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Frankfort City Commission Meeting Notes

The information provided below is a preliminary, unofficial summary of the most recent meeting of the Frankfort City Commission. This information is not the official minutes of the meeting, which are required to be reviewed and approved by the City Commission. The official minutes of the meetings can be found on the City of Frankfort website at Frankfort.ky.gov, after the official minutes have been reviewed and approved by the City Commission.

**Monday, February 22, 2016 –
Frankfort City Commission Voting Meeting – 5 p.m.
City Hall Commission Chambers**

Mayor/Commissioners in Attendance

Mayor William May
Commissioner Tommy Haynes
Commissioner John Sower
Commissioner Robert Roach
Commissioner Lynn Bowers

CEREMONIAL ITEMS

Mayor May welcomed several members of various Scout Troops including Troops 227, 215 and 281 who were present to work on their Citizenship Merit Badges.

ORDINANCES

Police/Fire Eligibility Lists

FIRST READING: The Commission heard a first reading of a request amending Sections 40.21.C.1 (Police Department Original Appointments) and 40.22.C.1 (Fire Department Original Appointments) of the City of Frankfort Code of Ordinances. The Police and Fire Departments have rigorous, time intensive application processes that result in the compilation of eligibility lists which rank prospective hires. Once the eligibility list is compiled, candidates must still successfully complete medical, psychological, polygraph, drug screen, and background checks in order to be selected. Therefore, it is not unusual for a candidate to be placed on the eligibility list and then be determined not to be suitable for appointment as additional examinations continue. The City's current process limits the Police Chief and Fire Chief to selecting recruits from those with the highest 5 scores on the eligibility list. This limitation causes eligibility lists to become defunct prematurely. The amendment will allow Police and Fire Chiefs to use eligibility list more fully by excluding any candidates who have been passed over five or more times from the group with the highest five scores. The Ordinance is scheduled to have its second reading in March.

CONSENT CALENDAR

Items below were on the February Consent Calendar and are considered to be routine by the Board of Commissioners. These items were enacted by one motion and one vote.

Change Order for Bellepoint Sub-Division

The Commission authorized the Change Order #1 with ADE Contracting for the construction of approximately 500-feet of 8-inch gravity line on Cline Street in the Bellepoint Sub-division. The amount of the change order is an increase of \$1,800.00.

Purchase of Replacement Gate Valves/Spool Pieces

The Commission authorized the purchase of seven replacement gate valves, four replacement check valves and 4 spool pieces from Hayes Pipe Supply, Inc. for the Return Activated Sludge pumps. After bids were accepted the low bidder was Hayes Pipe Supply, Inc. with a bid of \$76,099.00.

Mutual Aid Agreement with Georgetown-Scott County EMS

The Commission authorized the Mayor to sign a renewal of a Mutual Aid Agreement with Georgetown-Scott County EMS. As a condition of ambulance license renewal, services must have Mutual Aid agreements in place. The agreements are utilized when a service is unable to keep up with the current call volume. A Mutual Aid agreement is not used to supplement daily staffing, but is meant to help a neighboring community when they are experiencing atypical run volumes. Mutual Aid can be requested for a single event for a mass causality. Neither agency is required to provide Mutual Aid to the other if it will unduly diminish the providing agencies ability to provide service to their respective jurisdiction.

Mutual Aid Agreement with Owen County EMS

The Commission authorized the Mayor to sign a renewal of a Mutual Aid Agreement with Owen County EMS. As a condition of ambulance license renewal, services must have Mutual Aid agreements in place. The agreements are utilized when a service is unable to keep up with the current call volume. A Mutual Aid agreement is not used to supplement daily staffing, but is meant to help a neighboring community when they are experiencing atypical run volumes. Mutual Aid can be requested for a single event for a mass causality. Neither agency is required to provide Mutual Aid to the other if it will unduly diminish the providing agencies ability to provide service to their respective jurisdiction.

Fire Department 4" Fire Hose Surplus Donation

The Commission authorized the Fire Department to surplus or donate 6,000 feet of 4" fire hose supply line that is nearly 20 years old.

