

## AGENDA

WORK SESSION  
BOARD OF COMMISSIONERS  
315 WEST SECOND STREET  
FRANKFORT, KY 40601  
502/875-8500 ~ [www.frankfort.ky.gov](http://www.frankfort.ky.gov)

June 14, 2021  
5:00 PM

CALL TO ORDER/ROLL CALL

CITIZEN COMMENTS (SIGN IN SHEET- INDIVIDUAL REMARKS ARE LIMITED TO FIVE MINUTES)

STAFF REPORTS/COMMENTS

**DISCUSSION ITEMS** - *Suggested direction: 1) refer to staff or 2) direct to be brought to the voting meeting*

**1. *Urban Chicken Discussion***

**2. *Abandoned Properties***

**3. *Quadricycles / Alcohol Fees***

Attachments: Memo for Quadricycles, Draft Ordinance, Map of Potential Downtown Routes, Memo for Alcohol Fees, Draft Ordinance

Suggested Disposition: Receive and File; Approve for first reading

**4. *Discussion of a Joint Meeting with Franklin Co. Fiscal Court***

**ACTION ITEMS**

**5. *Certificates of Local Approval and Letters of Support for the Simon House – Campbell Street Shelter & Main Street Shelter. A Letter of Support for the Franklin Co. Women’s & Family Shelter.***

Attachments: Certificates of Local Approval, Letters of Support

Suggested Disposition: Receive and File; Approve

**6. *CT Mitchell Contract Extension for City Audit***

Authorization for the Mayor to sign a one-year extension with CT Mitchell to perform the City audit. The contract can be extended rather than bid because it qualifies as a professional service which is exempt from bidding requirements. The cost of this contract will be \$37,000.00 to audit fiscal year end 2021.

Attachments: Contract Extension

Suggested Disposition: Receive and File; Approve

**7. *Soccer Memorandums of Agreement (MOA’s)***

Memorandum of Agreement (MOA) for Use of Facilities between the City of Frankfort and The Frankfort Christian Academy (TFCA) & Frankfort Independent Schools (FIS).

Attachments: MOA for TFCA & MOA for FIS

Suggested Disposition: Receive and File; Approve

## **8. Unmanned Aerial Vehicle Purchase**

The purpose of this memo is to request the purchase of three (3) unmanned aerial vehicles (UAV), accessories, and software utilizing funds from federal asset forfeiture and authorize the Mayor to sign all related documents. The UAVs will be purchased from Precision Products. The required FAA Part 107 anti-collision lights will be purchased from Firehouse Technology. Airdata Enterprise and Live Stream software will be purchased from Airdata. The drones/accessories will be insured with Kentucky League of Cities (KLC). The Police Department is asking that the unmanned aerial vehicles, accessories, and software be purchased at this time. The UAV prices are set to increase approximately \$8,000 in July 2021. The Frankfort Police Department is asking for purchase approval during the Work Session to ensure we have time to secure signed documents from the Mayor, receive a purchase order, and place the order in June to avoid the increase. The purchase of these items will be made utilizing federal asset forfeiture funds. The UAVs will be purchased from Precision Products, who secured the bid (Bid # 2202101-43). The unmanned aerial vehicle FAA Part 107 anti-collision lights will be purchased from the manufacturer/sole vendor, Firehouse Technology. The Airdata Enterprise and Live Stream software will be purchased from developer/sole vendor, Airdata. The total cost for the UAVs, accessories, and software will be \$33,109.59. The drones will be insured by KLC. The law enforcement and general liability coverage is \$2,059.87 annually, and the inland marine coverage for the drones/accessories is \$129.55 annually. The UAVs, accessories, software, and insurance will be purchased through funds from expenditure account 645.00.51100.

