ORDINANCE NO. 24, 2016 SERIES

AN ORDINANCE AMENDING SECTION 37.31(E) OF THE CITY OF FRANKFORT CODE OF ORDINANCES RELATING TO PAY PLAN, CLASSIFICATION AND COMPENSATION

WHEREAS, the Board of Commissioners wishes to amend Section 37.31(E) of the City of Frankfort Code of Ordinances relating to Pay Plan, Classification and Compensation to create the position of õparalegalö in order to facilitate the efficient operation of the City Manager Department.

NOW THEREFORE, BE IT ORDAINED BY THE CITY OF FRANKFORT, KENTUCKY, that Frankfort Municipal Code, Section 37.31(E) is hereby amended to read as follows:

§37.31(E) The following job classifications and their assigned pay grades are authorized, and this list includes the official job code, official job title and the assigned pay grade.

JOB CLASSIFICATIONS

Job Code	Job Title	Pay Grade
Administrati	ve Job Family	
1001	Office Assistant	67
.003	Administrative Secretary	68
1005	Administrative Specialist	71
.007	Administrative Aide	73
009	Office Manager	75
015	Accounting Clerk	68
017	Accounting Specialist I	70
019	Accounting Specialist II	73
021	License Enforcement Officer I	71
023	License/Tax Enforcement Officer II	73
025	License Fee Administrator	76
027	Accounting Manager	85
029	Purchasing Agent/Deputy Director	88
031	HR Assistant	73
035	HR Specialist	75
)37	Payroll Specialist	74
051	E911 Telecommunicator I	71
)52	E911 Telecommunicator I Assistant TAC	72
053	E911 Telecommunicator I TAC	73
)54	E911 Telecommunicator II	73
055	E911 Telecommunicator II Assistant TAC	74
056	E911 Telecommunicator II TAC	75
057	E911 Mapping Coordinator/Telecommunicator	73
058	E911 Manager	86
061	Project Specialist	82
063	Grants Manager	84
)66	Community Relations and Grants Manager	87
)71	Computer System Technician I	81
)73	Computer System Technician II	82
074	Network System Administrator	86
075	GIS Technician	82

1077	GIS Analyst I	84
1078	GIS Analyst II	85
1079	Computer Specialist	90
1080	IT Manager	95
1081	Engineering Tech I	82
1083	Engineering Tech II	84
1085	Staff Engineer	85
1087	Senior Engineer	87
1086	Paralegal	76
1088	City Clerk	91
1089	City Solicitor/Attorney	104
1090	HR Director	97
1091	Finance Director	114
1092	Planning & Building Codes Director	114
1093	Public Works Director/P.E.	114
1094	IT Director	114

Job Code	Job Title	Pay Grade		
1095	Sewer Director/P.E.	114		
1096	Parks & Recreation Director	114		
1097	Police Chief	114		
1098	Fire Chief	114		
1099	City Manager	114		
Planning and Building Codes Job Family				
2001	Code Enforcement Technician	73		
2003	Code Enforcement Inspector I	75		
2005	Code Enforcement Inspector II	76		
2007	Code Enforcement Suprvr/Bldg Insp	83		
2008	Code/Building Inspection Supervisor	84		
2011	Building Inspector I	75		
2013	Building Inspector II	78		
2015	Building Inspector III	80		
2021	Electrical Inspector I	79		
2023	Electrical Inspector II	81		
2031	Staff Planner I	76		
2033	Staff Planner II	78		
2035	Planning Supervisor	84		
Public Works/Sewer Job Family				
3001	Building Maintenance Worker	64		
3003	Public Works Tech I	66		
3004	Public Works Tech II	67		
3005	Public Works Tech III	71		
3006	Public Works Tech IV	75		

Job Code	Job Title	Pay Grade
3007	Deputy Director Public Works	90
3011	Mechanic Assistant	69
3012	Mechanic I	73
3013	Mechanic II	75
3014	Mechanic III	77
3015	Transit Dispatcher I	71
3016	Recycle Coordinator	71
3017	Transit Driver	71
3018	Transit Dispatcher II	72
3019	Transit Dispatcher III	73
3020	Sustainability Coordinator	79
3021	Street Foreman	78
3022	Sanitation Foreman	78
3023	Transit Foreman	78
3024	Garage Foreman	78
3025	Building Maintenance Foreman	78
3026	Street Superintendent	85
3027	Sanitation Superintendent	85
3028	Transit Superintendent	85
3029	Fleet Maintenance Superintendent	85
3030	Plant Operator Trainee	66
3031	Plant Operator I	68
3032	Plant Operator II	71
3033	Plant Operator III	74
3034	Plant Operator IV	77
3035	Licensed Electrician	77
3036	Maintenance Tech I	66
3037	Maintenance Tech II	67

