

SPECIAL REGULAR MEETING
FRANKFORT BOARD OF COMMISSIONERS

June 28, 2021
5:00 P.M. (EDT)

PRESENT: Commissioner Katrisha Waldrige
Commissioner Kyle Thompson
Commissioner Kelly May
Commissioner Leesa Unger
Mayor Layne Wilkerson (5)

ABSENT: None (0)

Following roll call, Mayor Wilkerson called the meeting to order. The invocation was given by Jack Brewer, Retired United Methodist Pastor. The Pledge of Allegiance was recited.

It was moved by Commissioner Thompson, seconded by Commissioner May, to go into Executive Session per KRS 61.810 (1)(c) litigation - potential litigation regarding past personnel actions. The motion was adopted by voice vote. The meeting went into closed session at 5:04 p.m.

It was moved by Commissioner Thompson, seconded by Commissioner Waldrige, that the meeting return to open session. The motion was adopted by voice vote. The meeting returned to open session at 5:36 p.m.

With all members being present Mayor Wilkerson called the meeting back to order.

Citizens Comments

Kaylah Smith, Director of Downtown Frankfort Inc. (DFI), spoke about what DFI does and why funding is needed.

Mike Feldman spoke in support of Terri Bradshaw, President/CEO of KCDC.

Dick Ernst spoke against the proposed sewer extension in the Cedar Run Subdivision.

Alex Fisher, a neighbor of Dick Ernst, spoke against the proposed sewer extension in the Cedar Run Subdivision.

Rene' True – President of Downtown Frankfort Inc. (DFI), spoke in support of DFI and stated that the City of Frankfort's budget is the largest donation. Mr. True stated the proposed budget cut is way too much as the City of Frankfort funds are 1/3 of DFI's budget.

Mary Palumbo spoke in support of KCDC.

Terri Bradshaw, President/CEO of KCDC, offered information on why the budget should not be lowered and referenced the ordinance between the City of Frankfort and Franklin County Fiscal Court.

Brian Hix, who represents Alex Fisher, requests that the sewer extension in the Cedar Run Subdivision be removed to action items for the opportunity to discuss.

Katie Otero is looking at opening 2 businesses downtown and is concerned about the proposed budget cuts.

Robin Antenucci, Executive Director of the Frankfort Tourist Commission, spoke about Downtown Frankfort Inc. (DFI) and their importance to tourism.

Karl Lawrence, DFI Board Member, spoke from the business owners' side and how the downtown businesses rely on DFI to be their voice.

Ann Wingrove spoke in support of the DFI funding.

Clay Patrick, spoke on behalf of 2020 LLC regarding the proposed sewer extension in Cedar Run Subdivision and what an asset Terri Bradshaw is for KCDC.

City Clerk Chermie Maxwell read the following citizen's comment submitted via email:

Cortni Edwards commented about the green space about the parking garage next to the YMCA downtown to be turned into a community garden.

Morgan Evans gave her concerns over speeding traffic on Sunset Drive.

Les Greeman, Megan Sauter and Jody Jaques; Owners of Broadway Clay, wrote in support of DFI.

Taylor Marshall offered his thoughts on KCDC, Terri Bradshaw and Downtown Frankfort Inc.

Diane Strong gave comments on her support of KCDC, Terri Bradshaw and Downtown Frankfort Inc.

Tish Shade, President/CEO of the Frankfort Area Chamber of Commerce, wrote a letter of support for DFI and KCDC and the budget impact of both organizations.

Note: The citizen comments submitted via email are on file in the City Clerk's office.

It was moved by Commissioner Waldrige, seconded by Commissioner Thompson. To remove Consent Agenda Item No. 5 – Sanitary Sewer Extension with 2020 Center, LLC, until all parties involved speak. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Thompson, May, Unger and Mayor Wilkerson (5). Those voting against the motion were none (0). The motion was thereupon adopted.

