

PRESENT: Commissioner Tommy Z. Haynes  
Commissioner John R. Sower  
Commissioner Lynn Bowers  
Mayor William I. May, Jr. (4)

ABSENT: Commissioner Robert E. Roach (1)

Mayor May called the Work Session to order.

Mayor May called for citizen comments.

#### **Citizens Comments**

Donna Hecker, President of Walk/Bike Frankfort, stated she has been working on a historical timeline for the CSX/Pinsley Trail. An update was requested from Tom Bradley (Public Works) regarding the bridge on Schenkel Lane. Ms. Hecker is in the process of updating the Master Plan and would welcome any City Staff comments.

At the request of Commissioner Sower, Betsy Hatfield was introduced and gave a brief presentation of the organization. Ms. Hatfield is the Executive Director of Preservation Kentucky, a non-profit organization that works with local charities. They recently moved their offices to Frankfort and they are located at 230 St. Clair Street.

#### **Discussion Items**

Kathy Fields, Director of Human Resources, gave a power point presentation regarding Health Insurance. Ms. Fields offered her support to switch from HealthSmart to Anthem and reviewed 2016 Plan Design changes. After a discussion, the Commission gave direction to proceed and requested an update at the August Work Session.

Gary Muller, Director of Planning and Zoning, presented updated information along with a power point of the Historical Preservation Grant Program. Mr. Muller reviewed the rules and regulations and proposed changes within the program. The deadline for applications will be November 2015 by the close of business. Completion date will be May 1, 2017. The Commission agreed for Gary Muller and Rebecca Hall to proceed with the program.

Eddie Slone, Fire Chief, spoke about the acquisition of the property at the Holmes St. Fire Station. Chief Slone recommended to the Commission to obtain the deed. If the property is not utilized, it will revert back to the State. Following a brief discussion, the Commission agreed and directed Chief Slone to proceed.

#### **Staff Reports**

Bill Scalf, Director of Sewer Department, made a request to add two items to the consent agenda for the July 27<sup>th</sup> meeting without objection. Mr. Scalf reminded the Commission and City Staff of the Open House for the Wet Weather Detention Facility on Wednesday, July 14<sup>th</sup> from 3-5pm.

Kathy Fields, Director of Human Resources, requested to add an employee resignation to the July 27<sup>th</sup> agenda.

Derek Gray, Deputy Director of Public Works, made a request to add a change order to the July 27<sup>th</sup> agenda regarding the Wash Bay Project. Mr. Gray stated that he and Tom Bradley are continuing to work on the W. Main Street 2-Way project

Gary Muller, Director of Planning and Zoning, stated the Commission has a draft Special Historic District Guideline packet for review which has been placed in the mailboxes. The first meeting regarding the guidelines will be on August 3, 2015. He announced that Jordan Miller is the new Planner and he will be introduced at the Regular Meeting this month.

Jim Parrish, Director of Parks and Recreation, will be meeting with the State regarding the Wellness Trail on Wednesday, July 15, 2015. The Aquatic Center has been a huge success especially considering the weather conditions. Mr. Parrish extended a huge "Thank You" to the Commission and City Staff for everyone's help during this long process.

Rob Moore, City Solicitor, offered an update on purchase of the CSX property. A deed for the Mayor's signature was prepared; however, it appears the deed must be prepared by CSX. Mr. Moore is hopeful this purchase will be completed by late fall or early winter. Mr. Moore is also in contact with KSU to move forward on the MOU.

#### **Old Business**

Commissioner Sower shared how much he appreciates all of the City departments and their staff. The City of Frankfort has fantastic employees. Thank you!

#### **New Business**

Commissioner Haynes requested that the Commission form a team for Spellalooza; a benefit for the Thornhill Learning Center on August 14, 2015.

Commissioner Sower asked for an update on the Holmes St. Plan. Gary Muller, Director of Planning and Zoning stated he and Tom Bradley have been actively working on this project. Derek Gray, Deputy Director of Public Works, mentioned letters were mailed out today for assistance from State Representatives. Mr. Muller will put something in the weekly update.

Mayor May asked that everyone be safe during the upcoming weather.

It was moved by Commissioner Haynes, seconded by Commissioner Sower, that the meeting adjourn. The question was put upon the motion and the motion was adopted by voice vote. The meeting adjourned at 6:10 p.m.

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Mayor

Attest:

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City Clerk