

PRESENT: Commissioner Tommy Z. Haynes
Commissioner John R. Sower
Commissioner Robert E. Roach
Commissioner Lynn Bowers
Mayor William I. May, Jr. (5)

ABSENT: None (0)

Mayor May called the meeting to order. The invocation was given by Commissioner Haynes. The Pledge of Allegiance was recited.

It was moved by Commissioner Bowers, seconded by Commissioner Roach, that the minutes of the February 8, 2016 Work Session, February 15, 2016 Special Meeting and February 22, 2016 Regular Meeting be approved as presented. The question was put upon the motion, and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers, and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Ceremonial Items

Two City of Frankfort firefighters were promoted. Josh Kyle was promoted from Sergeant to Captain and Alan Jaques was promoted from Firefighter II /Paramedic to Sergeant. Mayor May and Chief Eddie Slone offered congratulations to each firefighter for their accomplishments and thanked their families for continued support.

Mr. Will Spears, with the Legislative Research Committee, took a brief survey of the audience regarding how they heard about the meeting. The poll was successful and Mr. Spears thanked the members of the Commission.

Citizens Comments

Leah and Lucas Ritter were recognized by the Mayor. Lucas Ritter is an Eagle Scout with Troop 227 and is providing new landscaping at the Red Cross downtown in the front garden as his Eagle Scout project. The Commission wished Lucas the best of luck with his project.

Eric Burke, a citizen of Frankfort, stated he did not like the changes of citizen's comments at the beginning of the agenda since it doesn't give citizens the opportunity to speak on each item of concern. Mr. Burke said he was not in favor of merger of City and County governments. The citizens voted no to merger approximately 10 years ago and continue to feel strongly against merger. Mr. Burke also asked the Commission to share their plans regarding Holmes Street with the property owners. The proposal that was brought to the Commission a few years ago regarding a four lane highway should have been considered rather than the studies and concept plans.

Ordinances

"AN ORDINANCE AMENDING SECTIONS 40.21.C.1, POLICE DEPARTMENT ORIGINAL APPOINTMENTS, AND 40.22.C.1, FIRE DEPARTMENT ORIGINAL APPOINTMENTS, OF THE CITY OF FRANKFORT CODE OF ORDINANCES" was presented and read. This Ordinance had its first reading on February 22, 2016. It was moved by Commissioner Roach, seconded by Commissioner Haynes, that the Ordinance be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The Ordinance was thereupon adopted (Ordinance No. 2, 2016 Series).

"AN ORDINANCE CLOSING A PORTION OF DARBY SHIRE CIRCLE LOCATED IN RIVER BEND SUBDIVISION, OFF OF US HIGHWAY 127, AND TO SIGN ALL RELATED DOCUMENTS" was presented and read.

Orders

"AN ORDER AUTHORIZING THE FINANCE DEPARTMENT TO ELECTRONICALLY SIGN CHECKS AND OTHER DOCUMENTS" was presented and read. It was moved by Commissioner Haynes, seconded by Commissioner Bowers, that the Order be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The Order was thereupon adopted (Order No. 2, 2016 Series).

Resolutions

"A RESOLUTION OF THE CITY OF FRANKFORT, KENTUCKY RELATING TO LOAN ASSISTANCE FROM THE FEDERALLY ASSISTED WASTEWATER REVOLVING LOAN FUND FOR THE GLENN'S CREEK INTERCEPTOR PROJECT AND ALL RELATED DOCUMENTS" was presented and read. It was moved by Commissioner Roach, seconded by Commissioner Haynes, that the Resolution be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The Resolution was thereupon adopted (Resolution No. 4, 2016 Series).

"TO AUTHORIZE THE MAYOR TO SIGN A RESOLUTION AND FILE AN APPLICATION WITH THE DEPARTMENT OF TRANSPORTATION, UNITED STATES OF AMERICA, FOR A GRANT UNDER FIXING AMERICA'S SURFACE TRANSPORTATION ACT (FAST ACT) AND ALL RELATED DOCUMENTS. THE CITY IS REQUIRED TO PASS ONE RESOLUTION TO APPLY FOR FUNDING AND ONE RESOLUTION TO COMMIT THE LOCAL SHARE OF THE PROJECTS" was presented and read. It was moved by Commissioner Roach, seconded by Commissioner Sower, that the Resolution be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The Resolution was thereupon adopted (Resolution No. 5, 2016 Series).