It was moved by Commissioner Thompson, seconded by Commissioner Waldrige, to move Consent Agenda Item No. 10 - Recycling Bids to Action Item No. 16 for additional discussion. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Thompson, May, Unger and Mayor Wilkerson (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Consent Calendar

The following miscellaneous and personnel items were presented:

- 1. Minutes – May 5, 2021 Special Meeting; May 10, 2021 Special Work Session; May 24, 2021 Special Regular Meeting; May 27, 2021 Special Meeting**

2. Construction Contract with Buchanan Contracting for Walmart Sanitary Sewer Replacement – Sewer

Authorized a construction contract with Buchanan Contracting in the amount of \$192,135.00 for the Walmart Sanitary Sewer Replacement and for the Mayor to sign all related documents. During construction to replace the storm water line by a Walmart contractor, FSD's infrastructure was damaged and must be repaired. FSD has been working with the contractor's insurance company to provide answers for the repairs that are needed. The Frankfort Sewer Department advertised for bids in April and bids were opened on April 13, 2021. We received a total of three bids and Buchanan Contracting was determined to be the lowest qualified bidder. Below is a list of bidders and the amounts:

Buchanan Contracting -\$192,135.00/ Todd Johnson Contracting-\$275,593.55/ Basham Contracting - \$559,000.00

Recommend the City Commission approve the construction contract with Buchanan Contracting in the amount of \$192,135.00.

3. Construction Contract with Structured Solutions, LLC for Manhole Rehab Project – Sewer

Authorized a construction contract with Structured Solutions, LLC in the amount of \$356,282.00 for the Manhole Rehab Project and for the Mayor to sign all related documents. As part of the Sewer Departments Long Term Control Plan and inspection guidelines, Department Staff have identified several areas of concern for manhole integrity. Due to the Hydrogen Sulfide that will build up in sewer systems, particularly at the end of pump station force mains, these manholes tend to be the first ones to fail. If nothing is done to protect these structures then they could have a catastrophic failure and cause overflows and damage to surrounding structures. The Frankfort Sewer Department advertised for bids in April and bids were opened on April 14, 2021. We received a total of two bids and Structured Solutions, LLC was determined to be the lowest qualified bidder. Below is a list of bidders and the amounts:

Structured Solutions, LLC	\$356,282.00
Akins Excavating Company	\$411,780.00

Recommend the City Commission approved the construction contract with Structured Solutions, LLC in the amount of \$356,282.00.

4. Construction Contract with Buchanan Contracting for Wilkinson & Olive St. Sanitary Sewer Replacement – Sewer

Authorized a construction contract with Buchanan Contracting in the amount of \$107,800.00 for the Wilkinson & Olive Street Sanitary Sewer Replacement and for the Mayor to sign all related documents. As part of the Sewer Departments Long Term Control Plan the line on Wilkinson Blvd. was identified as a Sanitary Sewer Overflow and needs to be repaired. FSD staff conducted an investigation of the area and determined the line needed to be replaced to allow proper flow to be achieved and alleviate the SSO. The Olive Street line is an old line that has been identified as repairs needed due to its age and the connections to the line have been found to have many defects. The Frankfort Sewer Department advertised for bids in April and bids were opened on April 13, 2021. We received a total of two bids and Buchanan Contracting was determined to be the lowest qualified bidder. Below is a list of bidders and the amounts:

Buchanan Contracting	\$107,800.00
Basham Contracting	\$307,000.00

Recommend the City Commission approve the construction contract with Buchanan Contracting in the amount of \$107,800.00.

5. REMOVED - Sanitary Sewer Extension with 2020 Center, LLC – Sewer

6. RAISE Transportation Grant Application - Grants

Authorized the application for 2021 "Rebuilding America's Infrastructure with Sustainability and Equity" (RAISE) application to the U.S. Department of Transportation (DOT). Frankfort seeks RAISE planning dollars in the amount of \$616,000 to support the revitalization of its Holmes Street Corridor, an economically-distressed area that serves as an entry to the community from the east and north. DOT assistance will help the City to prepare for infrastructure improvements that will calm traffic, enhance pedestrian opportunities, improve safety, promote economic development, and connect with previous TIGER-funded upgrades. Although there is no match requirement for rural projects, to be competitive the city should expect to contribute match in cash or with in-kind infrastructure improvements. We anticipate that amount to be approximately \$154,000.