Payne Avenue Change Order# 2

The Commission authorized change order #2 for the Payne Avenue Gabion Wall project to reinforce the roadbed of Payne Avenue by extending the gabion basket retaining wall along Taylor Avenue. Near the completion of the project it was decided to extend the top level of the retaining wall to better reinforce the roadbed. During that same meeting it was decided that the Contractor would saw cut the asphalt pavement so that the City's Street Department could repave that portion of Payne Avenue. This change order reflects the additional costs.

Transit Wash Bay Change Orders

The Commission authorized change orders for an upgrade in the Wash Bay control system in the amount of \$300.00; an additional keypad to be mounted to allow for the opening of the overhead door in the amount of \$803.94 and a wage adjustment to meet the Federal prevailing wage rates as required by the Kentucky Transportation Cabinet in the amount of \$21,591.53.

Highway Safety Application

The Commission authorized filing a continuation of the Governor's Highway Safety Grant to enforce Driving Under the Influence in an amount not to exceed \$162,000. The grant has been received by the City for the last several years and it has been helpful in reducing the number of DUI accidents. The grant does not require a match and is intended for officer overtime in DUI and Distracted Driving enforcement.

Leonardwood Drive Real Estate Contract

The Commission authorized the Mayor to execute a contract to sell a 3.99 acre tract of land at 122 Leonardwood Drive. The City has been working to sell the 3.99 acre tract of land at 122 Leonardwood Drive, for several years. It has received an offer from Dominion Development Group ("Dominion") to purchase said property for the amount of \$380,000.00. The City's current asking price is \$399,000.00. Dominion will pay an earnest money deposit of \$5,000, and the closing of

the sale of the property will take place on or before June 30, 2016. The property is currently zoned PC and the sale of the property is contingent upon the property being re-zoned to RH.

Personnel

Resignation of Mary Cardwell, Finance, 2/19/16, Accounting Specialist II

Resignation of Ben Sullivan, Police, 2/12/16, Patrol Officer I

BOARD APPOINTMENTS

Housing Authority – Appointment of Tom Grissom, for a term ending 1/29/20.

Nuisance Code Hearing Board – Appointment of Arthur McKee, for a term ending 1/27/19.

Nuisance Code Hearing Board – Appointment of Corey Bellamy, for a term ending 1/27/19.

Nuisance Code Hearing Board – Appointment of Tom Midkiff, for a term ending 1/27/19.

OLD BUSINESS

Woods and Water Land Trust

The Commission authorized the Mayor to sign a Deed conveying property located at the Carpenter Farm to the Woods and Water Land Trust. The Woods and Waters Land Trust (“Trust”) has discovered the presence of Braun’s rock cress, a rare and endangered species, on the undevelopable portion of the 67.88 acre tract, and has requested the City to convey to it for long term management and care the portion of the tract that contains the Braun’s rock cress. The undevelopable portion of the 67.88 acre tract is approximately thirty (30) acres. Maintaining as undeveloped the thirty (30) acre tract containing the Braun’s rock cress will assist in selling the portion of said tract that is developable, and result in the economic development of this adjacent property. Maintaining the approximately thirty (30) acre tract as green space will also encourage economic development in the City of Frankfort.

NEW BUSINESS

Tierney Storage, LLC Sewer Extension

The Commission approved a Sewer Extension with Tierney Storage, LLC for a proposed sewer extension to serve Lot 7 of the Industrial Park 3 in Franklin County. The Developer intends to extend the existing sanitary sewer system to to this piece of property for future development speculation.

Other New Business

- Commissioner Sower asked that Tax Abatement be placed on the March Work Session.
- Commissioner Sower asked that KCDC’s Terri Bradshaw present an In-fill plan at the March Work Session.
- Commission Sower asked the Commission authorization to have the IT Department research an issue he is having with opening attachments from City Staff.
- Parks, Recreation and Historic Sites Director Jim Parrish announced that his department is now accepting sign-ups for baseball and softball.