

NOTICE

Per KRS 61.826 the Board of Commissioners Work Session being held on November 13, 2023, is a video teleconference meeting. One Commissioner will participate via GoToMeeting or a similar video conferencing system. The primary location will be in the City Hall Board of Commissioners Council Chamber, 315 West Second Street.



AGENDA

WORK SESSION
BOARD OF COMMISSIONERS
315 WEST SECOND STREET
FRANKFORT, KY 40601
502/875-8500 ~ www.frankfort.ky.gov
www.facebook.com/CityofFrankfortKY

November 13, 2023
5:00 PM

CALL TO ORDER/ROLL CALL

CEREMONIAL & RECOGNITION

CITIZEN COMMENTS (SIGN IN SHEET- INDIVIDUAL REMARKS ARE LIMITED TO FIVE MINUTES)

STAFF REPORTS

- Sara Anderson – Capital Avenue Resurfacing and Traffic Calming

DISCUSSION ITEMS - *Suggested direction: 1) refer to staff or 2) direct to be brought to the voting meeting*

1. Downtown Frankfort Inc. (DFI) Update – Suzy Hosley
2. Update on Broadway Bridge – Penny Peavler
3. Annual Financial Condition Report – Alicia Boyd
4. Alternative Regulation for Zoning Map Amendment – Eric Cockley

ACTION ITEMS

5. **Recommended Consultant to Develop a National Register of Historic Places Nomination for the Green Hill Cemetery**

Staff requests authorization to award a contract to Richard Grubb and Associates to develop a National Register of Historic Places Nomination for the Green Hill Cemetery. **Staff requests that the Board take action at the November 13th Work Session in order to have the maximum time available to complete the project.** The development of the nomination is very schedule-dependent and tied to both a grant project deadline and a National Register nomination review schedule set by the Kentucky Heritage Council. It will benefit the project greatly to get the initial kick-off and planning underway before the Thanksgiving holiday. In February 2023, the Board of Commissioners authorized a grant application in the amount of \$12,000.00 to the Kentucky Heritage Council's Certified Local Government subgrant program, which is funded by the federal Historic Preservation Fund. The authorization included approval of an \$8,000.00 cash match, for a \$20,000.00 total project cost. KHC awarded the grant to the City. A successful nomination will position the cemetery board to apply for grants in the future, particularly a newly authorized grant program administered by the National Park Service that is specifically targeted to historic African American cemeteries.

An RFP was posted for the project in September and the City received three responses. The Selection Comm. would like to award the contract to Richard Grubb & Associates (RGA) of Nashville, TN. The proposed Project Manager, Robbie Jones, was one of the authors of the City of Frankfort's African American Historic Context Report. The other author, Carolyn Brackett of Cultural Heritage Works, will assist RGA as a subcontractor on this project. A Selection Committee for the project met to discuss and rank the proposals. RGA received very high marks, and the Committee feels the project will be well served by the same team that performed so well on the development of the African American Historic Context Report. Staff recommends authorization to award the development of the Green Hill Cemetery National Register nomination to Richard Grubb & Associates and for the Mayor to sign all related documents.

Attachments: Memo, Executive Summary, Proposal, Contract (**To be provided**)
Suggested Disposition: Receive and File; Approve

6. First Reading

“AN ORDINANCE OF THE CITY OF FRANKFORT KENTUCKY ESTABLISHING PROCEDURES FOR USE AND REGULATION OF LICENSE PLATE READER TECHNOLOGY AND DATA”. Summary: This ordinance adopts a new Section of Chapter 40 of the City of Frankfort Code of Ordinances governing use and regulation of license plate reader systems and data. The ordinance 1) establishes defined terms; 2) sets forth both authorized and specifically unauthorized uses; 3) creates a process for administration and operation of the system; 4) establishes procedures for data collection and release; and 5) establishes penalties for violation of the ordinance.

Attachments: Ordinance

Suggested Disposition: Receive and File; Approve for Second Reading

7. First Reading

“AN ORDINANCE AMENDING ORDINANCE NO. 12, 2023 SERIES APPROPRIATING THE REVENUE TO BE RECEIVED BY THE CITY OF FRANKFORT FOR THE FISCAL YEAR 2023-2024”. Summary: This ordinance amends Ordinance No. 12, 2023 Series, appropriating the revenue to be received by the City for the Fiscal Year 2023-2024 by adding the following expenditures and transfers as noted:

- 1) General Fund-\$1,152,147 (aggregate total)
- 2) Transfers from General Fund-\$500,312 to Capital Improvements (aggregate total)
- 3) Capital Improvements-\$500,312 (aggregate total)
- 4) Sewer Fund O & M-\$98,500 (aggregate total)

And by adding the following revenue and transfers as noted above:

- 1) General Fund-\$1,551,000 (aggregate total)

Attachments: Ordinance

Suggested Disposition: Receive and File; Approve for Second Reading

DISCUSSION OF TENTATIVE AGENDA

UNFINISHED BUSINESS

NEW BUSINESS

EXECUTIVE SESSION

EXECUTIVE SESSION KRS 61.810(1)(f), PERSONNEL, “DISCUSSION OF AN EMPLOYEE’S REQUEST FOR A HEARING” & KRS 61.810(1)(c), LITIGATION “DISCUSSIONS RELATED TO PENDING LITIGATION INVOLVING THE OLD Y”. ACTION MAY BE TAKEN IN OPEN SESSION.

ADJOURNMENT