7. Body Worn Camera Grant Application - Grants/ Police

Authorized the submittal of a FY2021 Body-Worn Camera Policy and Implementation Program to Support Law Enforcement Agencies application to the Department of Justice in the amount of \$17,417.50 for the purchase of body worn cameras, storage of footage from the body worn cameras and training for all program equipment. The entire project will cost an estimated \$34,835.00. If funded, the BWCP-LEA will cover 50%, or \$17,417.50, of the project. The \$17,417.50 match (50%) would be funded from the Federal Asset Forfeiture Account which has sufficient funds.

8. Change Order No. 1- Blanton Acres – Public Works

Authorized a no cost change order, to update the wage rates used by the contract with S. Walk Inc. DBA Seven Seas Construction, for the Blanton Acres Stormwater Improvements project, and authorized the Mayor to sign all related documents. The Blanton Acres Stormwater Improvements project will intercept stormwater runoff from the North side of Fort Hill and discharge it downstream of the subdivision into a concrete ditch that directs flow under Wilkinson Blvd to the Kentucky River. This flow currently overwhelms the existing storm sewers in the subdivision also causing ponding in the yards adjacent to Fort Hill. This project is funded by a Kentucky Infrastructure loan and requires that Federal Wage Rates be paid. Prior to bidding, the wage rates were updated, but were not included in the bid package. At this time, the correct document will be added to the project as a bookkeeping measure. No unit bid prices are affected by this update.

9. EMS Billing Contract – Fire/EMS

Authorized a contract with Change Healthcare Technology Enabled Services, LLC for the purposes of providing and managing our EMS billing services and authorized the Mayor to sign all related documents. Change Healthcare has been the Fire Departments EMS Billing agency since 2017. During this time, Change Health Care has been a valuable partner in ensuring we are billing and receiving ambulance service fees as applicable under current billing practices. As with all contracts, our current EMS billing contract with Change Healthcare is set to expire in July of 2021. In February of 2021, Chief Briscoe began assessing our current EMS revenues, billing rates, and billing contract as the contract was set to expire in July 2021. During this time, the administration staff had discussions with the three most prominent EMS billing agencies currently serving KY. Each submitted a proposal that included anticipated annual revenues, cost, and references. After completing a review of each proposal, projected revenues, and contacting references, the fire department wishes to stay with Change Healthcare. The term of the contract is for four years at 4.3% of net revenues (the total sum of all monies collected for services rendered, less amounts refunded or credited to a patient or third-party payer because of overpayments, erroneous payments, or bad checks). Annual cost is estimated at \$64,500. This is based on 4.3% charge on estimated 1.5 million in annual EMS revenue.

10. MOVED TO ACTION ITEMS NO. 16 - Recycling Bids – Public Works

11. New Police Vehicle – Police

Authorized the purchase of one (1) 2020 Ford F150 Police Responder patrol vehicle utilizing previously approved funds from FY 2020-2021 budget and authorized the Mayor to sign all related documents. This vehicle will be purchased from Crossroads Ford. The Police Department works to maintain the overall quality of the fleet vehicles. Generally, 6 new patrol vehicles are budgeted and purchased each year. Originally, for the FY 2020-2021 budget only three (3) patrol vehicles were approved. In February 2021 a budget amendment was approved to purchase two (2) additional Ford Utility Police Interceptors. Unfortunately, due to parts shortages, Ford is unable to deliver the vehicles at this time. As an in-stock replacement for one (1) of the vehicles, Ford offered an F150 Police Responder. A bid (2202102-43) was advertised for the F150 Police Responder, and Crossroads Ford won the bid. The Ford F150 Police Responder will cost the same amount to purchase/up-fit as the previously approved Ford UPI, so no additional funds are required. The Police Department is asking that one (1) Ford F150 Police Responder be purchased at this time. The funds to purchase this vehicle are included in the FY 2020-2021 budget amendment. The vehicles will be purchased from Crossroads Ford. The cost for the vehicle will be \$33,441. The up-fit will be completed by L&W Emergency Equipment, through approved state contracting, and will be \$18,542.33. The vehicles will be purchased and up-fitted through budgeted funds from account 100.43.56550.