Job Code	Job Title	Pay Grade
3038	Maintenance Tech III	71
3039	Maintenance Tech IV	75
3040	Sewer Tech I	66
3041	Sewer Tech II	67
3042	Sewer Tech III	71
3043	Sewer Tech IV	75
3044	Field Inspector I	77
3045	Field Inspector II	80
3046	Electrician Assistant	73
3047	Health, Safety & Training Specialist I	75
3048	Health, Safety & Training Specialist II	80
3049	Lead Plant Operator	80
3051	Lab Tech Trainee	66
3052	Lab Tech I	68

10353			
1905	3053	Lab Tech II	71
1056 Pre-Treatment Coordinator/Chemist 85 3060 Pump Maintenance Foreman 78 3061 Pump Maintenance Superintendent 85 3062 Collection Maintenance Foreman 78 3063 Collection System Superintendent 85 3063 Collection System Superintendent 85 3064 Collection System Superintendent 85 3065 Plant Superintendent 85 3066 Water Quality Engineer 90 90 3076 Deputy Director Collection System 90 3076 Deputy Director Of Operations 90 3076 Electronic Technician I 76 76 77 77 70 70 70 70	3054	Lab Tech III	74
3060 Pump Maintenance Foreman 78 3061 Pump Maintenance Superintendent 85 3062 Collection Maintenance Foreman 78 3063 Collection Construction Foreman 78 3064 Collection System Superintendent 85 3065 Plant Superintendent 85 3066 Water Quality Engineer 90 3067 Deputy Director Collection System 90 3069 Deputy Director of Operations 90 3075 Electronic Technician I 74 3076 Electronic Technician II 76 Park:Golf Maintenance Worker 66 4001 Park:Golf Maintenance Specialist 68 4004 Park:Golf Maintenance Specialist 68 4004 Park:Golf Maintenance Specialist 74 4005 Golf Pro:Supervisor Sct by annual contract 4011 Parks Assistant Curator 72 4021 Parks: Greation Supervisor 80 4032 Parks: Recreation Supervisor 80 4032<	3055	Lab Tech IV	77
3061 Pump Maintenance Superintendent 78 3062 Collection Maintenance Foreman 78 3063 Collection Construction Foreman 78 3064 Collection System Superintendent 85 3065 Plant Superintendent 85 3065 Plant Superintendent 85 3066 Water Quality Engineer 90 3067 Deputy Director Collection System 90 3069 Deputy Director Golperations 90 3075 Electronic Technician I 74 3076 Electronic Technician I 76 76 76 76 76 77 76 77 7	3056	Pre-Treatment Coordinator/Chemist	85
3062 Collection Maintenance Foreman 78	3060	Pump Maintenance Foreman	78
3063 Collection Construction Foreman 78 3064 Collection System Superintendent 85 3065 Plant Superintendent 85 3066 Water Quality Engineer 90 3067 Deputy Director Collection System 90 3076 Electronic Technician I 74 3076 Electronic Technician II 76 Purks/Golf Job Family 66 4001 Park/Golf Maintenance Worker 66 4003 Park/Golf Maintenance Specialist 68 4004 Park/Golf Maintenance Spec II 70 4005 Golf Course Superintendent 74 4007 Golf Pro/Supervisor Set by annual contract 4011 Parks Assistant Curator 72 4021 Parks/Forestry Arborist 72 4031 Parks Recreation Supervisor 80 4032 Parks & Recreation Deputy Director 85 Public Safety Job Family 71 5001 Community Services Specialist 71 5005 Patrol Officer II	3061	Pump Maintenance Superintendent	85
3064 Collection System Superintendent 85 3065 Plant Superintendent 85 3066 Water Quality Engineer 90 3067 Deputy Director Collection System 90 3069 Deputy Director of Operations 90 3075 Electronic Technician II 74 3076 Electronic Technician II 76 Parks/Golf Job Family 4001 Park/Golf Maintenance Worker 66 4003 Park/Golf Maintenance Specialist 68 4004 Park/Golf Maintenance Specialist 68 4004 Park/Golf Maintenance Specialist 70 4005 Golf Course Superintendent 74 4001 Parks/Golf Maintenance Specialist 72 4011 Parks Assistant Curator 72 4012 Parks/Golf Maintenance Specialist 72 4013 Parks Curator 76 4021 Parks/Golf Maintenance Specialist 72 4031 Parks & Recreation Supervisor 80 4032 Parks & Rec	3062	Collection Maintenance Foreman	78
