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## Frankfort City Commission Meeting Notes

The information provided below is a preliminary, unofficial summary of the most recent meeting of the Frankfort City Commission. This information is not the official minutes of the meeting, which are required to be reviewed and approved by the City Commission. The official minutes of the meetings can be found on the City of Frankfort website at [Frankfort.ky.gov](http://Frankfort.ky.gov), after the official minutes have been reviewed and approved by the City Commission.

**Monday, July 11, 2016 –**

**Frankfort City Commission Work Session – 5:00 p.m.**

**City Hall Conference Room**

Note – Typically at Work Sessions the Commission discusses items brought before them, Tentative Agenda items for the upcoming voting meeting, Old Business and New Business. Action is not typically taken during Work Sessions.

### Mayor/Commissioners in Attendance

Mayor William May

Commissioner Tommy Haynes

Commissioner John Sower

Commissioner Lynn Bowers

### Citizens' Comments

Frank Smith asked the Commission to consider changing the regulatory fees associated with massage therapist, indicating the fees were outdated since massage therapists are now governed by the state healthcare industry. The issue is on the July Agenda for a first reading.

Ann Gibbs brought up questions regarding the ten Kentucky Infrastructure Authority (KIA) loan applications on the July Agenda. Sewer Director Bill Scalf indicated the City had been invited to apply for the loans and may or may not accept funds once applications were reviewed by KIA.

Glenn Mathews brought to the Commission's attention that a photograph of the current Commission had not been placed in City Hall. The Commission indicated the photo was typically taken in the Fall.

Kim Strohmeier of DFI addressed the Commission regarding the implementation of two-way traffic on West Main. Mr. Strohmeier had several recommendations for the implementation including additional parking spaces and a four-way stop at the intersection of Wilkinson Boulevard and West Main Street. Mr. Strohmeier also indicated DFI would be supportive of implementation not starting for several months.

Bill Cull of the Grand Theater also addressed the Commission regarding two-way traffic on West Main. Mr. Cull said he and his Board had concerns about people coming from outside Frankfort and adjusting to the two-way traffic. He requested changes not be made until after Candlelight in November.

#### 106 E. Broadway Project - The Marian Group

Kimberly Stephenson and James Duffy from the Marian Group, a development group from Louisville, addressed the Commission regarding an Affordable Housing Project for 106 E. Broadway (the old Simon Furniture Warehouse). The group is applying for Historic and Affordable Housing Tax Credits for the project and must meet certain requirements. One requirement is accessible parking. The group is requesting the City sell or lease the lot adjacent to the building to the Marian Group for parking. Ms. Stephenson indicated they would like an answer as soon as possible to determine the feasibility of the project. (See additional request below)

#### 106 E. Broadway Parking Lot Request – John Antenucci

John Antenucci of Plan Graphics also addressed the Commission regarding parking at the lot adjacent to 106 E. Broadway. Mr. Antenucci indicated he had submitted an RFP to the state to lease his property on East Main Street and, if the property is selected, would like to buy or lease the parking lot from the City to accommodate visitors to the building. The Commission indicated one or both options would be on the July voting agenda for discussion.

#### Downtown Rehabilitation Grant

Renee True and Mike Feldman discussed the Downtown Rehabilitation Grant that is currently funded for \$100,000 in the FY2017 City Budget. Mr. True indicated the grantee will be selected by a Request for Proposals (RFP) based on criteria to be created by a Committee. The criteria could include job creation, housing units created, etc. City Manager Tim Zisoff indicated the Commission will be asked to select committee members at a future meeting.

#### Frankfort Plant Board Notice of Rate Increase

Ralph Ludwig, James Liebman and other representatives from the Frankfort Plant Board were on hand to discuss the annual rate increase which will be implemented beginning in August. According to the representatives these annual incremental rates are designed to insure the quality of service customers expect without introducing a large rate increase in any given year.

#### Plant Board Update

Rick Pogrosky of the Frankfort Plant Board gave an update to the Commission. According to Progrotsky the Plant Board is currently working on several projects including the installation of water lines at the Holmes Street Trailer Park, conversations regarding the lot at 106 E. Broadway and replacing lights on the Singing Bridge. He also informed the Commission that the Plant Board will receive a landscaping plan Inside Out Design for the Head End (Reservoir) Project. Mr. Progrotsky indicated there was some discussion regarding the fencing of the area and residents of the affected neighborhood as well as the Tanglewood Neighborhood Association who were present indicated their concern about how the mediation and committees were being handled by the Plant Board. The landscaping plan will be presented on Tuesday, July 12 at 4 p.m. to the committees.

#### Sewer Tap Fee Recommendations

In June, Sewer Director Bill Scalf gave a presentation regarding current plant flows and capacity. The Commission requested that KCDC Executive Director Terri Bradshaw give a presentation at a future meeting regarding how Frankfort/Franklin County could be more competitive. Ms. Bradshaw presented the Commission with a number of charts showing Frankfort/Franklin County utility/fee statistics compared to surrounding counties. In many of these charts Frankfort/Franklin County had higher fees. Ms. Bradshaw encouraged the Commission to be aware that Frankfort needs to do its best to be competitive.

#### Downtown Clean Team

Rebecca Hall addressed the Commission regarding the creation of a Downtown Clean Team. The team would be comprised of the City, County and DFI and address litter abatement in Downtown Frankfort with a focus on

trash on sidewalks especially cigarette butts which typically end up in the City's storm-water system. Businesses would also be encouraged to become Clean Team Certified by keeping their storefronts clean. The project would cost approximately \$500 for start-up and can be funded through the City and County Litter Abatement funding. The Commission gave permission for the project to move forward.

#### Sewer Infiltration & Inflow Private Program

Sewer Director Bill Scalf and Engineer Katie Beard gave a presentation on the upcoming Sewer Infiltration and Inflow Private Program. Currently there are several households in the City that have downspouts and/or sunk pumps that are connected to our Sewer System. These connections are illegal and the City is required to eliminate these connections from our system to help meet the requirements of our consent decree. The City is proposing a Cost Share Program in which the property owner will solicit three bids from plumbers for the removal of these illegal connections, select the bid of their choice, have the work completed and pay for the disconnection. The City will then reimburse the property owner for half of the lowest bid up to \$5,000. Ms. Beard indicated prior to the start of the program the department plans to hold public meetings, distribute information via door hangers and local media outlets to educate the public on the program.

#### Two-Way West Main Street Conversion Plans

Public Works Director Tom Bradley addressed the Commission regarding conversion plans for two-way traffic on West Main Street. Mr. Bradley indicated his department is currently working on a plan to make the changes (curb cuts, striping, parking removal, traffic signal, etc.) consistent with the engineer's report and will report back to the Commission as the project moves forward. The Commission agreed to move forward with the plan.