"A RESOLUTION COMMITTING THE CITY'S LOCAL SHARE FOR FRANKFORT TRANSIT'S OPERATING COSTS ASSOCIATED WITH A GRANT APPLICATION UNDER THE FIXING AMERICA'S SURFACE TRANSPORTATION ACT (FAST ACT) TO BE FILED WITH THE DEPARTMENT OF TRANSPORTATION, UNITED STATES OF AMERICA. THE CITY IS REQUIRED TO PASS ONE RESOLUTION TO APPLY FOR FUNDING AND ONE RESOLUTION TO COMMIT THE LOCAL SHARE OF THE PROJECTS" was presented and read. It was moved by Commissioner Roach, seconded by Commissioner Haynes, that the Resolution be adopted. The question was put upon the motion and the Roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach and Mayor May (4). Those voting against the motion were Commissioner Bowers, who abstained due to additional questions (1). Following a brief discussion regarding a few minor changes to the Resolution by Rob Moore, City Solicitor, Mayor May asked the Commission to reconsider the vote. It was moved by Mayor May, seconded by Commissioner Roach, that the Resolution be adopted. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The Resolution was thereupon adopted (Resolution No. 6, 2016 Series).

"APPROVAL TO ADOPT A RESOLUTION SUPPORTING KENTUCKY STATE UNIVERSITY AND TO ALLOW THE MAYOR TO SIGN ALL RELATED DOCUMENTS" was presented and read. It was moved by Commissioner Sower, seconded by Commissioner Haynes, that the Resolution be adopted. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The Resolution was thereupon adopted (Resolution No. 7, 2016 Series).

Consent Calendar

The following miscellaneous and personnel items were presented:

