

SPECIAL MEETING CALL

I, William I. May, Jr. hereby call a special meeting of the Frankfort Board of Commissioners for Monday, May 9, 2016, at 6:30 p.m., in the Municipal Building Conference Room, 315 West Second Street. The purpose of this meeting will be to discuss proposed changes to Frankfort Transit as recommended by the Community Transportation Association of America (CTAA) and a first reading of an Ordinance appropriating the revenue to be received by the City of Frankfort for the Fiscal Year 2016-2017. Action will be taken.

S/William I. May, Jr.
T/Mayor

A G E N D A

REVISED 5-5-16

**SPECIAL MEETING
BOARD OF COMMISSIONERS
CITY OF FRANKFORT, KENTUCKY
315 WEST SECOND STREET
FRANKFORT, KY 40601
(502) 875-8500**

**May 9, 2016
6:30 P.M. EDT**

1. CALL TO ORDER/ROLL CALL

2. To approve the proposed changes to the City Transit Service based on the report by CTAA and to authorize the Mayor to sign any related documents (Public Works).

Purpose: The purpose of this item is to approve the proposed changes to the City Transit Service based on the Report by CTAA and to authorize the Mayor to sign any related documents.

Background: The Community Transportation Association of America (CTAA) conducted a study of the City of Frankfort's Transit service and made five recommendations for improvement. These recommendations included changes to the existing routes to service the citizens with more crossover points and greater coverage, add a new South route that will incorporate the new State Office Building on Sower Boulevard and the new Frankfort Plant Board Facility on Flynn Ave., and make changes to the fare rates. CTAA is recommending a free fare on the Deviated Fixed bus routes. City Transit Staff is also recommending an increase (100%) to the Demand Response fare and the addition of a second bus to operate on Saturdays to meet customer response.

Financial Analysis: The additional South route will require two drivers and additional fuel. The cost after the State's reimbursement will be \$73,592. The cost of the additional Saturday route would be a seasonal driver at \$11,950 (after reimbursement) and fuel at \$1,560.

In 2015 the Deviated Fixed Route fare collected was \$31,119 and the Demand Response fare collected was \$18,444 for a total of \$49,563. Dropping the Deviated Fixed Route charges and doubling the Demand Response fare would yield a net difference of \$12,675, assuming ridership stays equal.

Recommendation Approval

Attachment:

- CTAA Report

Contact Person:

Name: Tom Bradley, PE
Title: Director
Department: Public Works
Phone: 502/875-8500
Email: tbradley@frankfort.ky.gov

3. **FIRST READING:** An Ordinance appropriating the revenue to be received by the City of Frankfort for the Fiscal Year 2016-2017.

Purpose: The purpose of this Ordinance is to appropriate revenue to be received and expended by the City of Frankfort for Fiscal Year 2016-2017 in accordance with the budget submitted and approved by its adoption.

The proposed General Fund budget summary is:

General Fund Receipts	\$33,539.0K
General Fund Expenditures	\$34,653.6K
Excess Receipts-2016-17 (Excess Expense taken from surplus)	\$(1,114.6)K

The General Fund Budget meets the goals and objectives of the commission

- Structurally balanced budget (Utilizing prior year surplus of \$1,114.6K).
- Includes 2.5% employee COLA to improve work climate.
- The reduction of employee benefits (Health Care - 400K and Pension Cost - 100K) will offset the above 2.5% COLA.
- Reduce overall personnel cost as a percentage of budget to 68.6%

As stated above, the General Fund Budget is a structurally balanced budget utilizing the past surplus with no increases in fees and taxes. The budget is inclusive of an employee COLA increases proposed by management of 1.5% effective for the July 15, 2016 pay date and a 1.0% increase effective for the January 13, 2017 pay date.

Financial Impact: The impact of the employee COLA is approximately \$450K (\$400K General Fund and \$50K Sewer). The above increase will off-set by the cost reduction health care and pension cost.

Recommendation: Approval

Attachment:

- Ordinance

Contact Person:

Name: Steve Dawson
Title: Director
Department: Finance
Phone: 502/875-8500
Email: sdawson@frankfort.ky.gov

4. **ADJOURNMENT**