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Frankfort City Commission Meeting Notes

The information provided below is a preliminary, unofficial summary of the most recent meeting of the Frankfort City Commission. This information is not the official minutes of the meeting, which are required to be reviewed and approved by the City Commission. The official minutes of the meetings can be found on the City of Frankfort website at Frankfort.ky.gov, after the official minutes have been reviewed and approved by the City Commission.

Monday, July 24, 2017 –

Frankfort City Commission Voting Meeting – 5 p.m.

City Hall Commission Chambers

Mayor/Commissioners in Attendance

Mayor William May

Commissioner Tommy Haynes

Commissioner Scott Tippet

Commissioner Robert Roach

Commissioner Lynn Bowers

CITIZEN COMMENTS

- Citizen Mary Jennings spoke in support of the Ordinance Amendment to change property uses in the Central Business District.

CEREMONIAL ITEMS

The City had several employees being promoted and retiring this month. A complete list of personnel items can be found under the consent calendar.

CONSENT CALENDAR

Items below were on the July Consent Calendar and are considered to be routine by the Board of Commissioners. These items were enacted by one motion and one vote.

Contract Extension with USALCO Fairfield Plant, LLC

The Commission authorized a contract extension with USALCO Fairfield Plant, LLC for Aluminum Sulfate (liquid alum) for Phosphorus Removal at the Wastewater Treatment Plant (WWTP).

Republic Services Purchase Order

The Commission authorized a purchase order for the disposal of biosolids at the Benson Valley Landfill with Republic Services.

Contract with H&A Resources

The Commission authorized the Mayor to sign contract with H&A Resources for the disposal of dewatered biosolids from the Wastewater Treatment Plant.

Dell Services Purchase Order

The Commission authorized the purchase of two Dell Servers for the SCADA System for the Sewer Department.

Wright Line by Eaton Corp. Purchase Order

The Commission authorized the generation of a Purchase Order with Wright Line by Eaton Corp. for the purchase of a new control room work console and related appurtenances for the Sewer Department.

Amendment # 10 Professional Agreement with CDM Smith

The Commission approved Amendment # 10 for a Professional Agreement with CDM Smith for the redesign of the sanitary sewer for the Crestwood I&I Rehabilitation project- Schenkel Lane Improvements for the Sewer Department.

Contract with Free Contracting, Inc.

The Commission approved a construction contract to Free Contracting, Inc. for the Crestwood I&I Rehabilitation Project - Schenkel Lane Improvements, including 272 LF 8" PVC Pipe installation, 3 private service laterals and 2 new manholes for the Sewer Department.

Amendment # 3 with URS Corporation

The Commission approved Amendment #3 to the Professional Services Agreement with URS Corporation for additional survey and design services related to the upsizing and partial relocation of 3000 linear feet of sanitary sewer line in Two Creeks and stormwater improvements in the Blanton Acres area for the Sewer Department.

Purchase of a Mitsubishi FG30N5-LE 6,000 ob. Capacity LP Pneumatic Tire Forklift

The Commission approved the purchase of a Mitsubishi FG30N5-LE 6,000 ob. Capacity LP Pneumatic Tire Forklift on state contract from Equipment Depot for Public Works' Solid Waste Recycling Program in the amount of \$32,339.10 The current forklift being used is several years old and is not sufficient to move the current load of recycling received by the department. The majority of this purchase will be covered with funds from the Kentucky Recycling Grant Program.

