

PRESENT: Commissioner Kyle Thompson
Commissioner Leesa Unger
Commissioner Katrisha Waldrige
Commissioner Kelly May
Mayor Layne Wilkerson (5)

ABSENT: None (0)

Following roll call, Mayor Wilkerson called the Work Session to order.

Ceremonial & Recognition

Commissioner Unger offered her congratulations to Blair Hecker for her newborn son, Wyatt Edward Hecker.

Commissioner Waldrige spoke about the National Anthem for Black History Month. She is honored to be a black woman on the Board of Commissioners. Congratulations to KSU Men and Women's Basketball Teams, they won both games and the community came out to support them.

Commissioner Thompson honored his adopted mom and wished her Happy Valentines Day along with his wife Jennifer.

Citizen Comments

Dennis Ledford who is representing the Franklin County Youth Football requested to be considered to take over Harrods Field. The season begins in June.

Ed Powe representing FORR and Climate Relations commented that he wished the State of Community would have included race relations. Also, the climate is at a tipping point and requested that the Board of Commissioners revisit reusable bags.

Staff Reports

Eric Cockley, Director of Planning and Community Development, gave an update on parking changes, parking management, the parking advisory group and parking manual. These will address on street parking and the parking garage.

Eric Cockley, Director of Planning and Community Development, stated that the City will be looking into short term rentals which can be two types as listed in Article 3 (19.15); owner occupied, or non-owner occupied.

Rebecca Hall, Community Relations/Grants Manager, recommended that the City file for the TAP Grant. Representatives from Walk/Bike Frankfort have approached the City for the implementation of a trail to connect the Holmes Street Corridor with downtown Frankfort, the Thoroughbred Trail, Kentucky State University and East Main Street.

Discussion Items

Yes Arts Update – Elle Travis

Elle Travis of Yes Arts spoke about the last year since they have been open and helping the community. Since July 2021 when Elle began as the Executive Director the organization has focused on recovery, youth and the community.

CASA of the Bluegrass Update – Tami Wilson

Tami Wilson, Executive Director, stated she was thankful for the City of Frankfort's continued support. CASA of the Bluegrass recruits and trains Court-Appointed Special Advocates so that every child that experienced neglect, abuse and or dependency can have a safe permanent home with an opportunity to thrive. Unfortunately, funding has been decreasing and they are working on getting more individual donors and holding fundraisers.

Jazz Festival – Keith McCutchen

Dr. Keith McCutchen spoke about the upcoming Jazz Festival on Friday April 28, 2023, 7pm at the Grand Theatre. Dr. McCutchen requested a budget of \$2500.00 to match in-kind contributions from the City. The Board of Commissioners agreed to add to budget discussions.

MLK Freedom March on Frankfort – Joanna Hay & Courtney Fallis

Joanna Hay, Courtney Fallis and Dr. Le Datta Grimes spoke about the MLK Freedom March on Frankfort and have launched a website which is the gateway to the information about the march. There is a virtual tour, lesson plans, interviews along with many historical records: MLKMarchOnFrankfort.com. Ms. Hay is requesting funding of \$4,910.00.

Action Items

First Reading

“AN ORDINANCE AMENDING CHAPTER 72 OF THE CITY OF FRANKFORT CODE OF ORDINANCES REGARDING PARKING REGULATIONS” was presented, read, and sponsored by Commissioner May. Summary: This ordinance amends Chapter 72 of the City of Frankfort Code of Ordinances related to Parking to 1) Reference the KYTC Functional Classification Map rather than the Frankfort Comprehensive Plan; 2) Change the minimum time limit for parking certain oversized vehicles from six hours to two hours, upon obtaining a special permit; 3) Update throughout to provide the City Parking Operator with authority over parking related actions and enforcement; 4) Update the requirements for impoundment to reference the applicable state law requirements; 5) Incorporate by reference the Downtown Parking Manual, which shall contain most City parking regulations; 6) Delete requirements related to two-hour parking and jury duty parking and instead refer to the Downtown Parking Manual; 7) Clarify that loading/ unloading locations will be established by the City Manager; and 8) Update the appeals process.