12. The following personnel items were presented:

- Resignation of Kayla Newton in the Police/E911 Department as Telecommunicator I TAC and to authorize payout of accrued leave, effective 6/3/21(Police/E911).
- Retirement of Jason Broyles in the Sewer Department as Maintenance Tech IV and to authorize payout of accrued leave, effective 6/30/21 (Sewer).
- Retirement of Floyd Loman in the Sewer Department as Collection Construction Foreman and to authorize payout of accrued leave, effective 6/30/21 (Sewer).
- Resignation of Clarence Harrod in the Fire/EMS Department as Firefighter II and to authorize payout of accrued leave, effective 6/3/21 (Fire/EMS).
- Resignation of Tommy Russell as City Manager and to authorize payout of accrued leave, effective 7/12/21 (City Manager).
- Termination of Kyler Campbell in the Police Department as Patrol Officer I, effective 6/24/21(Police).
- Appointment of Taylor Eversole in the Police/E911 Department as Telecommunicator I, effective 6/1/21 (Police/E911).
- Appointment of Abigail Herald in the Police/E911 Department as Telecommunicator I, effective 6/1/21 (Police/E911).
- Appointment of Brenda Rogers in the Public Works/Transit Department as Transit Drive, effective 6/22/21 (PW/Transit).
- Promotion of Chastity Spencer in the Police/E911 Department to Telecommunicator I TAC TEAM, effective 6/15/21 (Police/E911).

It was moved by Commissioner May, seconded by Commissioner Waldrige, that items of the Consent Agenda be adopted. All members being present, the motion to approve the consent agenda was adopted by voice vote without objection.

Boards

1. Housing Authority – Reappointment of Maria Bush, expiring 5-1-24 1-29-25.

It was moved by Commissioner Waldrige, seconded by Commissioner Thompson, to accept the Mayor's recommendation. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Thompson, May, Unger and Mayor Wilkerson (5). Those voting against the motion were none (0). The motion was thereupon adopted.

2. Forestry Advisory Board – Appointment of Richard Rosen, expiring 5-8-24 (replacing Eddy Fowler).

It was moved by Commissioner Waldrige, seconded by Commissioner May, to accept the Mayor's recommendation. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Thompson, May, Unger and Mayor Wilkerson (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Action Items

1. Second Reading

“AN ORDINANCE AMENDING SECTION 110.05 OF THE CITY OF FRANKFORT CODE OF ORDINANCES RELATING TO APPORTIONMENT OF NET PROFITS OR GROSS RECEIPTS OF BUSINESS ENTITIES”. This ordinance had its First Reading on May 24, 2021. Summary: This ordinance amends Section 110.05(H) of the City of Frankfort Code of Ordinances regarding apportionment of net profits or gross receipts of business entities to change the \$35 annual new business license fee to the correct amount of \$60, which shall be credited in full to the account of the license payer and applied against the annual net business profit fee on the first occasion it becomes due thereafter.

It was moved by Commissioner Waldrige, seconded by Commissioner Thompson, to adopt the ordinance. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Thompson, May, Unger and Mayor Wilkerson (5). Those voting against the motion were none (0). The Ordinance was thereupon adopted (Ordinance No. 10, 2021 Series).

2. Second Reading

“AN ORDINANCE TO AMEND THE CITY OF FRANKFORT'S CODE OF ORDINANCES – CHAPTER 152 – BY AMENDING THE CITY OF FRANKFORT'S ZONING REGULATIONS; ARTICLES 6.11”. This ordinance had its First Reading on May 24, 2021. Summary: This ordinance amends the City's Zoning Ordinance, Article 6.11 to amend the City's Zoning Ordinance to include Small Cell Tower Regulations.

It was moved by Commissioner Unger, seconded by Commissioner May, to adopt the ordinance. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Thompson, May, Unger and Mayor Wilkerson (5). Those voting against the motion were none (0). The Ordinance was thereupon adopted (Ordinance No. 11, 2021 Series).

3. Second Reading

“AN ORDINANCE ESTABLISHING THE REQUIREMENTS FOR OPERATION OF GOLF CARTS ON CERTAIN CITY STREETS”. This ordinance had its First Reading on May 24, 2021. Summary: This ordinance adopts a new Chapter 73 of the City of Frankfort Code of Ordinances authorizing the operation of golf carts on certain specifically designated public roadways within the City for which the posted speed limit is 35 miles per hour or less, and establishing standards for operation and penalties for violations of this Chapter.

