 106 East Broadway and allow the Mayor to sign all related documents.

**Purpose:** To authorize the negotiation of a lease of the property adjacent to 106 East Broadway and allow the Mayor to sign all related documents.

**Background:** The Board of Commissioners have been requested to lease the property owned by the City adjacent to 106 East Broadway, Frankfort, Kentucky for use as a parking lot. The lease would be with either: 1) The Marian Group, an entity that would develop the property at 106 East Main Street for use as senior housing units, or 2) Capitol View Development, LLC, an entity that owns property located at 112 East Main Street, Frankfort, Kentucky. The lease of the property to Capitol View Development, LLC, would enable it to more effectively market its property. The lease to the Marian Group will result in 33-35 residential units that will provide housing for adults 55 and older in addition to new property tax for city, county and schools. The lease would have to be negotiated with the party identified by the Commission and then presented to the Commission for approval.

**Financial Analysis:** The fiscal impact of this lease is unknown at this time.

**Recommendation:** Approval

**Attachments:**

- Marian Group Site Plan and information
- Email from John Antenucci dated 7-7-16 and proposal

**Contact Persons:**

**Name:** Tim Zisoff  
**Title:** City Manager  
**Department:** City Manager  
**Phone:** 502/875-8500  
**Email:** [tzisoff@frankfort.ky.gov](mailto:tzisoff@frankfort.ky.gov)

- 9.2 To authorize entering into a lease with Earth Tools Inc. and authorize the Mayor to sign all related documents (City Manager).

**Purpose:** To authorize entering into a lease with Earth Tools Inc. and authorize the Mayor to sign all related documents.

**Background:** Earth Tools Inc. proposes to partner with the City of Frankfort to install solar electric systems on City property and lease the systems to the City for a period of 15-20 years. As part of the agreement there will be no cost to the City for equipment, installation, maintenance and repair for the first 15 – 20 years. The first project would be installed at the Pro Shop at Juniper Hills Park. Estimated financial projections show the savings could range from \$40,999 (\$1640 a year) over a 25 year lease to \$10,485.00 (\$419 a year).

**Financial Analysis:** See above. Budgeted funds are available in Account Number 100-79-53240.

**Recommendation:** Approval

**Attachments:**

- Recap of Earth Tools Financial Projections
- Internal Cost Analysis
- Timeline
- Scenario 1a, Scenario 1b, Scenario 2a, Scenario 2b

**Contact Persons:**

**Name:** Tim Zisoff  
**Title:** City Manager  
**Department:** City Manager  
**Phone:** 502/875-8500  
**Email:** [tzisoff@frankfort.ky.gov](mailto:tzisoff@frankfort.ky.gov)

- 9.3 Approval of a new city wide phone system and authorize the Mayor to sign all related documents (IT).

**Purpose:** To replace failing existing phone system city wide and consolidate into one central location.

**Background:** Existing phone system is approximately 8 years old and is broken up into several sub-systems causing multiple outages and difficulty for troubleshooting. This has caused disruptions of daily City services to the Public.

- Current phone systems are 8 – 10 years old
- Solid Waste has been without phones for approximately one month
- Existing phone system does not support caller ID due to being switched over to another provider when FPB did system wide cut over
- No centralized management of current phone system, broken down into four systems of which none are the same age
- The amount of outages city wide has increased significantly in the last 3 years
- Life expectancy for a new phone system is approximately 10 years
- Due to frequent failures of the current phone system a new system is recommended over constant patching and repairs to current system

**Financial Analysis:** Quotes have been received via State Contract. The price range to purchase the new phone system is \$88,903.00 to \$206,007.00. A budget amendment would be submitted for the purchase of the phone system from the IT Department Budget (charged to Account Number 100-25-56551).

**Recommendation:** Approval to purchase a new phone system is strongly recommended by the IT Department.

**Attachments:**

- Quotes

**Contact Person:**

**Name:** Bobby Ripy  
**Title:** IT Manager  
**Department:** IT Department  
**Phone:** 502/545-1556  
**Email:** [bripy@frankfort.ky.gov](mailto:bripy@frankfort.ky.gov)

**10. NEW BUSINESS**

**10.1** A Resolution of the City of Frankfort, Kentucky relating to loan assistance from the Federally Assisted Wastewater Revolving Loan Fund.

