

PRESENT: Commissioner Tommy Z. Haynes
Commissioner John R. Sower
Commissioner Robert E. Roach
Commissioner Lynn Bowers
Mayor William I. May, Jr. (5)

ABSENT: None (0)

Mayor May called the Work Session to order.

Mayor May called for citizen comments.

Citizens Comments

Mr. Tunji Ogeicunle, a Frankfort citizen that resides on Valley Brook Drive in the Westgate Subdivision, spoke to the Commission about drainage issues at his residence. Mr. Ogeicunle was directed to Derek Gray, Public Works Deputy Director to research his complaint.

Discussion Items

Mr. Bill Marshall spoke about his recent visit to Japan and the Sister City program. The City of Simota is interested in becoming a Sister City with Frankfort and is quite similar in regards to the population. This is a good resource with connections to Suntory, the company who recently purchased Jim Beam. Without objection, the Commission agreed to cover the \$580.00 membership dues and to acquire a new sign for Sister City program.

Mayor May stated that he and EM Director Tommy Russell have a meeting with the County Judge Executive Huston Wells to discuss the Emergency Management Interlocal Agreement on 8/17/15. The Mayor will offer an update to the Commission after the meeting.

Commissioner Sower requested an update on the City Beautification project. Jim Parrish, Parks and Recreation Director, said that he and other organizations such as the County, DFI, etc. have been in discussions regarding beautification. Phase I has already begun with hanging baskets and planters in downtown. Phase II is in the works. An encroachment permit was just received from the State that will allow the City to landscape the entire length of Wilkinson Street to Buffalo Trace. Mr. Parrish will look into forming a Beautification Committee and report back to the Commission.

Ms. Jean Henry was in attendance. Mayor May thanked her for her service on the Forest Advisory/Tree Board.

Rob Moore, City Solicitor, stated in the past we had a Frankfort Beautification Committee, however, those issues were turned over to Public Works and Code Enforcement. Derek Gray, Public Works Deputy Director, said that mowing issues could be City, State or County depending on the location. The City can work closely with these agencies to address the mowing, weeds, curbs. Mr. Gray offered to send a letter of encouragement to the State to mow overgrown areas. Gary Muller, Director of Planning & Building Codes, will give Derek an address for the State. City Manager Tim Zisoff will meet with Public Works, Planning and Parks regarding options.

Gary Muller, Director of Planning & Building Codes, offered the Commission an update on open and expired building permits. Discussion followed and Mr. Muller was directed to construct a memo regarding policies and any recommendations to present at the September Work Session.

Jeff Abrams, Chief of Police, spoke about the E-911 Surcharge Ordinance increasing the monthly fee from \$1.00 to \$2.00. The last increase was in the early 90's. After a brief discussion, the Commission requested to place the second reading of the Ordinance on the August 24, 2015 Regular Meeting Agenda.

Jeff Abrams, Chief of Police gave a report on the 12 hours shifts at the Police Department. Cost was an initial concern; however, it seems a little more information needs to be gathered to give a full review of the program. At this time 82% of officers are supportive of the program.

Kathy Fields, Human Resources Director, offered her recommendations regarding Health Insurance Plans. Ms. Fields recommended switching to Anthem, adding a wellness program, changing the E/R co-pay to \$375.00 and to eliminate Plan # 3 by the year 2018. The Commission agreed the plan premiums should be raised for smokers and to continue with Plan # 3 for the year 2016. H/R is currently working on the feasibility of an onsite clinic and an RFP could be available in September. The Commission supported each recommendation.

Staff Reports

Gary Muller, Director of Planning & Building Codes, gave a presentation regarding Holmes St. Master Plan. Mr. Muller will meet with the Holmes Street Association in September. Tim Zisoff; City Manager; Tom Bradley, Director of Public Works; State Representative Derrick Graham and Mr. Muller met with the State last week regarding a new study of Holmes St. Following a discussion, the Commission would like to hear additional updates at the September Work Session.

Bill Scalf, Director of the Sewer Department, requested that (2) items be added to the Regular Meeting Agenda; agenda items added without objection.

Kathy Fields, Human Resources Director, would like to add (6) personnel items to the Regular Meeting Agenda; agenda items added without objection.

Jeff Abrams, Chief of Police, would like to offer a thank you to his staff that worked non-stop on the recent homicide case. The Commissioners agreed and commended the great staff we have at the Police Department.

Derek Gray, Public Works Deputy Director, stated after speaking to the citizen at the beginning of the meeting regarding drainage on Valley Brook, there are two existing work orders in the system. Mr. Gray will call the citizen back and let him know. Mr. Gray thanked the Mayor, Commissioners and staff for the honor of working for the City of Frankfort as he will be leaving to work for the Army Corp of Engineers. The Mayor and Commission told Mr. Gray what an excellent job he has done for the City and will be missed, a five star employee.

