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Frankfort City Commission Meeting Notes

The information provided below is a preliminary, unofficial summary of the most recent meeting of the Frankfort City Commission. This information is not the official minutes of the meeting, which are required to be reviewed and approved by the City Commission. The official minutes of the meetings can be found on the City of Frankfort website at Frankfort.ky.gov, after the official minutes have been reviewed and approved by the City Commission.

**Monday, May 23, 2016 –
Frankfort City Commission Voting Meeting – 5 p.m.
City Hall Commission Chambers**

Mayor/Commissioners in Attendance

Mayor William May
Commissioner Tommy Haynes
Commissioner Robert Roach
Commissioner Lynn Bowers

CITIZEN COMMENTS

Natalie Wilkerson spoke in favor of changing Main Street from a one-way to a two-way street. Donna Hecker of Walk/Bike Frankfort gave an update on several issues involving the new bike and walking trails. She also expressed support for changing Main Street to a two-way street.

ORDINANCES

Property Assessment and Reassessment Moratorium

SECOND READING: The Commission authorized an Ordinance to amend the City of Frankfort's Special Ordinance 19, 1993 series – Property Assessment and Reassessment Moratorium - by amending the qualifying age of residential structures from 50 years old to 25 years or older.

Trash Container Exchange Amendment

SECOND READING: The Commission authorized an Ordinance amending Chapter 50, Section 50.03 of the City's Code of Ordinances to allow property owners to exchange their trash containers for containers of a different size at any time during the year. Chapter 50, Section 50.03 of City's Code of Ordinances originally only allowed property owners to exchange their trash containers for containers of a different size two times during the year.

Fiscal Year Revenue Appropriation

SECOND READING: The Commission authorized an Ordinance appropriating the revenue to be received by the City of Frankfort for the Fiscal Year 2016-2017 by way of a budget that successfully utilizes past surplus with no increase in fees and taxes.

Annual Sewer Rate Increase Amendment

FIRST READING: The Commission heard the first reading of an Ordinance amending Section 52.04(A)(1) of the City of Frankfort Code of Ordinances to provide that the annual increase in sewer rates based on the Consumer Price Index (CPI) shall be at least 1.5% per year. Section 52.04(A)(1) currently provides that sewer rates shall increase annually, based on the increase in the CPI. This amendment ensures that the increase per year shall be at least 1.5%. The second

reading will be held on the June 20th meeting.

Two-Way Traffic on West Main

FIRST READING: The Commission heard the first reading of an Ordinance to amend Chapter 74, Schedule I, One-Way Streets, in order to change West Main Street from a one-way street to two-way street. The second reading will take place at the June 20th meeting.

ORDERS

Transit Drug and Alcohol Policy

The Commission authorized the Mayor to execute an Order adopting the provisions and requirements and regulations of the updated Federal Transit Administration Drug and Alcohol Rule for the Frankfort Transit System employees.

CONSENT CALENDAR

Items below were on the May Consent Calendar and are considered to be routine by the Board of Commissioners. These items were enacted by one motion and one vote.

Insituform Technologies Final Change Order

The Commission authorized a final change order for The Country Lane Sanitary Sewer Rehabilitation Project, contracted out to Insituform Technologies. The project was put into place to remove inflow and infiltration from the sanitary sewers in order to provide more capacity inside the sewers. This results in a reduction of sanitary sewer overflows and reduces the amount of storm water that is pumped to and treated at the wastewater treatment plant. A contract with Insituform Technologies was approved in June 2014. Change Order #2 balances the final budget for the project.

Two Creeks Upper and Blanton Acres I&I Reduction Project Amendment

The Commission authorized an amendment to the Professional Services Agreement with URS Corporation for additional survey and design services. During the rehabilitation of existing sewers in order to eliminate two sanitary sewer overflows, it was determined that field survey and additional design is required to complete a portion of the work. This amendment proposes a change in contract with URS Corporation to include the additional surveying and design needed in order to complete the project.

Aquatic Center Change Order

The Commission approved Change Order 006 for the Juniper Hills Aquatic Center which covers items that, during the course of the project, were negotiated with the contractor on a time and material basis in order to control costs.

Phase II Annual Report Authorization

The Commission authorized the Mayor to sign the 2015 Phase II Annual Report for the City of Frankfort and Franklin County on behalf of the City of Frankfort. This Report summarizes the City's Phase II program and its activities surrounding stormwater and runoff. The report is required by law to be signed by the highest elected official in the governing body.

Transit Wash Bay Construction Change Order

The Commission authorized a change order for the Transit Wash Bay construction. The Transit Division of Public Works applied and received a grant for the design and construction of a wash bay facility. The wash bay is planned to help extend the life of City vehicles, particularly those with a significant exposure to road salt. This change order reduces the overall contract amount by \$2,768.32 and adds 38 calendar days to the contract.

Colston Paving Contract with Transit Office

The Commission awarded a contract to Colston Paving for resurfacing of the parking lot around the Transit office building and garage.

Patrol Vehicle Purchase Approval

The Commission authorized the purchase of three (3) 2017 Ford Police Interceptor Utility patrol vehicles for the Police Department utilizing funds from the FY 2015-2016 budget. The vehicle purchase works in conjunction with the intention of the Police Department to improve the overall quality of their vehicle fleet, which has previously been done by purchasing 6 new vehicles per year. By spreading the purchase of 3 of the 6 vehicles into the new fiscal year, the financial impact is greatly lessened, which promotes maintaining a balanced budget.

Vehicle Surplus Sale

The Commission authorized the Fire Department to sell a 2000 GM Humvee airport/brush truck through the services of a consignment company, who will receive 10% of the sale price.

City Council Chamber Sound System Replacement

The Commission authorized the entering into a contract with BIS Digital to provide the hardware, software, and installation for the replacement of the sound system in the Council Chamber. The current recording system in the Chamber has not worked for over a year. The new system will allow for quicker transition to the City website in its digital format, will work in both the Council Chamber and Conference Room, cooperate well with the new FPB cameras in the Chamber and will greatly improve the sound quality of the recordings.

BOARD APPOINTMENTS

None

OLD BUSINESS

Bridgeport Elementary School Pump Station and Sewer Line Construction

The Commission authorized a contract with Bridgeport Elementary School Redevelopment, LLC to construct a pump station and sanitary sewer line at the former Bridgeport Elementary School building. The construction will connect to the City of Frankfort's sanitary sewer line adjacent to U.S. 60. The contract provides that the sanitary sewer line be constructed in accordance with the specifications of the Kentucky Department of Transportation and the Frankfort Sewer Department, and that Bridgeport Elementary School Redevelopment, LLC is responsible for the continued operation, maintenance, repair and/or replacement of its sanitary sewer line up to the connection with the City's sanitary sewer line. The dispute arising out of the location/construction of the line has been resolved and the parties to the dispute have no objection to this contract.

NEW BUSINESS

Syringe Exchange Program Memorandum

The Commission authorized the Mayor to execute a Memorandum of Agreement between the City of Frankfort and the Franklin County Health Department (FCHD) concerning the usage of the Emergency Management Mobile Command Post in administering its syringe exchange program. The Memorandum of Agreement authorizes the use of the Mobile Command Post, and provides that the FCHD will provide insurance to cover its use of the Mobile Command Post.