

PRESENT: Commissioner Katrisha Waldrige
Commissioner Kelly May
Commissioner Leesa Unger
Commissioner Anna Marie Rosen
Mayor Layne Wilkerson (5)

ABSENT: None (0)

Following roll call, Mayor Wilkerson called the Work Session to order.

Celebrating Kentucky State University's Homecoming Week several of the KSU Cheerleaders attended the meeting and did a cheer for KSU and the community.

Ceremonial & Recognition

Commissioner Rosen stated there is an event at the Paul Sawyer Library on Saturday from 1pm-3pm named Authors Voices.

Commissioner Waldrige reminded everyone of KSU Homecoming Week and the events. There will be a 3K Walk for Breast Cancer on Friday 10/14 at 7:30am on Broadway. Also, there is the football game on Saturday.

Laura Hagg, City Manager, introduced Trang Nguyen, of the Young Southeast Asian Leaders Initiative Professional Fellows Program (YSEALI PFP) fellow to the City of Frankfort from Hanoi, Vietnam.

Commissioner Waldrige thanked Blair Hecker for the Town & Gown banners on Broadway for Kentucky State University's Homecoming Week.

Mayor Wilkerson recognized Breast Cancer Awareness Month and the resolution that the Board of Commissioners adopted in 2021 which was also for 2022.

Commissioner Rosen recognized Indigenous Persons Day.

Citizen Comments

Gex Williams, running for State Senator, has met many people, and is enjoying reconnecting with the Frankfort Community. Mr. Williams has spoken to constituents who request to maintain the 2 lanes on Capital Avenue, residents would prefer it stay the same.

Tina Jackson, a resident of 106 Hillview, shared her concerns about a sober living house at 102 Hillview Court and other issues of car's parking in the yard, etc. at 118 Hillview Court. She has already spoken to staff and would like this to move forward with any violations.

Staff Reports

Katie Beard, Director of Public Works, stated at the next meeting she will present the 5-year Solid Waste Plan with Franklin County. The report and plan will be submitted to Solid Waste Management.

Tommy Russell, Director of Emergency Management, stated there is really no plan for the homeless. Their departments know the assets, community resource guides which Blair Hecker and Shelly Hearn are working on updating. Cases are taken on an individual basis, and we are on the right track with the Simon House and of course will be setting up 24 hour warming centers.

Blair Hecker, Special Projects, and Penny Peavler, Strategic Initiatives Consultant, presented I am KY Distilled and how we are working with the community partners to tell the story of Frankfort.

Kenny Hogsten, Director of the Sewer Department, spoke about the Sewer Tap Fee and a proposed ordinance change; proposing up to \$1,800.00 for any single-family dwelling and \$2,192.00 for businesses. Mayor Wilkerson requested a list of the area's tap fees.

Laura Ross, City Solicitor, spoke about the proposed changes to the Itinerant Merchants ordinance. There are a series of regulatory fees that need to be updated and become more business friendly. The city will continue to have licensing and permitting for events.

Discussion Items

KCDC Quarterly Update - Terri Bradshaw

Terri Bradshaw stated that she helped lead the charge of the Sewer Tap Fees, we were out of line with our fees based on surrounding areas. Ms. Bradshaw gave a quarterly update on developed workforce strategies, partnering with BCTC of Anderson County and Franklin County Schools to host a Youth Leadership Academy for both Franklin County and Anderson County Schools; continuing with active projects, reapplying for Workforce Grants, participating in candidate forums, regional development strategies, Empower, DIG Group, etc.

Kings Center - Sheila Burton

Ms. Burton thanked the City of Frankfort for their support. Since 1996 this program has been a grassroots effort and assists with issues involving families and children daily. The focus is on children's skills, education, camping, canoeing, things children may not normally be able to do. There is a catalog of programs for ages 6-18.

Thorn Hill Education Center - Kelley Anderson

Ms. Anderson spoke about the childcare and education services which have been ranked in the top 10. There is a community garden, participating in the Wanda Joyce Robinson Foundation, applying for federal government grants, the adult education center is wonderful. The center continues to receive great support from the Frankfort community.

