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Frankfort City Commission Meeting Notes

The information provided below is a preliminary, unofficial summary of the most recent meeting of the Frankfort City Commission. This information is not the official minutes of the meeting, which are required to be reviewed and approved by the City Commission. The official minutes of the meetings can be found on the City of Frankfort website at Frankfort.ky.gov, after the official minutes have been reviewed and approved by the City Commission.

Monday, December 5, 2016 –

Frankfort City Commission Work Session “Special Meeting” – 5:00 p.m.

City Hall Conference Room

Note – Typically at Work Sessions the Commission discusses items brought before them, Tentative Agenda items for the upcoming voting meeting, Old Business and New Business. Action is not typically taken during Work Sessions.

Mayor/Commissioners in Attendance

Mayor William May

Commissioner Tommy Haynes

Commissioner John Sower

Commissioner Robert Roach

Commissioner Lynn Bowers

Citizens’ Comments

- Ann Gibbs spoke on several items including the Historic Preservation Grant, KCDCs Strategic Plan and the Lease for Capital View Park (both on the December Voting Agenda).

2015-2016 Audit Presentation

Greg Miklavcic of Charles T. Mitchell Company gave a brief presentation on the 2015-2016 Audit. Mr. Miklavcic indicated no deficiencies were found with the City’s accounting procedures. Approval of the Audit will be placed on the December Voting Agenda.

Sanitary Sewer Hydraulic Capacity Permit Update

Bob Oerther, former Frankfort Sewer Department Plant Operator IV, gave an update on the Sanitary Sewer Hydraulic Capacity Permit. According to Mr. Oerther although it has been determined that the plant is currently at about 85% capacity he, along with Dave Derrick Engineering have reviewed the current capacity. They feel with minor adjustments the plant capacity can be increased. They plan to approach the State with their plan.

Phoenix Pilot Program

Edward Powe of the Kiwanis addressed the Commission regarding the Phoenix Pilot Program, which would be a partnership between Kentucky State University, the City of Frankfort and Franklin County. The partnership would include a Committee comprised of representatives from all three agencies as well as at-large members. Each entity would provide \$5,000.00 in compensation and \$15,000.00 would be raised in the community to hire an outside contractor to raise awareness in the community about opportunities within KSU and assist KSU in

identifying how it can best use its faculty, staff, students and facilities to invest in the growth and future of KSU and the community. After some discussion, the Commission asked Mr. Powe to return at a future meeting with a list of goals and objectives for the program.

Historic Preservation Grant

Rebecca Hall gave an update on round three of Frankfort's Historic Preservation Grants. After a review of all applications there are 30 eligible projects with grant requests of \$184,346.47. Ms. Hall indicated this number may decrease because some applications would need follow-up information including second bids. Commissioner Sower asked the Commission to consider increasing the overall grant amount to \$100,000 as the program seemed to be successful and the City has funds available. No action was taken and Ms. Hall was asked to compare the application lists from rounds two and three to determine if unsuccessful projects from last year had re-applied this year.

Commercial Sewer Tap

As requested in the November Work Session City Manager Tim Zisoff and Sewer Director Bill Scalf brought additional information to the Commission regarding the current commercial/industrial sewer tap fee. Although they had looked at Tap fees from other communities Mr. Scalf said it was difficult to determine exact fees without knowing the size and use of possible projects. Mr. Zisoff again proposed a reduction in Tap fees for commercial or industrial projects within the City limits. The Commission requested additional information for the January Work Session including a range of Tap fees for continuous counties.

City Manager Contract

The Commission discussed the renewal of the City Manager's current contract, which initially was scheduled to expire on December 31, 2016. Since a new City Manager is not in place, it was decided to extend the contract another 30 days. The Commission is scheduled to review City Manager applications at a Special Meeting scheduled for 3:45 p.m. on Monday, December 19, 2016 prior to the December Voting Meeting.