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Frankfort City Commission Meeting Notes

The information provided below is a preliminary, unofficial summary of the most recent meeting of the Frankfort City Commission. This information is not the official minutes of the meeting, which are required to be reviewed and approved by the City Commission. The official minutes of the meetings can be found on the City of Frankfort website at Frankfort.ky.gov, after the official minutes have been reviewed and approved by the City Commission.

**Monday, August 28, 2017 –
Frankfort City Commission Regular Meeting – 5:00 p.m.**

Mayor/Commissioners in Attendance

Mayor William May
Commissioner Tommy Haynes
Commissioner Scott Tippet
Commissioner Robert Roach
Commissioner Lynn Bowers

Announcement

Police Chief Jeff Abrams announced that due to possible pension changes that would adversely affect his retirement, he will be retiring from the City effective Friday, September 1, 2017.

Ceremonial Items

The Commission recognized the Retirement of Frankfort Police Department K-9, Canto.

Citizens' Comments

- James Daniels spoke against the demolition of the Convention Center.
- Libby Marshall asked the Commission to consider thinking bold when deciding on a consultant to work toward a Master Plan of not only the Capital Complex, but also downtown Frankfort and surrounding areas. She gave several examples of successful Master Plan implementation including Franklin, Tennessee and Asheville, North Carolina.
- Donna Hecker asked the Commission to consider asking the state put the 8 to 16 acres of Capital Complex property in the hands of local government instead of a private developer.
- John Gray agreed with Libby Marshall's statements regarding a Master Plan and asked what areas such a plan would cover. Mayor May indicated the plan would cover the Capital Tower Complex, downtown and portions of Holmes Street and South Frankfort.
- Karen Armstrong Cummings asked the Commission to consider passing a resolution, put forth by Together Frankfort, which would express solidarity with the Charlottesville, Virginia community following the Unite the Right activity earlier this month. The resolution will be put on a special called meeting to be held August 30 at 2:15 p.m.

Consent Calendar

Items below were on the August Consent Calendar and are considered to be routine by the Board of Commissioners. These items were enacted by one motion and one vote.

USGS Joint Funding Agreement

The Commission approved a Joint Funding Agreement with the United State Department of Interior U.S. Geological Survey for the maintenance and operation of the gaging station at the Broadway bridge.

Strand Associates; Long Term Control Plan Affordability Assessment

The Commission approved a professional service agreement with Strand Associates, Inc. for an Affordability Assessment for a long term control plan for the City's Sewer Department.

Sewer Extension Contract 40 Steadmantown Lane

The Commission approved a Sewer Extension contract at 40 Steadmantown Lane in Franklin County.

Herrick Company Contract for Clarifier Rehab Project

The Commission approved the award of a construction contract to Herrick Company for the Clarifier Rehab Project.

Kenney, Inc. Contract Termination

The Commission approved the termination of a Sewer Department construction contract with Kenney, Inc. for work at the siphon located behind Forest Villas Apartments.

Layne Inliner Change Order for Thornhill Interceptor Rehabilitation

The Commission approved Change Order #3 to the construction contract to Layne Inliner, LLC for the rehabilitation of approximately 4,100 linear feet of concrete pipe with sizes ranging from 12-inch to 24-inch in diameter using cured in place pipe (CIPP).

Sewer Extension Contract 1335 Versailles Rd.

The Commission approved a Sewer Extension contract at 1335 Versailles Road, lots 1, 2 & 3 in Franklin County.

Mission Communications Invoice

The Commission authorized payment in the amount of \$25,590 to Mission Communications, LLC for the annual telemetering fee for pump stations within the Sewer Department.

Easement Release for HTNA

The Commission approved the release of multiple easements of various sizes for Hayashi Telempu North America (HTNA) for economic development purposes.

Purchase of Dump Truck for Streets Division

The Commission approved the purchase of a 2018 International WorkStar 4X2 Dump Truck with plow from Bluegrass International Trucks per the State Master Commission Agreement for the Streets Division.

