

**NOTICE**

Per KRS 61.826 the Board of Commissioners Work Session being held on March 13, 2023, is a video teleconference meeting. One Commissioner will participate via GoToMeeting or a similar video teleconferencing system. The primary location will be in the City Hall Board of Commissioners Council Chamber, 315 West Second Street.

315 W Second Street, Frankfort KY 40602  
502-875-8500  
[www.frankfort.ky.gov](http://www.frankfort.ky.gov)

EQUAL OPPORTUNITY EMPLOYER  
EQUAL HOUSING OPPORTUNITY



FRANKFORT  
KENTUCKY

Layne Wilkerson, Mayor

Kelly May, Commissioner  
Katrisha Waldrige, Commissioner  
Leesa Unger, Commissioner  
Kyle Thompson, Commissioner

## AGENDA

**WORK SESSION**  
**BOARD OF COMMISSIONERS**  
**315 WEST SECOND STREET**  
**FRANKFORT, KY 40601**  
**502/875-8500 ~ [www.frankfort.ky.gov](http://www.frankfort.ky.gov)**  
**[www.facebook.com/CityofFrankfortKY](https://www.facebook.com/CityofFrankfortKY)**

**March 13, 2023**  
**5:00 PM**

**CALL TO ORDER/ROLL CALL**

**CEREMONIAL & RECOGNITION**

**CITIZEN COMMENTS (SIGN IN SHEET- INDIVIDUAL REMARKS ARE LIMITED TO FIVE MINUTES)**

### **STAFF REPORTS**

- **Chuck Knowles, Project Manager - RAISE Grant Update**
- **Jason Monroe, Fire Chief - AED & Fire Station Update**
- **Laura Hagg, City Manager - NREL Contract Update**
- **Dustin Bowman, Police Chief – FLOCK Camera Program**

**DISCUSSION ITEMS** - *Suggested direction: 1) refer to staff or 2) direct to be brought to the voting meeting*

1. **Franklin County Women's Shelter – Janet Gates**
2. **Josephine Sculpture Park – Melanie VanHouten**
3. **DEI Audit – Kathy Fields**
4. **Sewer Department Future Forward – Kenny Hogsten**

### **ACTION ITEMS**

5. **Tree Canopy Plan Phase 3 and 4**

The purpose of this agenda item is to seek approval for the Parks Department to contract with Woodland Tree Care for the completion of Phases 3 and 4 of the Tree Canopy Plan. The tree plan was developed with a committee of city staff and experts to improve the canopy on Frankfort's urban area. The plan has been broken down into six phases over the next three years. This will be the third and fourth phase of the plan. The canopy plan will be bid for each phase. Phases 3 and 4 had one submission from Woodland Tree Care. Staff have worked with this company and find them to be a reliable and knowledgeable company. Their safety regulations are also a plus when working on this type of project. The selection committee was satisfied with the quote. Funds for this project are available in the Bluegrass Community Fund - The Frankfort Tree Planting Plan account (\$30,598.80) and the remaining amount will come from the Forestry budget (\$40,330.00). Total cost \$70,928.80. Staff recommends approval of Woodland Tree Care as the contracting company for the tree canopy project. Staff will contact and work closely with Woodland Tree Care for a completion date of April 30, 2023.

Attachments: Memo, Contract, Copy of Bid Documents, Quote from Woodland Tree Care  
Suggested Disposition: Receive and File; Approve

**6. First Reading**

**“AN ORDINANCE REZONING PROPERTY located on Wilkinson Blvd with the address of 954 Wilkinson Blvd, more specifically described as PVA map number 061-00-00-080.00, from High Density Multifamily District (RH) to General Industrial District (IG)”**. Summary: This ordinance approves a zone map amendment for the property with the address of 954 Wilkinson Blvd more specifically described as PVA map Numbers 061-00-00-080.00, from High Density Multifamily District (RH) to General Industrial District (IG).

Attachments: Memo, Ordinance, Legal Description, Staff Report Reviewed by Frankfort/Franklin Co. Planning Commission, Minutes from February 9, 2023 Planning Commission Meeting (to be approved by PC on March 9, 2023)

Suggested Disposition: Receive and File; Approve Ordinance for Second Reading

**7. First Reading**

**“AN ORDINANCE AMENDING ORDINANCE NO. 9, 2022 SERIES APPROPRIATING THE REVENUE TO BE RECEIVED BY THE CITY OF FRANKFORT FOR THE FISCAL YEAR 2022-2023”**. Summary: This ordinance amends Ordinance No. 9, 2022 Series, appropriating the revenue to be received by the City for the Fiscal Year 2022-2023 by adding the following expenditures and transfers as noted:

- 1) General Fund-\$687,171 (aggregate total)
- 2) Transfers from General Fund-\$95,000 to Capital Improvements (aggregate total)
- 3) Capital Improvements-\$95,000 (aggregate total)
- 4) Municipal Aid-\$353,815 (aggregate total)

And by adding the following revenue and transfers as noted above:

- 1) General Fund-\$160,552 (aggregate total)
- 2) Municipal Aid-\$353,815 (aggregate total)

Attachments: Ordinance

Suggested Disposition: Receive and File; Approve Ordinance for Second Reading

**8. Discussion and First Reading**

**“AN ORDINANCE AMENDING CITY OF FRANKFORT CODE OF ORDINANCES SECTION 96.02 TO ADD A DEFINITION OF NATIONAL ORIGIN WHICH INCLUDES NATURAL HAIR, TO BE KNOWN AS THE CROWN ACT”**. Summary: This ordinance amends Section 96.02 of the City of Frankfort Code of Ordinances related to discrimination in housing, public accommodations and employment to: 1) Clarify that discrimination includes unwanted touching, including the touching of hair; and 2) Amend the definition of “National Origin” to include natural texture and color of hair, hairstyles and protective hairstyles.

Attachments: Ordinance

Suggested Disposition: Receive and File; Approve Ordinance for Second Reading

**DISCUSSION OF TENTATIVE AGENDA**

**OTHER BUSINESS**

**EXECUTIVE SESSION**

**EXECUTIVE SESSION KRS 61.810(1)(c), LITIGATION RELATED TO KYLE THOMPSON AND CLAIMS BROUGHT AGAINST THE CITY. ACTION MAY BE TAKEN IN OPEN SESSION.**

**ADJOURNMENT**