



CAPITAL OF KENTUCKY

**Layne Wilkerson, Mayor**

Kelly May, Commissioner

Kyle Thompson, Commissioner

Leesa Unger, Commissioner

Katrisha Waldrige, Commissioner

2-11-22

**NOTICE  
MEETING VIA VIDEO TELECONFERENCE**

As a result of the state of emergency declared by the President of the United States, Governor of Kentucky, and Mayor of the City of Frankfort due to the global COVID-19 pandemic, the following Meeting Notice is issued:

I, Layne Wilkerson hereby call a meeting of the Frankfort Board of Commissioners for Monday, February 14, 2022, at 5:00 p.m., via GoToMeeting. All items on the agenda will be considered and action will be taken.

Per KRS 61.826, this meeting is a video teleconference meeting. The Board of Commissioners will participate via GoToMeeting. The City will provide a central primary physical location for public viewing of the virtual meeting in the City Hall Commission Chamber, 315 West Second Street. **The Board of Commissioners will not be there in person, but the televisions in the Commission Chamber will be broadcasting the virtual meeting.**

Public comments will still be accepted for the meeting, by submitting a citizen comments form via the City of Frankfort Website – [www.frankfort.ky.gov](http://www.frankfort.ky.gov) {Government > Board of Commissioners> Citizen Comments} by Monday February 14, at 4:00 PM.

The virtual meeting will be broadcast via Frankfort Plant Board Cable 10 Live and Facebook Live: Frankfort, Kentucky - City Hall [www.facebook.com/CityofFrankfortKY/](https://www.facebook.com/CityofFrankfortKY/).

Please see [www.frankfortema.org](http://www.frankfortema.org) for additional information.

  
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Mayor

## AGENDA

WORK SESSION  
BOARD OF COMMISSIONERS  
315 WEST SECOND STREET  
FRANKFORT, KY 40601  
502/875-8500  
[www.frankfort.ky.gov](http://www.frankfort.ky.gov)  
[www.facebook.com/CityofFrankfortKY](https://www.facebook.com/CityofFrankfortKY)

February 14, 2022  
5:00 PM

CALL TO ORDER/ROLL CALL

RECOGNITION OF BLACK HISTORY MONTH

CITIZEN COMMENTS

STAFF REPORTS/COMMENTS

**DISCUSSION ITEMS** - *Suggested direction: 1) refer to staff or 2) direct to be brought to the voting meeting*

1. **Just Say Yes Presentation**
2. **Draft Scope of Services for NREL**
3. **The Grand Theatre Presentation**
4. **Franklin County/Frankfort Joint Task Force on Invasives Presentation**
5. **Simon House Presentation**
6. **Strategic Plan Update**
7. **Sewer Department Project Update**
8. **Resolution in support of Kentucky State University**

### **ACTION ITEMS**

9. **Direct Purchase of Lower Bearings from Guthrie Sales & Services – Sewer**

The purpose of this memorandum is to request approval for a direct purchase of sealed bearings from Guthrie Sales and Services and to authorize the Mayor to sign all related documents. The WWTP has 3 screw pumps that pumps the sewer water that comes from collection system into the plant for treatment. The lower bearing for screw pump number 2 is failing and needs to be replaced. The Screw Pump lower bearings were installed in 1999 when the pumps were reconditioned and the other two bearings need to be replaced as well. The WWTP would like to purchase 3 new lower bearings to replace all bearings for the screw pumps. The lower bearing cost \$14,982.00 each for a total of \$44,946.00, this price includes shipping. The purchase would come out of the Plant Maintenance and Repairs 200.69.53250 and staff recommends approval. ***Due to the urgency of the replacement that is why approval is being requested at the Work Session.***

Attachments: Memo, Sole Source Letter, Sole Source Justification Form, Guthrie Quote # 2563  
Suggested Disposition: Receive and File; Approve

## 10. USGS Joint Funding Agreement 2020-2021 – Sewer

The purpose of this memorandum is to request approval from the City Commission for a Joint Funding Agreement with the United State Department of Interior U.S. Geological Survey (USGS) and to authorize the Mayor to sign all related documents. Approximately 13 years ago USGS began shutting down gauges across the United States due to the federal budget cuts and looked for increased third party support to maintain the infrastructure in place. The Sewer Department was contacted at that time and was asked to participate to keep the gauging station operational and has been a financial partner in the maintenance of the gauging station ever since. The Sewer Department currently has a limit for nutrients in our Kentucky Pollutant Discharge Elimination System (KPDES) Permit which is dependent upon the amount of flow in the Kentucky River. When the U.S. Army Corps of Engineers turned over operation of Lock 4 to the Kentucky River Authority, the USGS took over operation of the gauging station located upstream of Lock 4. The gauging station data is used extensively by the Sewer Department to monitor river flows relative to our KPDES discharge permit requirements; specifically, as it relates to nutrient limits. Without the use of this gauging station, the Department would be required to install and maintain adequate monitoring equipment in the Kentucky River to meet our permit. Annual (October 1, 2021 – September 30, 2022) cost to maintain the gauging station is \$4,300.00 with the Sewer Department funding \$3,000.00; with USGS funding \$1,300.00. Funding is available in account 200.68.53295. Staff recommends approval. ***Due to the urgency of the funding agreement that is why approval is being requested at the Work Session.***

Attachments: Memo, Transmittal Letter from USGS, Joint Funding Agreement  
Suggested Disposition: Receive and File; Approve

## 11. 2022 NEA Grants for Arts Projects

Staff requests permission to submit a 2022 National Endowment of the Arts (NEA) Grants for Arts Projects in the amount of \$50,000.00 for a community concert series in the activation of the Frankfort Arts and Cultural Master Plan and the Strategic Plan. The National Endowment for the Arts has grant funds available under their Grants for Arts Projects Program for various projects related to arts communities. The City was awarded an Our Town Grant in 2019 to create the Arts and Cultural Master Plan and adopted the plan in early 2021. The City would now like to apply for funding to initiate a concert series highlighting various cultures that make up Frankfort's heritage and community such as African American, Japanese, German and Irish. Staff proposes six to ten concerts over an 18-month period. The concerts would utilize the city's stage and be held in multiple locations including city parks and the Capitol. The Grants for Arts Projects Program does require a 1/1 match, making the local contribution \$50,000.00, however, the match can be partially in-kind and the use of the city stage as well as personnel cost does count toward the match. Staff anticipates the cash match required for this project, if fully funded, would be approximately \$30,000.00 budgeted over the FY2023 and FY2024 Fiscal year budgets. If fully funded that would be \$15,000.00 per budget cycle.

***The deadline for the grant application is Tuesday, February 22, 2022, that is why we are requesting Board of Commissioners approval at the Work Session.***

Attachments: Memo  
Suggested Disposition: Receive and File; Approve

## DISCUSSION OF TENTATIVE AGENDA

### UNFINISHED BUSINESS

### NEW BUSINESS

### ADJOURNMENT