- 7.1 Approved an award to Whayne Supply Company for one Caterpillar 305.5E2 Excavator and related accessories, surplus the Sewer Departments Case Excavator to be used as a trade-in and authorize the Mayor to sign all documents associated with the purchase. Funding is available in account 300.68.56550. This account has \$508,000.00 budgeted and as of January 31, \$156,606 has been expensed and encumbered (Sewer Department).
- 7.2 Approved a Contract Modification with Advancing Sustainable Aquaculture Performance for Fish (ASAPFish) to utilize an excess Bio Unit at the Wastewater Treatment Plant (WWTP) for an experimental program to develop a commercial model to optimize production and survival of aquaculture species in wastewater effluent and authorize the Mayor to sign all documents related to the Contract. This project will have minimal financial impact on the Department; however, ASAPFish will lease the tank for \$100 per year (Sewer Department).
- 7.3 Approved a Sewer Extension Contract with WWW Properties, LLC for a proposed sewer extension to serve Tract B on Allen Way in Franklin County, Kentucky and to authorize the Mayor to sign all documents related to the contract. Additional customers added by this sewer extension will increase revenue; however, there is a cost of treatment for the additional flow (Sewer Department).
- 7.4 Authorized the Police Department to surplus (2) TRUE PS 1100 Treadmills and to authorize the Mayor to sign any related documents. The City will receive \$1,000.00 credit toward purchase of new treadmills from Scheller's Fitness (Police Department).
- 7.5 Authorized declaration of Twelve (12) vehicles, nine (9) Ford Crown Victorias, one (1) Ford Expedition, and their equipment surplus to approve trade of these surplus vehicles to Paul Miller Ford for credit toward the purchase of a budgeted new unmarked vehicle or up-fitting for budgeted newly purchased patrol vehicles. With the remaining two vehicles, one (1) Chevrolet and one (1) GMC, to be sold at the city auction for state asset forfeiture funds; also, to authorize the Mayor to sign all related documents. Trade allowance to Paul Miller Ford to offset the purchase cost of a budgeted unmarked vehicle or up-fitting for budgeted newly purchased patrol vehicles. Funds from the two vehicles sold at auction must be placed in the police department's state asset forfeiture account per KRS 218A (Police Department).
- 7.6 Approved sites for Brownfield Assessments utilizing Brownfield grant funds and designating the Mayor to execute all documents pertaining to the Brownfield Assessment grant. The grant does not require a match in the form of cash or in-kind services. These assessments should have no additional impact on the budget (Grants & Sewer).
- 7.7 Authorized the submission of a 2016 - 2017 Kentucky Recycling Grant Application to the Kentucky Division of Waste Management-Recycling Assistance Section for costs related to recycling such as compactor, Printing/and Educational materials and funds to hire an intern to create and present Recycling curriculum and authorized the Mayor to sign all grant documents. Personnel costs exceed the 25% match requirement for the grant, so there would be no cash match required (Grants & Public Works).
- 7.8 Authorized the Mayor to sign an Annual Memorandum of Understanding with the Learning for Life, a fire explorer's program, and any related documents. No financial impact on the City (Fire Department).
- 7.9 Authorized the sale or surplus of two (2) ambulances and allow the Mayor to sign any related documents. Estimated income from sale of these units will be \$3,500.00 each (Fire Department).
- 7.10 Authorized payment of \$40,000.00 to the Property Valuation Administrator (PVA) for 2015-2016 City of Frankfort Property Tax Assessments (Finance).
- 7.11 Authorized the purchase of a 2016 Ford F550 Super Duty Chassis Cab Dump Truck for the Streets Division of the Public Works Department from Crossroads Ford Lincoln, Inc. and to authorize the Mayor to sign all related documents. The cost of this truck, per the State Master Agreement #MA 758 1100000911-1, is approximately \$73,304. Funds for this purchase are available in the account 100-62-56550 (Public Works).
- 7.12 Approved a contract with Integrated Engineering, PLLC for services to produce a detailed concept plan for possible improvements to the Holmes Street corridor and authorize the Mayor to sign all related documents. The cost of the concept plan is \$27,000. The funds for this project will be paid from 100-61-53210. This item was not included in the 2015-2016 budget. It causes this line item to run over but there should be enough in the overall Public Works budget to cover this item (Public Works).
- 7.13 Authorized entering into a contract with Precision Concrete Cutting (PCC) to provide ADA sidewalk repair services for City public sidewalks in an amount not to exceed \$19,900 and authorized the Mayor to sign all documents related to the project. No Bid was solicited for this project, as Phase 1 will cost less than the \$20,000 threshold. Moreover, due to this product's patented equipment and process, PCC is a Sole Source vendor for their particular type of repair work. Funds for this project are available in the Municipal Aid Account (Account No. 535-00-51100) (Public Works).
- 7.14 Authorized the award of a contract for Recycling of Electronic Material (eScrap) to Ross and Ross, LLC and authorized the Mayor to sign all related documents. There is not a cost to the City for this service (Public Works).
- 7.15 **The following personnel items were presented:**
 - Appointment of Keith Parker in the Public Works Department as Deputy Director, effective 3/22/16 (Public Works).
 - Appointment of Kimberly Wainscott in the Finance Department as Accounting Specialist II, effective 4/5/16 (Finance).
 - Resignation of Bradly King as Sewer Tech II in the Sewer Department and authorize payment of accrued leave, effective 3/15/16 (Sewer).
 - Resignation of Elmer Quijada as Firefighter II in the Fire Department and authorize payment of accrued leave, effective 3/18/16 (Fire).
 - Termination of Tyrell Henderson as Patrol Officer I in the Police Department, effective 3/14/16 (Police).
 - Resignation of Chris Murphy as Public Works Tech II in the Solid Waste Department, effective 3/16/16 (Public Works).
 - Promotion of Alan Jaques from Firefighter III/Paramedic to Sergeant in the Fire Department, effective 3/29/16 (Fire).
 - Promotion of Josh Kyle from Sergeant to Captain in the Fire Department, effective 3/29/16 (Fire).

Board Appointments

- 8.1 **Forestry Advisory Board (Tree Board)** – Appointment of Martin R. Green, for a term ending 5-8-18 (Replacing John P. Abell).

It was moved by Commissioner Bowers, seconded by Commissioner Haynes to accept the Mayor's recommendation. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers, and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Old Business

Item 9.1 was removed.

