

PRESENT: Commissioner Tommy Z. Haynes  
Commissioner John R. Sower  
Commissioner Robert E. Roach  
Commissioner Lynn Bowers  
Mayor William I. May, Jr. (5)

ABSENT: None (0)

Mayor May called the Work Session to order.

Mayor May called for citizen comments. There were no citizen comments, therefore, the Mayor moved on to discussion items.

#### Discussion Items

Jean Henry, Chairman of the Forestry Advisory Board, presented the board's 2015 Annual Report to the Commission. Ms. Henry gave examples of concerns such as empty storefronts downtown, beautification, and attracting visitors. Ms. Henry also requested that the Commission take a look at the current tree inventory and asked the Commission to assign a liaison to the Forest Advisory Board from the Commission.

Melanie VanHouten of Josephine Sculpture Park and Johanna Hay, a local artist, gave a brief presentation regarding a grant application being submitted for the ARTS 20 Program. This is a community focused program with the arts that goes far beyond sculptures. The presentation included many other local partners involved in the art community in Frankfort. The City would be required to supply some cash and in-kind services. After a brief discussion, the Commission supported the project and advised them to move forward.

Deborah White and Charlie Jones, representing the Woods and Water Trust, spoke to the Commission regarding the property at the Carpenter Farm. The group has been speaking with the Commission since December 2014 requesting that the City put a preservation easement on the property to protect the Braun's Rock Cress. The City is willing to offer the property to Woods and Water since there is no commercial value. At this time, they are asking for an additional 22 acres of land as a buffer. Rob Moore, City Solicitor, asked the Commission not to change the original offer due to future expansion of the area, such as the new State Building and Frankfort Plant Board relocation. After a lengthy discussion, the Commission requested two deeds be prepared for each proposal. This item will be added to the regular meeting agenda on 2/22/16.

The Commission discussed various items relating to the Frankfort Plant Board. Topics included were City & FPB property ownership; parking lot at 106 E. Broadway; and property ownership legalities. Rob Moore, City Attorney, is currently coordinating a meeting to discuss each of these items. Other points of discussion were FPB Board Members appointments and removal and monthly reports from FPB to the Commission and Mr. Moore. The City Attorney will research the inconsistencies in the original Ordinance and Kentucky Statutes and the Energy Co-op.

Discussion Item No. 5 regarding Ambulance Transport was removed without objection from the Commission.

Commissioner Roach spoke to the Commission regarding the transition of State owned property back to the private sector. The City should identify the properties that are not being used and see that those are returned to the private sector.

Tom Bradley, Director of Public Works, updated the Commission on the status of Holmes St. Improvement Plan that was adopted by the City Commission in 2008. Mr. Bradley, Gary Muller, Director of Planning and Zoning and Tim Zisoff, City Manager met with KYTC and Representative Derrick Graham recently. KYTC agreed to put the improvements on the six year plan. Mr. Bradley suggested that a concept plan could be completed on the Holmes St. plan with an estimated cost of \$27,000.00. After a brief discussion, the Commission directed Mr. Bradley to move forward with the concept plan.

Tim Zisoff, City Manager, talked to the Commission about the next Joint Meeting with the Fiscal Court. Two tentative dates proposed are March 11<sup>th</sup> or March 18<sup>th</sup>. The City will provide a working lunch, since the County provided the lunch in December. Once a date is confirmed the Commission will be notified.

#### Staff Reports

Tom Bradley, Director of Public Works, advised the Commission there was no word from FEMA regarding Devils Hollow Road repairs. Mr. Bradley made the recommendation that the City and County could make the repairs. Mr. Bradley will reach out to the County for discussion and bring back to the Commission. Also, a request to remove the Darby Shire Right of Way item from the regular meeting agenda for further research was supported without objection.

Eddie Slone, Fire Chief, requested to add a Mutual Aid agreement to the regular meeting agenda and permission to surplus air packs and fire hose to volunteer Fire Departments without fire tax. There were no objections to Chief Slone's requests.

Rob Moore, City Solicitor, requested to add an amendment with Oracle for the old Bridgeport School as a placeholder to the agenda. Item added without objection.

Kathy Fields, Director of Human Resources, requested to add the resignation of Mary Cardwell in Finance to the agenda. Item added without objection.

#### Old Business

Commissioner Roach spoke to the Commission about appointing a task force to look at the cost of development in the City and County. He suggested members of the task force to be members of the City Commission, Fiscal Court, City/County Planning and Zoning, Sewer Department and the Public Works Department. Following a brief discussion, Commissioner Roach asked the Commission to consider his proposal and they can discuss again in March at the Work Session.

#### New Business

Commissioner Sower discussed the positive impact that a 6 billion dollar amount in the State Budget with 15% dedicated to bridges could make to the City of Frankfort. The Capital Avenue Bridge, Singing Bridge and bridge over Lafayette Drive are all in need of work. Commissioner Sower requested a letter be drafted by Tim Zisoff, City Manager, that the Mayor would sign requesting funds to repair the City of Frankfort's bridges. The Commission agreed a letter should be sent to Senator Carroll, Representative Graham and Representative Kay.

Commissioner Sower suggested that Parks and Recreation double the amount of the Fun Guide to be distributed to the community.

It was moved by Commissioner Bowers, seconded by Commissioner Sower, that the meeting adjourn to closed session per KRS 61.810 (1)(b) Property and KRS 61.810 (1)(f) Personnel. The question was put upon the motion and the motion was adopted by voice vote. The meeting went into closed session at 7:19 p.m.

It was moved by Commissioner Bowers, seconded by Commissioner Sower, that the meeting return to open session. The question was put upon the motion and the motion was adopted by voice vote. The meeting returned to open session at 7:44 p.m.

It was moved by Commissioner Haynes, seconded by Commissioner Sower, that the meeting adjourn. The question was put upon the motion and was adopted by voice vote. The meeting adjourned at 7:44 p.m.

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Mayor

Attest:

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City Clerk