**Purpose:** To approve a Resolution relating to loan assistance from the Federally Assisted Wastewater Revolving Loan.

**Background:** To approve the Resolution authorizing the Mayor of the City of Frankfort and his Successors-in-Title to execute and submit an application through the Kentucky Energy and Environment Cabinet and the Kentucky Infrastructure Authority with such assurances and required supporting data as is necessary to obtain loan assistance from the Federally Assisted Wastewater Revolving Fund (State Revolving Loan Program) for proposed wastewater treatment facilities improvements, and to authorize the Mayor as the City of Frankfort's Official Project Representative to carry out necessary negotiations for and administer the loan assistance the applicant may obtain from the Federally Assisted Wastewater Revolving Fund (State Revolving Loan Program). The Mayor is further authorized to sign any documents related to or necessary to obtain loan assistance from the Federally Assisted Wastewater Revolving Fund (State Revolving Loan Program) for the proposed wastewater treatment facilities improvements. The projects include those listed below:

*A17-006 Collins Lane  
A17-007 Franklin Ave  
A17-013 Holly Hills  
A17-019 Silverlake  
A17-027 Two Creeks  
A17-022 East Main*

**Financial Analysis:** The approval of the Resolution will have no fiscal impact on the City. However, if the City chooses to borrow funds under this program, it will have to repay the borrowed funds.

**Recommendation:** Approval

**Attachment:**

- Resolution

**Contact Persons:**

<b>Name:</b>	William Scalf	Rebecca Hall
<b>Title:</b>	Director	Community Relations/Grants Manager
<b>Department:</b>	Sewer	City Manager
<b>Phone:</b>	502/875-2448	502/875-8500
<b>Email:</b>	<a href="mailto:wscalf@frankfort.ky.gov">wscalf@frankfort.ky.gov</a>	<a href="mailto:rhall@frankfort.ky.gov">rhall@frankfort.ky.gov</a>

- 10.2** To authorize the Mayor to sign a Release of Sewer Easement between lots 115 and 116 in the Heritage Subdivision (Sewer).

**Purpose:** To authorize the Mayor to sign a Release of Sewer Easement between lots 115 and 116 in the Heritage Subdivision.

**Background:** The City currently has a sanitary sewer easement between lots 115 and 116 in the Heritage Subdivision. These lots are being consolidated into lot 116A and a house will be built on this consolidated lot over the sewer easement. Due to the consolidation of the lots into lot 116A, there is no need to retain the sanitary sewer easement between lots 115 and 116, and the sanitary sewer easement would impact the construction of the house on this lot. Accordingly, the Sewer Department requests the release of this sewer easement.

**Fiscal Impact:** There should be no financial impact to the City resulting from the release of this sewer easement.

**Recommendation:** Approval

**Attachments:**

- Release of Sewer Easement
- Exhibit A

**Contact Person:**

<b>Name:</b>	William R. Scalf, Jr., PE
<b>Title:</b>	Director
<b>Department:</b>	Sewer
<b>Phone:</b>	502/875-2448
<b>Email:</b>	<a href="mailto:wscalf@frankfort.ky.gov">wscalf@frankfort.ky.gov</a>

- 10.3** To authorize the Mayor to sign a grant application and all related document with the Kentucky Fire Commission for the purchase of a thermal image camera. (Fire Department)

**Purpose:** To authorize the Mayor to sign a grant application and all related document with the Kentucky Fire Commission for the purchase of a thermal image camera.

**Background:** The fire department would like to apply for two (2) thermal imagers using the Kentucky Fire Commission Thermal Image Grant program. The grant is a 50/50 match and will be awarded in early 2017. The application must be postmarked no later than September 5, 2016.

**Financial Analysis:** The total cost of each camera is approximately \$8000. Funds are available in account 100-42-56550.

**Recommendation:** Approval

**Attachments:**

- Grant Application

**Contact Person:**

**Name:** Eddie Slone  
**Title:** Fire Chief  
**Department:** Fire  
**Phone:** 502-875-8511  
**Email:** [eslone@frankfort.ky.gov](mailto:eslone@frankfort.ky.gov)

- 10.4 To approve a Deed of Restrictions for the Transit Wash Bay and Authorize the Mayor to sign all related documents (Public Works/ Grants).

**Purpose:** To approve a Deed of Restrictions for the Transit Wash Bay and Authorize the Mayor to sign all related documents.

**Background:** The Kentucky Transportation Cabinet Office of Transportation Delivery requires a Deed of Restriction to the property or improvements to property funded by monies from the Federal Transportation Authority. In this case the Building and equipment that make up the Transit Wash Bay and portions of the parking area that were resurfaced.

**Financial Analysis:** There is no cost to signing the Deed of Restrictions however it is a condition of the Grant.

**Recommendation:** Approval

**Attachments:**

- Deed of Restriction (**Under City Attorney Review**)

**Contact Persons:**

<b>Name:</b>	Tom Bradley, PE	Rebecca Hall
<b>Title:</b>	Director	Community Relations/Grants Manager
<b>Department:</b>	Public Works	City Manager
<b>Phone:</b>	502/875-8500	502/875-8500
<b>Email:</b>	<a href="mailto:tbradley@frankfort.ky.gov">tbradley@frankfort.ky.gov</a>	<a href="mailto:rhall@frankfort.ky.gov">rhall@frankfort.ky.gov</a>

11. **CLOSED SESSION PER KRS 61.810 (1)(f) PERSONNEL**

12. **ADJOURNMENT**