Rebecca Hall, Grants Manager, requested permission to apply for a Home Depot Grant and place on the Regular Meeting Agenda. The Commission agreed without objection.

Jim Parrish, Parks and Recreation Director, gave the Commission a report on the Aquatic Center. Business is still very solid and lots of excitement.

Eddie Slone, Fire Chief, spoke about the many changes in the Fire Department personnel. With all of the retirements, promotions and appointments it will be at least six months before we are fully staffed. The new firetruck is available to look at behind City Hall after the meeting.

Tim Zisoff, City Manager, has spoken with representatives from the Finance and Administrative Cabinet regarding the removal and replacement of the Capital Tower. The representatives indicated that the removal and replacement of another structure are both in the 2016-2017 budget. Mr. Zisoff suggested a community meeting to support the budget. The Commission agreed to hold a meeting and will support the budget.

Old Business

Commissioner Haynes gave everyone a handout regarding Kentucky State University's upcoming events. Mr. Haynes also reminded everyone to attend Spellapalooza this Friday, August 14th to support the Thornhill Learning Center.

Commissioner Sower asked for an update on the Holmes St. Building and Kenvirons report. Eddie Slone, Fire Chief, stated there was no further report needed on the property.

Commissioner Sower inquired of the status of WI FI for downtown. Tim Zisoff, City Manager has met with Brian Kiser and will be setting up a meeting soon.

Commissioner Sower requested an update regarding the lighting on the Singing Bridge. Staff responded this is a State Bridge and must have their approval to move forward.

Commissioner Sower asked for status on the Woods & Water Land Trust City property donation. Rob Moore, City Solicitor, said that bids on the cost of a survey have been received and accepted by Fish and Wildlife.

Commissioner Sower directed staff to research a Kentucky River Recycle Grant and report back to the Commission.

Commissioner Sower stated a street sign is still needed behind the Paul Sawyer Library and Riverboat Landing.

Commissioner Roach requested an update on trash carts and fees owed. Derek Gray, Public Works Deputy Director, stated Solid Waste is focusing on \$200.00 or less owed and will have completed in the next two weeks.

Commissioner Roach inquired about the Sewer Billing system for non-paying customers. Bobby Ripy, IT Manager, stated the program is in place and requires the records from the Sewer Department.

Commissioner Roach proposed that the City Commissioners would have a vote in the appointment of KCDC members, not only the Mayor. Mr. Roach would like to see an Ordinance that would allow commission approval for the appointment. Commissioner Bowers, Commissioner Sower and Commissioner Haynes all supported the proposal. The Commission stated the City Manager should be the representative at all KCDC meetings.

Commissioner Roach mentioned a number of vacancies on the ARB and Planning Commission Boards.

Commissioner Bowers requested an update on her previous request of a streetlight on the corner of Martin Luther King Blvd. and East Main St. Derek Gray, Public Works Deputy Director will check with Tom Bradley, Public Works Director.

Commissioner Bowers stated a citizen has requested that we look at the curbs eroding along Missouri Avenue. Also, check Langford Avenue for repaving.

Commissioner Roach requested staff check on a street light request from a citizen on the corner of the East West Connector and Galbraith Road.

Mayor May mentioned the next KCDC meeting will be on August 18th at 1:00 p.m. at the Civic Center. Everyone is invited to attend.

New Business

Commissioner Sower reminded everyone of the workshop on Historic Tax Credits and local Historic Preservation Grants on Saturday, September 19th from 9:30 a.m. until 12:30 p.m. at the Paul Sawyer Library. He encouraged everyone to attend.

The Mayor called for a brief recess to look at the new fire truck at 7:20 p.m.

The meeting returned to open session at 7:40 p.m.

It was moved by Commissioner Bowers, seconded by Commissioner Roach, to go into closed session per KRS 61.810 (1)(b), Property. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, and Bowers, and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted, and the meeting went into closed session at 7:41 p.m.

It was moved by Commissioner Bowers, seconded by Commissioner Haynes, to return to open session. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Haynes, Sower, Roach, and Bowers, and Mayor May (5). Those voting against the motion were none (0). The motion was thereupon adopted, and the meeting returned to open session at 8:13 p.m.

It was moved by Commissioner Sower, seconded by Commissioner Bowers, that the meeting adjourn. The question was put upon the motion and the motion was adopted by voice vote. The meeting adjourned at 8:13 p.m.

Mayor

Attest:

City Clerk