Section Sect	3063	Collection Construction Foreman	78
3066 Water Quality Engineer 90 3067 Deputy Director Collection System 90 3069 Deputy Director of Operations 90 3075 Electronic Technician I 74 3076 Electronic Technician II 76 76 76 76 70 70 70 70	3064	Collection System Superintendent	85
3067 Deputy Director Collection System 90 3069 Deputy Director of Operations 90 3075 Electronic Technician I 74 3076 Electronic Technician II 76 Parks/Golf Job Family 4001 Park/Golf Maintenance Worker 66 4003 Park/Golf Maintenance Specialist 68 4004 Park/Golf Maintenance Speci II 70 4005 Golf Course Superintendent 74 4007 Golf Pro/Supervisor 72 4011 Parks Assistant Curator 72 4013 Parks Curator 76 4021 Parks/Forestry Arborist 72 4031 Parks Recreation Supervisor 80 4032 Parks & Recreation Deputy Director 85 Public Safety John 71 5001 Community Services Specialist 71 5002 Patrol Officer II 77 5009 Patrol Officer III 78 5011 Police Sergeant 80 5015	3065	Plant Superintendent	85
	3066	Water Quality Engineer	90
3075 Electronic Technician I	3067	Deputy Director Collection System	90
Parks/Golf Job Family	3069	Deputy Director of Operations	90
Parks/Golf Job Family	3075	Electronic Technician I	74
Park/Golf Maintenance Worker 66	3076	Electronic Technician II	76
4003 Park/Golf Maintenance Spec II 70 4004 Park/Golf Maintenance Spec II 70 4005 Golf Course Superintendent 74 4007 Golf Pro/Supervisor Set by annual contract 4011 Parks Assistant Curator 72 4013 Parks Curator 76 4021 Parks & Recreation Supervisor 80 4031 Parks & Recreation Deputy Director 85 Public Safety Job Family 85 901 Community Services Specialist 71 5005 Patrol Officer I 75 5007 Patrol Officer II 78 5011 Police Sergeant 80 5013 Police Lieutenant/Asst Shift Com 83 5015 Police Captain/Shift Commander 86 5017 Police Major/Division Commander 90 5051 Firefighter II 20 5053 Firefighter/EMT II 23 5055 Firefighter/EMT III 23 5057 Fire Sergeant 24 <tr< td=""><td>Parks/Golf Job</td><td>Family</td><td></td></tr<>	Parks/Golf Job	Family	
A004	4001	Park/Golf Maintenance Worker	66
Golf Course Superintendent	4003	Park/Golf Maintenance Specialist	68
Golf Pro/Supervisor Set by annual contract	4004	Park/Golf Maintenance Spec II	70
Contract A011 Parks Assistant Curator 72 A013 Parks Curator 76 A021 Parks/Forestry Arborist 72 A031 Parks & Recreation Supervisor 80 A032 Parks & Recreation Deputy Director 85 Public Safety Job Family S001 Community Services Specialist 71 75 S005 Patrol Officer I 75 75 S007 Patrol Officer II 77 78 S009 Patrol Officer III 78 S011 Police Sergeant 80 S013 Police Lieutenant/Asst Shift Com 83 S015 Police Captain/Shift Commander 86 S017 Police Major/Division Commander 90 S051 Firefighter/EMT II 22 S055 Firefighter/EMT III 23 S057 Fire Sergeant 24 S061 Fire Captain (appointed after 2-23-15) 28 S061 Fire Captain (appointed prior to 2-24-15) 30 S063 Fire Battalion Chief 32 S065 Assistant Fire Chief 90 S071 Emergency Preparedness Coordinator and E911 87	4005	Golf Course Superintendent	74
