

ORDINANCE NO. 5, 2021 SERIES

AN ORDINANCE AMENDING SECTION 40.21
OF THE
CITY OF FRANKFORT CODE OF ORDINANCES
RELATING TO POLICE DEPARTMENT ORIGINAL APPOINTMENTS

WHEREAS, the Board of Commissioners of the City of Frankfort recognizes the need to remain competitive in recruitment of qualified police officers; and

WHEREAS, the application and interview process for police officers needs to be updated to ensure the most effective and efficient eligibility requirements and procedures possible;

NOW THEREFORE, BE IT ORDAINED BY THE CITY OF FRANKFORT, KENTUCKY, that the City of Frankfort Code of Ordinances, Section 40.21(B)(1), relating to Police Department Original Appointments, is amended to read as follows:

40.21 POLICE DEPARTMENT ORIGINAL APPOINTMENTS

(B) The examination process and eligibility list.

(1) All applicants shall be examined by the Board of Civil Service or its designee as to qualifications and fitness to fill the position of Patrol Officer in the following respects:

(a) The Police Chief shall recommend job-related physical agility standards through the Human Resources Director to the City Manager. Upon approval of the City Manager, the physical agility standards shall be included in the Department's policies or standard operating procedures. A summary of the test and/or these standards will be documented and may be made available to interested applicants.

(b) The applicant shall be required to submit to a uniform written test to be prescribed by the Police Chief, in order to test the applicant's general knowledge, aptitudes, specific skills and ability to communicate clearly. Tests shall be fairly administered and job-related to the extent that qualifying abilities may be objectively measured. Test selection and security shall be the responsibility of the Police Chief. The written test, regardless of the number of questions, shall have a total value of 100%. Each applicant shall achieve a minimum written test score of 70%, or the minimum score set by the provider of a validated test, in order to continue in the process.

(c) The applicant shall satisfy the Board of Civil Service by oral interview that the applicant knows in general the duties of the position applied for and is prepared to make the necessary personal commitment as a Patrol Officer. When at least eight (8) applicants are eligible for oral interviews, or when the Civil Service Board is convened for other interviews (i.e. Fire/Police promotional interviews or Fire original appointment interviews), the Civil Service Board, with a quorum of the Board members present, will conduct interviews. With the approval of the Board of Civil Service, the Police Chief or his designee may be allowed to participate in the interviews and score each candidate.

First Reading on the 22 day of February, 2021.

Final Adoption on the 22 day of March, 2021.

S/Layne Wilkerson
T/Mayor

Attest:

S/Chermie Maxwell
T/City Clerk

Summary: This ordinance amends section 40.21(B)(1) of the City of Frankfort Code of Ordinances relating to Police Department original appointments to allow Patrol Officer interviews to occur when the Civil Service Board is convened for other interviews (i.e. Fire/Police promotional interviews or Fire original appointment interviews).

S/Laura Milam Ross
T/City Solicitor

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