Transit Bus Surplus

The Commission authorized the surplus of an old bus, previously owned by the Transit Department and currently used in Emergency Management. This action will remove the bus from EM's inventory and insurance list.

K-9 Canto as Surplus Declaration

The Commission declared Frankfort Police Department K-9 Canto as surplus property and approved his handler, Captain Derek Napier to retain Canto in his retirement.

Handguns as Surplus Declaration

The Commission declared six Frankfort Police Department City-owned handguns as surplus property and approved them for buyback by retired officers. (Richardson, Warfel & Martin)

2017-2018 Unit Price Contract for Roadway Restoration

The Commission awarded the 2017-2018 Unit Price Contract for Roadway Restoration. This contract will cover the final asphalt repairs of all utility cuts performed in the City streets as detailed in the City of Frankfort Right-of-way Standard.

2017 JAG Allocation

The Commission authorized the filing of a 2017 Edward Byrne Memorial Justice Assistance Grant in the amount of \$13,296 for Community Policing. The authorization also includes a Memorandum of Agreement with the Frankfort Fiscal Court.

Pinsly Trail Project

The Commission approved an amendment to an existing contract with Stand Associates, Inc. to provide engineering and design services for the Pinsly Trail. The Pinsly Trail is a proposed walking trail from Regan Street to East Main Street near Kentucky State University.

Parks Financing Equipment

The Commission approved two lease agreements with PNC Bank Division of Equipment for the leasing of six pieces of turf equipment.

Benson CSO Stormwater Separation

The Commission approved amendment #3 to a professional services agreement with QK4 for additional Construction Administration and Construction Inspection during the Benson CSO stormwater separation project.

Personnel

Retirement of Anthony Jones, Sr., PW/Streets, 7/31/17, Tech III

Resignation of Jim Schultze, Sewer, 7/31/17, Plant Operator IV

Termination of Crystal Smith, City Manager, 8/28/17, Paralegal

Promotion of William Edington, PW/Solid Waste, 8/15/17, Recycle Coordinator to Foreman

Appointment of Nathan Bardeen, Fire/EMS, 8/8/17, Firefighter I

Appointment of Travis Bingham, Fire/EMS, 8/8/17, Firefighter I

Appointment of Stephen Gullery, Fire/EMS, 8/8/17, Firefighter I

Appointment of Clarence Harrod III, Fire/EMS, 8/8/17, Firefighter I

Appointment of Kelby Hickey, Fire/EMS, 8/8/17, Firefighter I

Appointment of Christopher Hostetter, Fire/EMS, 8/8/17, Firefighter I

Appointment of Joseph Korby, Fire/EMS, 8/8/17, Firefighter I

Appointment of Leben Mjos, Fire/EMS, 8/8/17, Firefighter I

Appointment of Patrick Pyles, Fire/EMS, 8/8/17, Firefighter I

Appointment of Charles Sparks, Fire/EMS, 8/8/17, Firefighter I

Appointment of Silas Sparrow, Fire/EMS, 8/8/17, Firefighter I

Sewer Extension 11 Burch Court

The Commission approved a Sewer Extension for 11 Burch Court in Frankfort.

Renewal of Lease Agreement for 101 Watson Court

The Commission approved the renewal of a contract, which leases a City-owned parking lot at 101 Watson Court to the Commonwealth of Kentucky. The lease will be through June 30, 2019 at the continued rate of \$1.00 annually.

Downtown River Trail

The Commission authorized funding for the construction of a Downtown River Trail between the Capital Bridge and the Singing Bridge.

PVC Pipe and Manhole Transfer Request

The Commission approved the transfer of ownership of approximately 631 feet of 8-inch PVC pipe and 3 manholes to Hayashi Telemu North America for economic development purposes.