2023 NEA Grants for Arts Projects – Grants

Staff requests permission to submit a 2023 National Endowment of the Arts (NEA) Grants for Arts Projects in the amount of \$50,000.00 for the creation of a mural on the off-street portion of the Transit Center. This project is in conjunction with the activation of the Frankfort Arts and Cultural Master Plan and the Strategic Plan. This item has been placed on the February Work Session Agenda because of time restraints. The full grant application is due on Tuesday, February 21, 2023. The National Endowment for the Arts has grant funds available under their Grants for Arts Projects Program for various projects related to arts communities. The City was awarded an Our Town Grant in 2019 to create the Arts and Cultural Master Plan and adopted the plan in early 2021. In order to help implement that plan, the City would now like to apply for funding to hire an artist to create a mural on the off-street wall of the Transit Center. Staff proposes the theme of the mural to be related to the community that occupied this area, known as the Craw or Crawfish Bottom, prior to Urban Renewal in the late 1960s. Budget Impact: The Grants for Arts Projects Program does require a 1/1 match, making the local contribution \$50,000.00 for a total project cost of \$100,000.00.

It was moved by Commissioner Waldrige, seconded by Commissioner Unger, to approve. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Thompson, Unger, Waldrige, May and Mayor Wilkerson (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Downtown Wayfinding Signs Project & Resolution

The purpose of this memo is to request the Board of Commissioners approval of the contract with Signs, Etc. On November 30, 2022, the City advertised an Invitation for Bids (IFB) to procure a contractor to provide fabrication services for the Downtown Frankfort Wayfinding Sign Project. This contract involves fabricating and providing 30 wayfinding signs and the necessary poles and mounting hardware. The City anticipates advertising for installation services this summer. Bids were opened on January 6, 2023. The City received eight bids; however, two bids were determined to be non-responsive. The low bidder was Signs, Etc. of Charlotte, NC with a bid of \$121,625.00. Upon the Board of Commissioners approval and the Mayor signing the contract, we will issue a Notice to Proceed.

It was moved by Commissioner Waldrige, seconded by Commissioner May, to adopt the resolution. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Thompson, Unger, Waldrige, May and Mayor Wilkerson (5). Those voting against the motion were none (0). The Resolution was thereupon adopted (Resolution No. 1, 2023 Series).

Discussion of Tentative Agenda

There were several items that the Board of Commissioners requested to be on the upcoming agenda: Parking Ordinance second reading, TAP Grant, update on National Opioid Settlement, gas station drug discussion with Police Department, short term rentals, look at resolution opposing Senate Bill/House Bill 50.

Other Business

Commissioner Waldrige requested a revision of the sign ordinance regarding election signage and would like to be the same as Franklin County's ordinance.

Commissioner Thompson would like to consider a resolution setting regular meetings with Franklin County Fiscal Court.

Commissioner Unger asked about construction noise and for staff to check the noise ordinance.

Commissioner Waldrige stated that there will be a spot-on KET regarding the Senate Bill/House Bill 5 at 8:00 pm.

It was moved by Commissioner Waldrige, seconded by Commissioner May, to go into Executive Session per KRS 61.810(1)(f), personnel, discussion of an employee's request for a hearing & KRS 61.810(1)(c), litigation related to Kyle Thompson and claims brought against the city. Action may be taken in open session. The motion was adopted by voice vote. The meeting went into closed session at 7:07 p.m.

It was moved by Commissioner May, seconded by Commissioner Waldrige, that the meeting return to open session. The motion was adopted by voice vote. The meeting returned to open session at 8:14 p.m.

It was moved by Commissioner May, seconded by Commissioner Unger, to uphold the City Managers recommendation and that no hearing will be held. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Thompson, Unger, Waldrige, May and Mayor Wilkerson (5). Voting against the motion were none (0). The motion was thereupon adopted.

It was moved by Commissioner Waldrige, seconded by Commissioner Unger, to direct legal counsel to communicate with Kyle Thompson's legal counsel as discussed in closed session regarding proceeding with the appeal. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Unger, Waldrige, May and Mayor Wilkerson (4). Voting against the motion were none (0). The motion was thereupon adopted.

Note: Commissioner Thompson abstained from the vote.

It was moved by Commissioner Waldrige, seconded by Commissioner May, that the meeting adjourn. The question was put upon the motion and was adopted by voice vote. The meeting adjourned at 8:16 p.m.

Mayor

Attest:

City Clerk