Item 9.2 to authorize the Mayor to sign a Memorandum of Agreement, and any other related documents, authorizing the Franklin County Public Library District to use a portion of the City's parking lot behind the Paul Sawyer Public Library as a staging area during the construction of its new addition. There will be no financial impact to the City. Following a lengthy discussion, it was moved by Commissioner Haynes, seconded by Commissioner Sower to approve the MOA. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Bowers and Mayor May (4). Those voting against the motion were Commissioner Roach (1). The motion was thereupon adopted.

Item 9.3 to approve the proposed changes to the City Transit Service based on the report by CTAA and to authorize the Mayor to sign any related documents (Public Works). Following a lengthy discussion, it was moved by Commissioner Sower, seconded by Commissioner Haynes to postpone for further discussion during the Work Session on April 11, 2016. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach and Bowers (4). Those voting against the motion were Mayor May (1). The motion was thereupon adopted.

Item 9.4 to approve a "not to exceed" cost share amount for the maintenance repairs to Devil's Hollow Road and to authorize the Mayor to sign any related documents (Public Works). After a brief discussion, it was moved by Commissioner Roach, seconded by Commissioner Haynes to offer a "not to exceed" amount of \$52,000.00. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Roach, Bowers and Mayor May (4). Those voting against the motion were Commissioner Sower (1). The motion was thereupon adopted.

Item 9.5 to discuss and consider the approval of the Board of Commissioners Action Items/Goals for 2016. Following a brief discussion, it was moved by Commissioner Roach, seconded by Commissioner Haynes to approve the City Commission Action Items/Goals for 2016. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach and Mayor May (4). Those voting against the motion were Commissioner Bowers (1). The motion was thereupon adopted.

Old Business

Commissioner Roach requested an update on the "Old Y" building. Rob Moore, City Solicitor, stated there will be a deposition from a Planning Employee in the next few weeks, then a motion will be made for a trial date. Commissioner Roach would like this item to be added to the April Work Session agenda.

Commissioner Roach would like to discuss a new program that would offer points to employees that live in the City of Frankfort at the April Work Session.

Commissioner Roach suggested holding a Special Meeting prior to the April Work Session to discuss the General Fund Budget.

Commissioner Roach asked for an update on the Frankfort Plant Board property on Broadway. Rob Moore, City Solicitor, suggested the City can move forward and Rob is working on a resolution of property.

Commissioner Bowers requested an update about a water problem at a section of Lyons Drive and McKenzie Avenue. Tom Bradley, Director of Public Works, stated he is aware of the issue and is currently working with the Street Department to come up with a plan to direct the flow into the storm sewer.

Commissioner Sower confirmed that Terri Bradshaw, with KCDC, will attend the April Work Session to give a presentation on Infill.

Commissioner Sower requested further information on Blanton Landing. City Manager Tim Zisoff stated that item is in the budget.

Commissioner Sower expressed concern regarding the Solid Waste Ordinance only allowing citizens to switch out carts in January and July. Commissioner Sower would like this item to be placed on the April Work Session for discussion. Mayor May stated an amendment to the Ordinance would need to be done.

Commissioner Bowers stated that it is not the Commission that stops the charge or leads the charge to merger, it is the public's decision. The merger of the City and County Parks Departments was brought to the Commission by staff.

It was moved by Commissioner Bowers, seconded by Commissioner Haynes, that the meeting go into closed session per KRS 61.810 (1)(c) Litigation. The question was put upon the motion and the motion was adopted by voice vote. The meeting went into closed session at 6:30 p.m.

It was moved by Commissioner Roach, seconded by Commissioner Haynes, that the meeting return to open session. The question was put upon the motion and the motion was adopted by voice vote. The meeting returned to open session at 8:00 p.m.

It was moved by Commissioner Roach, seconded by Commissioner Haynes to authorize an RFP for up to 3 landscape providers to address the Frankfort Plant Board project at the reservoir. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, Bowers and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted.

It was moved by Commissioner Roach, seconded by Commissioner Bowers, that the meeting adjourn. The question was put upon the motion and was adopted by voice vote. The meeting adjourned at 8:01 p.m.

Attest:

Mayor

City Clerk