Humane Society 5K Banner Approval

The Commission approved a request from the Franklin County Humane Society for hanging a banner to advertise their Trails for Tails 5K Run.

USACE & DOW Permit Applications

The Commission authorized permit applications with the United States Army Corps of Engineers and the Division of Water in regards to the Buffalo Trace barge removal project below lock and dam 4 of the Kentucky River.

BOARD APPOINTMENTS

Civil Service Board – Appointment of Claudette Evon Delk, for a term ending 2/28/21.

Franklin County Planning Commission – Re-Appointment of James T. Terrell, for a term ending 7/1/21.

Tourist & Convention Commission – Re-Appointment of Gary Burke, for a term ending 6/30/20.

Tourist & Convention Commission – Re-Appointment of Sonia Sanders, for a term ending 6/30/20.

Housing Authority – Appointment of Garnett Thurman, for a term ending 1/29/18.

Board of Zoning Adjustments – Appointment of Brandon White, for a term ending 7/1/21.

Forestry Advisory Board – Appointment of Donna Baldwin-Hunt, for a term ending 5/8/20.

ACTION ITEMS

Nuisance Code Amendment

SECOND READING: The Commission authorized amending chapter 150, section 150.05 of the City of Frankfort’s Code of Ordinances, and by specifically amending subsections of the City of Frankfort’s Nuisance Code to be more consistent with Kentucky’s House Bill 422. This amendment will decrease compliance time frames.

Motor Vehicle Tax Rates

FIRST READING: The Commission heard the First Reading of an Ordinance fixing the rate of taxation for the year 2018 on all motor vehicles and levying said tax for all City purposes. The ordinance will set the tax rate for motor vehicles for the year 2018 at 22.7 cents per \$100 valuation. The tax rate must be set no later than 10-1-17 as required by the Kentucky Department of Revenue. The tax rate proposed for 2018 is the same rate as approved for 2017. This Ordinance is scheduled to have its second reading at the September voting meeting.

The Mayor opened a Public Hearing for comment on Property Tax Rates. Since there were no comments the Public Hearing was then closed.

Property Tax Rates

FIRST READING: The Commission heard the First Reading of an Ordinance fixing the rate of taxation for the year of 2017 on all tangible property subject to tax, trust and insurance companies, public service companies and levying said tax for all City purposes. Proposed rates for 2017 are as follows (for General Fund Purposes): 1. Ad Valorem - 19.9 cents; 2. Insurance Taxable Capital - 15.0 cents; Rates are levied for each \$100 valuation. There is a reduction in property tax rate from 2016 to 2017 of 1 cent. This Ordinance is scheduled to have its second reading at the September voting meeting.

Resolution for Downtown Reinvestment Grant Program Task Force

The Commission authorized a Resolution creating a 2017 Task Force to accept, review and make recommendations for the Downtown Reinvestment Grant Program.

Capital Plaza Engagement Consultant Services

The Commission authorized the allocation of funds not to exceed \$50,000.00 toward a community engagement process for the redevelopment of the City of Frankfort.

KIA Grant Reallocation

The Commission approved additional actions to be taken in the reallocation of funds from an inactive 2006 Kentucky Infrastructure Project to a current Frankfort Plant Board project.

Local Preference Ordinance

FIRST READINE: The Commission heard the first reading of an amendment of the City of Frankfort Code of Ordinances, Chapter 38, Sections 38.01, 38.02 and 38.03 concerning the purchasing and local preferences. This amendment will no longer make it necessary for a business owner to request to be placed on the local preferences listing. If a business is local, has a business license and owes no taxes, fees or penalties, they will be considered for a local preference. The ordinance is scheduled to have its second reading at the September Voting Meeting.

Professional Mowing Services

The Commission approved a contract with McClain Mowing for professional mowing services for Planning and Code Enforcement.

Goals and Objectives

The Commission agreed to meet on Monday, October 16 to discuss Goal Setting.