4013 Parks Curator 76 4021 Parks/Forestry Arborist 72 4031 Parks & Recreation Supervisor 80 4032 Parks & Recreation Deputy Director 85 Public Safety Job Family 85 5001 Community Services Specialist 71 5005 Patrol Officer I 75 5007 Patrol Officer III 78 5011 Police Sergeant 80 5013 Police Lieutenant/Asst Shift Com 83 5015 Police Captain/Shift Commander 86 5017 Police Major/Division Commander 90 5051 Firefighter/EMT II 22 5053 Firefighter/EMT III 23 5057 Fire Sergeant 24 5061 Fire Captain (appointed after 2-23-15) 28 5061 Fire Captain (appointed prior to 2-24-15) 30 5063 Fire Battalion Chief 90 5071 Emergency Preparedness Coordinator and E911 87	4007	Golf Pro/Supervisor	,
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4031 Parks & Recreation Supervisor 80 4032 Parks & Recreation Deputy Director 85 Public Safety Job Family	4013	Parks Curator	76
4032 Parks & Recreation Deputy Director 85 Public Safety Job Family 71 5001 Community Services Specialist 71 5005 Patrol Officer I 75 5007 Patrol Officer II 77 5009 Patrol Officer III 78 5011 Police Sergeant 80 5013 Police Lieutenant/Asst Shift Com 83 5015 Police Captain/Shift Commander 86 5017 Police Major/Division Commander 90 5051 Firefighter/EMT II 22 5053 Firefighter/EMT III 23 5055 Firefighter/EMT III 23 5057 Fire Sergeant 24 5061 Fire Captain (appointed after 2-23-15) 28 5061 Fire Captain (appointed prior to 2-24-15) 30 5063 Fire Battalion Chief 32 5065 Assistant Fire Chief 90 5071 Emergency Preparedness Coordinator and E911 87	4021	Parks/Forestry Arborist	72
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5011 Police Sergeant 80 5013 Police Lieutenant/Asst Shift Com 83 5015 Police Captain/Shift Commander 86 5017 Police Major/Division Commander 90 5051 Firefighter I 20 5053 Firefighter/EMT II 22 5055 Firefighter/EMT III 23 5057 Fire Sergeant 24 5061 Fire Captain (appointed after 2-23-15) 28 5061 Fire Captain (appointed prior to 2-24-15) 30 5063 Fire Battalion Chief 32 5065 Assistant Fire Chief 90 5071 Emergency Preparedness Coordinator and E911 87	5007	Patrol Officer II	77
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5057 Fire Sergeant 24 5061 Fire Captain (appointed after 2-23-15) 28 5061 Fire Captain (appointed prior to 2-24-15) 30 5063 Fire Battalion Chief 32 5065 Assistant Fire Chief 90 5071 Emergency Preparedness Coordinator and E911 87	5053	Firefighter/EMT II	22
5061 Fire Captain (appointed after 2-23-15) 5061 Fire Captain (appointed prior to 2-24-15) 5063 Fire Battalion Chief 5065 Assistant Fire Chief 5071 Emergency Preparedness Coordinator and E911 87	5055	Firefighter/EMT III	23
5061 Fire Captain (appointed prior to 2-24-15) 30 5063 Fire Battalion Chief 32 5065 Assistant Fire Chief 90 5071 Emergency Preparedness Coordinator and E911 87	5057	Fire Sergeant	24
5063 Fire Battalion Chief 32 5065 Assistant Fire Chief 90 5071 Emergency Preparedness Coordinator and E911 87	5061	Fire Captain (appointed after 2-23-15)	28
5065 Assistant Fire Chief 90 5071 Emergency Preparedness Coordinator and E911 87	5061	Fire Captain (appointed prior to 2-24-15)	30
5071 Emergency Preparedness Coordinator and E911 87	5063	Fire Battalion Chief	32
	5065	Assistant Fire Chief	90
	5071		87

5075	Fire Marshal (Civilian)	85
5076	Fire Training Officer (Civilian)	85
5077	Fire Emergency Medical Services Director (Civilian)	87
5078	Fire Public Education Officer (Civilian)	83

First Reading on the 24 day of October, 2016.

Final Adoption on the 28 day of November, 2016.

S/William I. May, Jr. T/Mayor

Attest:

S/Chermie Maxwell T/City Clerk

Summary: This ordinance creates the position of õParalegalö in order to facilitate the efficient operation of the City Manager Department. The grade for the õParalegalö position will be 76.

S/Robert C. Moore T/City Solicitor

Published by summary December 11, 2016.