

**NOTICE
SPECIAL MEETING VIA VIDEO TELECONFERENCE**

As a result of the state of emergency declared by the President of the United States, Governor of Kentucky, and Mayor of the City of Frankfort due to the global COVID-19 pandemic, and in accordance with recommended and mandated precautions related thereto and Kentucky Opinion of the Attorney General 20-05, the following Meeting Notice is issued:

I, Layne Wilkerson, hereby call a Special Meeting of the Frankfort Board of Commissioners for Monday, January 11, 2021 at 5:00 p.m., in the Frankfort/Franklin County Emergency Operations Center, 300 West Second Street. This meeting will be in lieu of the Work Session scheduled for Monday, January 11, 2021. All items on the agenda will be considered and action will be taken.

Per KRS 61.826, this meeting is a video teleconference meeting. One or more members of the Board of Commissioners will participate via Skype or a similar video conferencing system. The primary location will be in the Frankfort/Franklin County Emergency Operations Center, 300 West Second Street.

Per KY Attorney General Opinion 20-05, **public attendance will not be permitted** at this meeting because, due to the highly contagious nature of COVID-19, it is not feasible for the City to provide a central physical location for public viewing. Public comments on **agenda items only** will still be accepted for the meeting, by emailing comments to bhecker@frankfort.ky.gov by Monday, January 11 at 4:00 PM.

The meeting will be broadcast via Frankfort Plant Board Cable 10 Live and Facebook Live: Frankfort, Kentucky - City Hall www.facebook.com/CityofFrankfortKY/.

Please see www.frankfortema.org for additional information.

S/Layne Wilkerson
T/Mayor

SPECIAL WORK SESSION

FRANKFORT BOARD OF COMMISSIONERS

PRESENT: Commissioner Katrisha Waldrige
Commissioner Kyle Thompson
Commissioner Kelly May
Commissioner Leesa Unger
Mayor Layne Wilkerson (5)

January 11, 2021
5:00 P.M. (EST)

ABSENT: None (0)

Following roll call, Mayor Wilkerson called the Work Session to order.

Discussion Items

Frank Arts update

Melanie VanHouten, Director of Josephine Sculpture Park, gave an update on past, current and future programs of FrankArts.

Timeline and process for hiring new City Manager

The Board of Commissioners discussed the process and timeline desired to hire a new City Manager. Following discussion, it was decided to create a group of citizens that would be selected by the Board of Commissioners to assist in giving input on a new City Manager. Names should be sent to the Mayor by the end of the week. Also, staff will supply materials and information on the hiring of past City Managers prior to the January Regular meeting.

YMCA Draft Agreement

The Board of Commissioners discussed the draft YMCA Agreement and obligations from the City. The Mayor will be meeting with the YMCA this week and suggested that the City invite the YMCA to the February Work Session for an open discussion. The Board of Commissioners agreed without objection.

Parks Master Plan Steering Committee

Mayor Wilkerson has appointed Commissioner Leesa Unger and Commissioner Kyle Thomson to join the committee. The committee is working towards a plan by April or May 2021.

Creation of Director of Strategic Initiatives position

The Board of Commissioners discussed the creation of a Director of Strategic Initiatives position to aid staff with economic development issues and several other projects. The Board of Commissioners referred to staff to draft a job description and bring it back to the January Regular meeting.

Creation of Remote worker relocation incentive package

The Board of Commissioners discussed an initiative to encourage workers to relocate to Frankfort with an incentive plan. After a brief discussion, the Board of Commissioners requested that staff work on a proposal and bring back for additional discussion.

Action Items

Mayor Pro Tem

It was moved by Commissioner Thompson, seconded by Commissioner Unger, to nominate Commissioner Katrisha Waldrige as Mayor Pro Tem for the next two years. The motion was adopted by voice vote.

Amend agenda setting to include Board of Commissioners input

It was moved by Commissioner Waldrige, seconded by Commissioner Thompson, to adopt the order. The motion was adopted by voice vote (Order No. 2, 2021 Series).

Comprehensive Plan Steering Committee

It was moved by Commissioner Unger, seconded by Commissioner Waldrige, to nominate Mayor Wilkerson to the Comprehensive Plan Steering Committee. The motion was adopted by voice vote.

Application of Assistance to Firefighters Grant (AFG)

It was moved by Commissioner May, seconded by Commissioner Thompson, to approve the request to apply for the grant. The motion was adopted by voice vote.

Tentative Agenda

The Board of Commissioners requested the following items for the Regular Meeting agenda:

- An Action Item to discuss the City Manager and go into Executive Session.
- A draft document for the Director of Strategic Initiatives position for review.
- An update on the Small Business Grants from Rebecca Hall, Grants Manager.

It was moved by Commissioner Thompson, seconded by Commissioner Waldrige, that the meeting adjourn. The motion was adopted by voice vote. The meeting adjourned at 6:44 p.m.

Mayor

Attest:

City Clerk