It was moved by Commissioner Waldrige, seconded by Commissioner Thompson, to adopt the ordinance. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Thompson, May, Unger and Mayor Wilkerson (5). Those voting against the motion were none (0). The Ordinance was thereupon adopted (Ordinance No. 12, 2021 Series).

4. Second Reading

“AN ORDINANCE APPROPRIATING THE REVENUE TO BE RECEIVED BY THE CITY OF FRANKFORT FOR FISCAL YEAR 2021-2022”. This ordinance had its First Reading on June 17, 2021. Summary: This ordinance appropriates revenue to be received by the City of Frankfort for Fiscal Year 2021-2022 in accordance with the budget submitted and hereby approved.

It was moved by Commissioner Thompson, seconded by Commissioner Unger, to adopt the ordinance. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Thompson, May, Unger and Mayor Wilkerson (5). Those voting against the motion were none (0). The Ordinance was thereupon adopted (Ordinance No. 13, 2021 Series).

5. Second Reading

“AN ORDINANCE AMENDING ORDINANCE NO. 12, 2020 SERIES APPROPRIATING THE REVENUE TO BE RECEIVED BY THE CITY OF FRANKFORT FOR THE FISCAL YEAR 2020-2021”. This ordinance had its First Reading on June 14, 2021. Summary: This Ordinance Amends Ordinance No. 12, 2020 Series, appropriating the revenue to be received by the City for the Fiscal Year 2020-2021 by adding the following expenditures:

1) CAPITAL IMPROVEMENT FUND-530 Golf Cart Improvements (\$66,495)

It was moved by Commissioner Unger, seconded by Commissioner May, to adopt the ordinance. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Thompson, May, Unger and Mayor Wilkerson (5). Those voting against the motion were none (0). The Ordinance was thereupon adopted (Ordinance No. 14, 2021 Series).

6. First Reading

“AN ORDINANCE ESTABLISHING PROCEDURES FOR PERMITTING AND OPERATING COMMERCIAL QUADRICYCLE BUSINESSES WITHIN THE CITY OF FRANKFORT” was presented, read and sponsored by Commissioner May. Summary: This ordinance establishes a new Chapter 121 of the City of Frankfort Code of Ordinances establishing procedures for permitting and operating commercial quadricycle businesses within the City of Frankfort, including definitions; requirements for obtaining an operating permit; requirements for denial, suspension, and revocation of permits, including appeals; travel route requirements; safety and equipment standards; hours of operation; requirements for consumption of alcohol; operating requirements; and penalties for violating the provisions of the Chapter.

7. First Reading

“AN ORDINANCE AMENDING SECTION 111.40 OF THE CITY OF FRANKFORT CODE OF ORDINANCES RELATING TO ALCOHOLIC BEVERAGE LICENSES” was presented, read and sponsored by Commissioner Thompson. Summary: This ordinance amends Section 111.40 of the City of Frankfort Code of Ordinances regarding alcoholic beverage licenses to add an authorized public consumption license with a fee of \$250.00; to change the rectifier's license from a single \$1,500 fee to a Class A fee of \$3,000 and Class B fee of \$960.00; to delete the brew on premises license which has been eliminated from state law; and to add provisions regarding fees for supplemental bar licenses (the same as the fee for the primary drink license, and no charge in excess of five).

8. First Reading

“AN ORDINANCE AMENDING SECTION 37.12(A) OF THE CITY OF FRANKFORT CODE OF ORDINANCES RELATED TO HOLIDAY PAY AND HOLIDAY LEAVE” was presented, read and sponsored by Commissioner Waldrige. Summary: This ordinance amends Section 37.12(A) of the City of Frankfort Code of Ordinances regarding holidays to declare the nineteenth of June (“Juneteenth”) as a City holiday during which the public offices of the City shall be closed.