Franklin County Council on Aging - Marchelle Jenkins

Ms. Jenkins thanked the City of Frankfort for their support and recent gift (additional money in the budget). The center is continuing to do more fundraising, always looking towards the next big thing, and opened back up to the public on August 1, 2022. Meals on Wheels continues to see an increase with 9 more routes added and 215 meals served per day. This facility is the first senior facility in the state of Kentucky to offer telehealth services.

2023 Employee Benefits - Kathy Fields

Kathy Fields, Human Resources Director, and Wayne Willis representing Assured Partners, spoke about the employee benefits for 2023 and the proposed changes to the plans and possible fee structure increase. Ms. Fields continues to look for cost savings for the City of Frankfort as our claims were up for this year.

Update to City Website for Citizens Access to Budget Information - Alicia Boyd & Courtney Fallis

Alicia Boyd, Finance Director, and Courtney Fallis, IT Department, spoke about the update to the website which shows all the budget information and is much more user friendly for the community.

Solid Waste Fee Presentation - Katie Beard

Katie Beard, Director of Public Works, talked about restoring the Solid Waste Management Fee and gave a timeline, history, and the environmental impact. The Public Works Department is proposing a \$17.24 fee per month and for the community to be able to pay and order additional services online.

Strategic Plan Quarterly Update - Penny Peavler & Jordan Miller

Penny Peavler, Strategic Initiatives Consultant, and Jordan Miller, Senior Community Planner, gave the Strategic Plan quarterly update. Ms. Peavler gave a brief review of the Strategic Plan, which items are still in the planning stage, which items are ongoing and which items have been completed.

Parental Paid Leave - Kathy Fields

Kathy Fields, Human Resources Director, spoke about the proposed Paid Parental Leave. A committee of staff members have reviewed and offered five (5) options to the Board of Commissioners. It will be helpful for the Board of Commissioners to review and decide on an option as the chapter of the ordinance will need to be amended once the option has been approved.

Action Items

Messer Contract & Resolution for Transit Center/Garage Project on Parcel B

On June 29, 2022, the City advertised an Invitation for Bids (IFB) to procure a design/build contractor to design and construct the subject project. The deadline for responses to the IFB was September 1, 2022. The City of Frankfort received three bids on the advertisement. Messer Construction Company (Messer) of Lexington, KY had the low, technically acceptable bid of \$10,500,000.00. On September 27, 2022, the City received the Kentucky Transportation Cabinet’s approval to award the contract to Messer. At this time, staff requests the Board of Commissioners to approve the design/build contract and authorize the Mayor to sign all related documents, then the City will issue a Notice to Proceed.

It was moved by Commissioner Waldrige, seconded by Commissioner Unger, to approve the project. The question was put upon the motion and the roll called. Those voting in favor of the motion were Commissioners Rosen, Unger, May, Waldrige and Mayor Wilkerson (5). Those voting against the motion were none (0). The motion was thereupon adopted.

Discussion of Tentative Agenda

The Board of Commissioners requested several items to be on the October voting meeting agenda: Sewer Tap Fee, Itinerant Merchants Ordinance, Solid Waste Five (5) Year Plan. Commissioner Waldrige requested a KSU Feasibility Study update and 2023 Employee Benefits. Commissioner Rosen requested that Tracey Potter representing Pollinator Habitats give a presentation at the November or December Work Session.

New/Unfinished Business

Commissioner Waldrige requested that staff look at a large rock and tree by the curve on old Lawrenceburg Road that looks like it could fall.

Commissioner Waldrige would like to look at an expansion of the MIX District Map.

Commissioner Unger requested to look at the Air BNB and short-term rentals in the community and a review of city policy (Jordan Miller stated that the BZA will look at this in November).

Commissioner May would like to see expansion of staffing in the Human Resources and Code Enforcement Department to keep up with community demands.

Commissioner Rosen asked if the boat tour has been rescheduled?

It was moved by Commissioner Waldrige, seconded by Commissioner Unger, that the meeting adjourn. The question was put upon the motion and was adopted by voice vote. The meeting adjourned at 8:50 p.m.

Mayor

Attest:

City Clerk