Attachments: Memo, Invitation for Bids from Precision Products, LLC, Airdata UAV Information, Firehouse Technology Information, Insurance Coverage Information  
Suggested Disposition: Receive and File; Approve

## **9. School Violence Prevention Program (SVPP)**

Staff requests approval to apply for grant funds for the School Violence Prevention Program (SVPP) from the Bureau of Justice Assistance. FY 2021 SVPP awards will cover up to 75 percent to provide awards directly to States, units of local government, or Indian tribes to improve security at schools and on school grounds in the jurisdiction of the grantee through evidence-based school safety programs and technology. There is a minimum 25 percent local cash match (cost share) requirement. One of the focus areas of the SVPP grant is the development and operation of a school threat assessment. With the funding the Police Department would like to purchase an X7 Scanning System to create 3D imaging of the school buildings that will allow faster response for police and fire in the event of an emergency. This scanner would also be used for accident and outside crime scene reconstruction. The City is required to provide a 25% match for equipment purchase through the program. The approximate cost of the scanner is \$40,000.00 which would require the City to provide \$10,000.00 for the project. The Police Department will utilize funds from its forfeiture account.

Attachments: Memo, Quote  
Suggested Disposition: Receive and File; Approve

## **10. First Reading**

"AN ORDINANCE OF THE CITY OF FRANKFORT, KENTUCKY (THE "CITY") MAKING CERTAIN FINDINGS CONCERNING AND ESTABLISHING A DEVELOPMENT AREA FOR ECONOMIC DEVELOPMENT PURPOSES WITHIN THE CITY TO BE KNOWN AS THE DOWNTOWN FRANKFORT DEVELOPMENT AREA; APPROVING A LOCAL PARTICIPATION AGREEMENT BETWEEN CITY, THE COUNTY OF FRANKFORT, KENTUCKY (THE "COUNTY"), AND THE DEPARTMENT OF FINANCE OF THE CITY OF FRANKFORT, KENTUCKY AS THE AGENCY; ESTABLISHING AN INCREMENTAL TAX SPECIAL FUND FOR PAYMENT OF PROJECT COSTS AND REDEVELOPMENT ASSISTANCE; DESIGNATING THE DEPARTMENT OF FINANCE OF THE CITY OF FRANKFORT, KENTUCKY, AS THE AGENCY RESPONSIBLE FOR OVERSIGHT, ADMINISTRATION AND IMPLEMENTATION OF THE DEVELOPMENT AREA; AUTHORIZING THE MAYOR AND OTHER OFFICIALS TO TAKE SUCH OTHER APPROPRIATE ACTIONS AS ARE NECESSARY OR REQUIRED IN CONNECTION WITH THE ESTABLISHMENT OF THE DEVELOPMENT AREA". Summary: This ordinance a) establishes the Downtown Frankfort Development Area for economic development purposes within the City; b) approves a Local Participation Agreement between the City, the County and the City Finance Department as the administering agency; c) establishes an incremental tax special fund for payment of project costs and redevelopment assistance; d) designates the City Finance Department as the agency responsible for oversight, administration and implementation of the Development Area; and e) authorizes the Mayor and other officials to take appropriate action connected with the Development Area.

Attachments: Ordinance, Exhibit A, Exhibit B, Exhibit C  
Suggested Disposition: Receive and File; Approve Ordinance for a second reading

## **11. First Reading**

“AN ORDINANCE AMENDING ORDINANCE NO. 12, 2020 SERIES APPROPRIATING THE REVENUE TO BE RECEIVED BY THE CITY OF FRANKFORT FOR THE FISCAL YEAR 2020-2021”. Summary: This Ordinance Amends Ordinance No. 12, 2020 Series, appropriating the revenue to be received by the City for the Fiscal Year 2020-2021 by adding the following expenditures: 1) CAPITAL IMPROVEMENT FUND-530 Golf Cart Improvements (\$66,495).

Attachments: Ordinance

Suggested Disposition: Receive and File; Approve Ordinance for a second reading

## **DISCUSSION OF TENTATIVE AGENDA**

### **UNFINISHED BUSINESS**

### **NEW BUSINESS**

### **EXECUTIVE SESSION**

**EXECUTIVE SESSION PER KRS 61.810 (1)(F), PERSONNEL, DISCUSSIONS WHICH MAY LEAD TO THE APPOINTMENT OF A NEW CITY MANAGER. ACTION MAY BE TAKEN IN OPEN SESSION.**

### **ADJOURNMENT**