9. First Reading

“AN ORDINANCE AMENDING SECTIONS 111.15 and 111.21 OF THE CITY OF FRANKFORT CODE OF ORDINANCES RELATING TO REGULATORY LICENSES AND ITINERANT MERCHANTS” was presented, read and sponsored by Commissioner Thompson. Summary: This ordinance amends Section 111.15 of the City of Frankfort Code of Ordinances to recognize potential exceptions to the requirement that a business license fee must be paid in addition to any regulatory license fee; and amends Section 111.21 to 1) apply a one-time group itinerant merchants license fee of \$250 to any event, including any permitted special event, within the City, applicable to vendors selling goods, wares or merchandise, including food or alcohol; 2) require a separate license for each event and authorize sales only at said event; 3) require request and payment for the license to be made at least ten (10) days prior to the start of the event unless the ten (10) day period is appropriately waived by the City Manager, and expire upon conclusion of the event; and 4) include a qualified new business license fee exemption. The previous provision authorizing a \$150.00 group license fee applicable only to food and alcohol vendors at charitable fundraising or governmental civil events is repealed.

10. Franklin County Humane Society Contract Extension

It was moved by Commissioner Unger, seconded by Commissioner May, to approve the contract extension. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Thompson, May, Unger and Mayor Wilkerson (5). Those voting against the motion were none (0). The motion was thereupon adopted.

11. City Manager Contract & Order

It was moved by Commissioner Waldrige, seconded by Commissioner Unger, to approve the City Manager contract & order. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Thompson, May, Unger and Mayor Wilkerson (5). Those voting against the motion were none (0). The Order was thereupon adopted (Order No. 13, 2021 Series).

12. Dump Truck Surplus Order – Public Works/Streets

The purpose of this agenda item is to seek Commission approval to surplus a dump truck in the street department, and for the Mayor to sign all related documents. The Street Department has a 2012 Ford F-550 Dump Truck, Unit 62049, that we would like to Surplus. It has extensive rust damage to the Dump Bed and Truck Frame Rails that would be beyond its value to repair. We are expecting the delivery of a 2021 F-550 Dump truck that will replace this unit in the Street Department Fleet. It should arrive in June. The request to surplus the dump truck will make room for the new unit.

It was moved by Commissioner Waldrige, seconded by Commissioner Unger, to approve the order. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Thompson, May, Unger and Mayor Wilkerson (5). Those voting against the motion were none (0). The Order was thereupon adopted (Order No. 14, 2021 Series).

13. Professional Services Agreement & Resolution for the Transit Center/Parking Garage Project Traffic Study

The City of Frankfort has been providing information to the Kentucky Transportation Cabinet in support of the grant process for the \$5.5 million CARES grant. This grant will be used to design and construct the Transit Center/Parking Garage. The Federal Transit Administration (FTA), which has final approval on public transportation related grants, has recently requested that the City of Frankfort conduct a traffic impact study for the Transit Center/Parking Garage project. Furthermore, they have requested the traffic impact study take into account not only the Transit Center/Parking Garage project but also all private development on Parcels B and C. The City proposes to enter into a \$26,169.58 agreement with The Corradino Group, Inc. of Louisville, KY, to provide the professional engineering services to conduct and report on the required traffic impact study. This study is anticipated to be completed by the end of July, 2021. We would also request for the Mayor to sign all related documents.

It was moved by Commissioner Waldrige, seconded by Commissioner Thompson, to approve the resolution. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Thompson, May, Unger and Mayor Wilkerson (5). Those voting against the motion were none (0). The Resolution was thereupon adopted (Resolution No. 12, 2021 Series).

14. Transit Center/Parking Garage Traffic Impact Study - Cost Sharing Agreement with CRM Companies

The City of Frankfort is anticipating an agreement to be executed with The Corradino Group, Inc., of Louisville, KY to conduct a traffic impact study for the Transit Center/Parking Garage project. The cost of this study will be \$26,169.58. The Federal Transit Administration (FTA) is requiring that the City not only conduct and provide the results of a traffic impact study for the Transit Center/Parking Garage project but also for the larger planned private development on Parcels B and C. Since the developer (CRM Companies) will be required to provide a traffic impact study for Parcels B and C as part of their zoning change request, the traffic impact study anticipated to be done by The Corradino Group, Inc., would serve to meet both FTA and City Planning and Community Development requirements. A cost sharing agreement between the City and CRM Companies would stipulate that each entity pay one-half the cost (\$13,084.79) of the traffic impact study's total cost.