Personnel

Retirement of Linda Freshour, PW/Transit, 7/31/17, Transit Dispatcher II
Retirement of David Sams, PW/Solid Waste, 7/31/17, Solid Waste Superintendent
Retirement of J.B. Satterwhite, Sewer, 7/31/17, Field Inspector I
Retirement of Sylvester Willard, Sewer, 7/31/17, Field Inspector I
Retirement of Sean Sullivan, Fire, 7/31/17, Fire Captain/EMT
Retirement of Eddie Slone, Fire, 7/31/17, Fire Chief
Retirement of Walter Martin, Police, 7/31/17, Police Captain
Retirement of Rob Richardson, Police, 7/31/17, Police Major
Retirement of Rob Warfel, Police, 7/31/17, Police Major
Resignation of Wes Clevinger, Fire, 7/21/2017, Firefighter II/Paramedic
Resignation of Nathan Wade, Fire, 7/7/2017, Firefighter III/EMT
Resignation of Mary Roller, Police, 7/28/2017, Patrol Officer II
Appointment of Josh Skaggs, PW/Streets, 7/25/2017, PW Tech II
Promotion of Byron Roberts, PW/Solid Waste, 7/25/2017, Sanitation Foreman to Sanitation Superintendent
Promotion of Andrew Willett, Fire, 8/1/2017, Firefighter II to Sergeant
Promotion of Eric Simpson, Fire, 8/1/2017, Sergeant to Captain
Promotion of Charles Adams, Police, 8/1/2017, Captain to Major
Promotion of Travis Ellis, Police, 8/1/2017, Captain to Major
Promotion of Chris Quire, Police, 8/1/2017, Lieutenant to Captain
Promotion of Derrick Napier, Police, 8/1/2017, Lieutenant to Captain
Promotion of Lynn Aubrey, Police, 8/1/2017, Lieutenant to Captain
Promotion of David Schroerlucke, Police, 8/1/2017, Sergeant to Lieutenant
Promotion of Herbert Wilson, Jr., Police, 8/1/2017, Sergeant to Lieutenant
Promotion of Scott Wilcoxson, Police, 8/1/2017, Sergeant to Lieutenant
Promotion of Scott Morgan, Police, 8/1/2017, Patrol Officer to Sergeant
Promotion of Todd Smither, Police, 8/1/2017, Patrol Officer to Sergeant
Promotion of Will King, Police, 8/1/2017, Patrol Officer to Sergeant

Purchase of Service Truck, Garage Division of Public Works

The Commission approved the purchase of a 2018 Chevrolet 2500 Service Truck from Bob Hook Chevrolet per the State Master Commission Agreement for the Garage Division of Public Works.

Easement Release Industrial Park 3 Lots 7B, 7C and 7D

The Commission approved the release of a 12-foot utility easement along the northeast property line of Lot 7C; a 12-foot utility easement along the southwest property line and the southeast property line of Lot 7D; a 12-foot utility easement along the southwest property line and a 20-foot utility easement along the northwest property line of Lot 7B for the Sewer Department.

Request to reject bids for professional mowing services

The Commission authorized the rejection of all bids relating to the city’s Request for Proposals for professional mowing services and to re-advertise for bids for Planning & Building Codes.

ACTION ITEMS

ORDINANCES

Salary Schedule Amendment

SECOND READING: The Commission approved an Ordinance amending Salary Schedule Q referenced in Section 37.32 of the City of Frankfort Code of Ordinances by 2.0% to adjust for inflation. Moving the starting pay for each pay band upward by 2.0% matches the cost of living increase the City will issue in July 2017 and assists with the City’s market competitiveness when recruiting new hires.

Central Business District Permitted Uses

SECOND READING: The Commission authorized an Ordinance amendment for the addition of single-family and duplex uses as a permitted use within the Central Business District for existing one and two story buildings when the exterior features of the building has remained in the form of a dwelling or when the property has been previously documented as a dwelling; and to add conditional use criteria for single and two story buildings that desire to be converted into a single family or duplex use.

Parking Standards

SECOND READING: The Commission authorized an amendment to Ordinance Article 12 - Parking Standards by amending the parking requirements for mini-warehouse/self-storage from 1 space per 10 storage units to 1.51 spaces per 100 storage units, being more in compliance with the national parking standards.

Nuisance Code Amendment

FIRST READING: The Commission heard a first reading amending chapter 150, section 150.05 of the City of Frankfort’s Code of Ordinances, and by specifically amending subsections of the City of Frankfort’s Nuisance Code to be more consistent with Kentucky’s House Bill 422. The Second Reading for this ordinance is scheduled for the August Voting Meeting. This amendment will decrease compliance time frames.

Appointment of Interim Fire Chief

The Commission authorized the appointment of Assistant Fire Chief Wayne Briscoe as Acting Fire Chief until a Fire Chief can be appointed to the position.

River Clean-up

Emergency Management Director Tom Russell reported that the River Clean-up went well. Over 20 agencies participated and the final cost was \$10,038.50.