It was moved by Commissioner Waldrige, seconded by Commissioner May, to approve the agreement. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Thompson, May, Unger and Mayor Wilkerson (5). Those voting against the motion were none (0). The motion was thereupon adopted.

15. Interapt Workforce Development Program

Mayor Wilkerson spoke about the Interapt Workforce Development Program: Tonight we have an unprecedented opportunity to create a new apprenticeship program for Frankfort residents. A private donor and Louisville based Interapt Foundation will join with us in the new Frankfort Skills Program. Interapt is a Louisville based software company, started by Kentucky native Ankur Gopal, that provides training and placement in a variety of good paying technology careers such as cyber security analyst, data analytics, artificial intelligence, coding and programming, and software development. Their nonprofit training arm is the Interapt Foundation. With an investment of \$100,000 from the city we will join \$100,000 from a private donor and \$100,000 from the Interapt foundation to create this new apprenticeship program. The cost to train each participant is \$15,000. An exciting development is that Interapt has confirmed contract data analytics work for with EY (Ernst & Young) that will allow them to hire this committed group of 15 apprentices At the beginning salary of between \$35,000 and \$40,000 per year. I bring before you a request for \$100,000 to support the training program. This is an investment in human capital. Training is provided at no cost to students, with the ultimate goal of providing them the knowledge and skills to launch a technology-oriented career. A modest stipend is also offered during training. We all know the workforce is changing in the skills needed to succeed in the 21st-century have changed. These jobs are remote and that each individual worker will work from home in Frankfort but performed the jobs for Interapt around the country. This is the first part of our remote Frankfort initiative. Frankfort stands to benefit not only from increased occupational taxes but also indirect economic benefits.

It was moved by Commissioner Waldrige, seconded by Commissioner May, to approve participation in the program. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Thompson, May, Unger and Mayor Wilkerson (5). Those voting against the motion were none (0). The motion was thereupon adopted.

16. Recycling Bids – Public Works

The purpose of this agenda item is to seek Commission approval to reject the bid received for recycling disposal, and for the Mayor to sign all related documents. Recently the Public Works Department requested bids for a municipal recycling facility to accept, process, and potentially consign the city's collected recycle materials. One response was received from WestRock Recycling in Louisville. The proposal included a processing fee of \$38 per ton of comingled material. Based on data from the past few years regarding recycle material tonnage, current recycle facility fees (including payments to the city for consignment of certain materials), and hauling costs, Public Works has budgeted approximately \$80,000 for the entire recycling program in the upcoming fiscal year. Assuming the same recycle material tonnage, increased hauling costs due to change in location, and the processing fee included in the bid, Public Works anticipates the total recycling cost to use WestRock Recycling to exceed the budgeted amount by approximately \$45,000 per year. Based on the significant increase in total annual cost to use WestRock Recycling, it is recommended that the city reject this bid and re-advertise in hopes of soliciting a more affordable bid.

It was moved by Commissioner Waldrige, seconded by Commissioner Unger, to reject the recycling bids and rebid. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Waldrige, Thompson, May, Unger and Mayor Wilkerson (5). Those voting against the motion were none (0). The motion was thereupon adopted.

New Business/Unfinished Business

Commissioner Waldrige said thank you to Public Works and Emergency Management for the great work during the MIX event.

Commissioner Waldrige requested an update at the next meeting on string lights across St. Clair Mall which were discussed with the previous City Manager.

It was moved by Commissioner May, seconded by Commissioner Waldrige, to go into Executive Session per KRS 61.810(1)(b), deliberations on future acquisition and sale of real property related to economic development, where publicity would likely affect the value of the property. The motion was adopted by voice vote. The meeting went into closed session at 8:11 p.m.

It was moved by Commissioner Waldrige, seconded by Commissioner Thompson, that the meeting return to open session. The motion was adopted by voice vote. The meeting returned to open session at 9:13 p.m.

It was moved by Commissioner Waldrige, seconded by Commissioner Thompson, that the meeting adjourn. The question was put upon the motion and was adopted by voice vote. The meeting adjourned at 9:15 p.m.

Mayor

Attest:

City Clerk